



# FIRE SERVICE MEMBERSHIP COUNCIL

## Minutes of the Meeting of the Fire Service Membership Council Governing Committee

**Thursday, March 17, 2016  
1330 EDT**

FSMC Members	Present	FSMC Members	Present
Scott Adams – Chair Park City Fire District, UT	X	Rick McCullough (Retired) Regina Fire Department, SK	
Gary West- Vice Chair Tennessee State Fire Marshal	X	George Michehl (Retired)	X
Robert Barnett Attorney at Law, LA		Richard Miller	
Fulton Cochran Clark County Fire, NV	X	Ernie Misewicz Fairbanks Fire Department, AK	
Ronny Coleman FireForce One, CA		Kelly Nicoello Underwriters Laboratories, TX	
Sean DeCrane Cleveland Fire Department, OH		Marc Sampson Longmont Fire, CO	
Timothy Diehl Rockville FMO, MD	X	Michael Sinsigalli West Hartford Fire, CT	
Jackie Gibbs Marietta Fire Department, GA		Jim Yates Lawrence Road Fire Co., NJ	
Tonya Hoover, California State Fire Marshal		Adolf Zubia Clark County Fire, NV	X
Staff		Staff	
Rob Neale	X		
Registered Guests		Registered Guests	
Jim H. Brown (Board Liaison), Gillette Building Department, WY	X	Steve Gallagher, Portsmouth, NH	X
Jeff Shapiro, International Code Consultants	X	Nathaniel Smith, Catholic University	X
Eirene Oliphant, BRR Architects Merriam, KS	X	Bruce Johnson, UL	X
Michael Kocab, Willoughby Fire Department	X	Jerry DeLuca, New York State Association of Fire Chiefs	X

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**1) Call to Order/Roll Call**

The meeting was called to order at 1:32 EDT by Chairman Scott Adams. ICC staff liaison Rob Neale called the roll. A quorum was not achieved so no formal business could be conducted.

**2) Opening remarks from the Chair**

Chairman Adams welcomed members of the Fire Service Membership Council and guests who were listening in on the teleconference.

**3) Additions or Corrections to the Agenda**

No one offered additions or corrections to the agenda.

**4) Approval of Minutes**

Due to the lack of a quorum, approval of the minutes from the January 28, 2016 and February 18, 2016 meetings were moved to the April 16, 2016 meeting of the Fire Service Membership Council Governing Committee (FSMC-GC) meeting at the Committee Action Hearings in Louisville.

**5) Reports from Officers or Permanent Committees**

- a) Building Safety Month/Fire Prevention Week work group: Mr. Michehl reported that he has submitted an article for the April issue of *Building Safety Journal*, and is working on an article about major fires and their impact on codes for the Fire Prevention Week issue of *Building Safety Journal*.
- b) cdpACCESS work group: Mr. Zubia reported he has not scheduled a formal meeting, but is appreciative of the various social media and face-to-face reminders and efforts to register people for cdpACCESS. He plans to schedule a work group meeting in Louisville.
- c) Training and Education work group: Mr. Cochran reported that a presentation entitled "Community Risk Reduction and the Fire Service" has been submitted to ICC for presentation at the Annual Business Meeting in Kansas City. Mr. Cochran suggested the Fire Service Membership Council Governing Committee have an in-depth discussion to determine how it wants to proceed in future presentations. He expressed concern that the current ICC requirement for submitting a program proposal six to eight months ahead of the ABM makes it too unreasonable to predict what could be current at the time of the annual meeting. He also wants to discuss if the FSMC-GC should rely on "canned" programs or have an organized plan to proceed.
- d) Membership work group: No report.
- e) ICC ES work group: No report.

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## 6) Reports from Special Committees

There were no reports from special committees.

## 7) Unfinished Business

- a) Mr. Neale requested and was given approval to close the draft agenda for the April 16-17, 2016 meeting in Louisville and have it posted on the ICC and FSMC website.

## 8) New Business

- a) FSMC follow-up with new code officials: Mr. Neale explained that he has been sending new fire chiefs and code officials a letter congratulating them on their appointment and explaining the benefits of ICC memberships. He suggested perhaps the FSMC-GC members might follow-up with a personal telephone call to welcome the newly appointed official.

