



International Energy Conservation Code E4C-HVACR Subcommittee

Meeting Notes

December 9, 2021
11:30 AM EST to 1:30 PM EST (2 hours)

[Webex Link](#)

Committee Chair: Shaunna Mazingo, Mazingo Code Group LLC

Committee Vice Chair: Blake Shelide, Oregon Department of Energy

1. **Call to order**-Chair.

2. **Meeting Conduct.** Staff

- a. Identification of Representation/Conflict of Interest
- b. ICC [Council Policy 7](#) Committees: Section 5.1.10 Representation of Interests
- c. ICC [Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment it is expected that participants shall act with courtesy, competence and respect for others.

3. **Roll Call** – Establish Quorum- Vice-Chair

	First Name	Last Name	Category	Company
X	Christopher	Arnold	Consumer	Grand forks Public Schools
X	John	Bade	Utility	2050 Partners
X	Ellen	Eggerton	Gov. Regulator	City of Alexandria
X	Drake	Erbe	Standards Promulgator	ASHRAE
<input type="checkbox"/>	Henry	Ernst	Manufacturer	Daiken
X	Mark	Heizer	Gov. Regulator	Oregon Bldg Codes Div
X	Adrian	Jones	Gov. Regulator	City of Lawrence
X	Gary	Klein	User	Self
X	Jeff	Kleiss	Manufacturer	Lochinvar (AO Smith)
X	Benjamin	Levie	Consumer	UCSF
X	Dick	Lord	Manufacturer	Carrier
X	Frank	Morrison	Manufacturer	Baltimore Aircoil
X	Shaunna	Mozingo	User	Mozingo Code Group
X	Christopher	Perry	Gov. Regulator	US DOE
X	Daniel	Nall	Gov. Regulator	Dan Nall Consultant/ AIA
X	Laura	Petrillo-Groh	Manufacturer	AHRI

X	Kevin	Rose	Public Segment	NEEA
X	Thomas	Schultz	Utility	Spire/American Gas Assoc.
X	Blake	Shelide	Gov. Regulator	Oregon Office of Energy
<input type="checkbox"/>	Amin	Tohmaz	Gov. Regulator	City of San Antonio
X	Doug	Tucker	Manufacturer	Mitsubishi
X	Jeremy	Williams	Gov. Regulator	US DOE
X	James	Yeoman	Gov. Regulator	City of Orem

4. Approval of