Mr. Gallagher commented that he thought it would be a benefit to all, and that ICC leadership needs to step up and cause it to occur. Mr. Michehl expressed concern that it was important and more beneficial if ICC regional staff representatives performed this outreach. Mr. Neale explained the ICC regional staff representatives are introduced in and copied with the letter, and he believes many are using this tool as a means of outreach.

Mr. West stated by copying FSMC-GC members with the letter, it would make everyone aware of who is newly appointed in their areas, and getting their names and points of contact would be very beneficial.

Mr. Smith commented that this was his first FSMC-GC call, and he felt outreach is very important to college and university fire safety professionals.

There being no formal objection, copies of the letters will be sent to FSMC-GC members who may choose to contact the new code officials.

- b) Fire Service Membership Council survey: Mr. Neale discussed a proposal to conduct a brief survey among the Fire Service Membership Council, the FSMC-GC and ICC fire service chapters with a single question: "The Fire Service Membership Council would give me more relevance and value by:". The intent is to collect qualitative data for review and discussion at the April 16-17 meeting.

There being no formal objection, the survey will be distributed by Survey Monkey as soon as possible.

- c) Declaration of FSMC-GC vacancies: Mr. Neale explained the FSMC-GC charter authorizes the GC to declare positions vacant if the member has not participated for 180 calendar days. Due to the lack of a quorum, this item was moved to the April 16-17 agenda.
- d) FSMC web page maintenance: Chairman Adams reported the FSMC-GC web page contains information that is out-of-date and needs to be addressed. Mr. Cochran stated the page is intended to give fire service members a direct link to ICC activities. It should

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include a calendar of events having quick links, other events, and articles that may be relevant to FSMC members.

Mr. Neale reported his intent is to rearrange the web page to move news items to the top of the page for immediate impact, and other FSMC records and reports will be at the bottom of the page. Mr. Cochran urged that the ICC staff liaison make the changes to keep the page viable and the FSMC-GC will support it.

## 9) Good of the Order

- a) Prior to the meeting, Mr. DeCrane asked the following item be included: He is working with the Vinyl Siding Industry to address exterior fires transitioning into the attic space; hoping to meet prior to the CAH with the goal of having something for Final Action Hearings.
- b) Mr. Neale reported that he met Ms. Suja Shunmugavela, National Safety Council program manager for Safe Communities America, at the Vision 20/20 National Model Performance Symposium and asked her to brief the FSMC-GC on her program. Mr. Neale will contact her and ask her to attend or call into another meeting.
- c) Prior to the meeting, Mr. McCulloch asked the following item be included: He is on a Canadian Association of Fire Chiefs Committee working with the Canadian Code Centre on getting specific objectives into the national model codes that relate to the health and safety of emergency responders. Currently Canadian codes deal only with occupants in and around the structure. He will follow-up on with the FSMC members in April.
- d) Mr. Shapiro asked whether the FSMC-GC could redistribute an email from the EPARADE web site pertaining to Group B cycle proposals.. Discussion followed regarding the FSMC role in connection to the code development process.

Mr. Zubia said the FSMC-GC is about participation in the code process and it is his opinion the FSMC role is to educate and enlighten members without limitations. Mr. Cochran shared his experience and knowledge of the FSMC-GC charter and stated historically the FSMC-GC was not allowed to “dabble in codes.” There being no formal objection, Mr. Neale retransmitted the EPARADE notice to the FSMC-GC, those persons listed on the FSMC-GC “registered guests” contact group and the ICC fire service chapters.

- e) Mr. Cochran wondered if the amount of ICC web traffic on voter validation could be determined for the last 48 hours before the March 18, 2016 deadline.

## 10) Adjourn

There being no additional business for the Governing Committee, Chairman Adams called for adjournment at 2:41 p.m. EDT.

*Approved April 16, 2016 by the Fire Service  
Membership Council Governing Committee  
at its Committee Action Hearing meeting in  
Louisville, Kentucky*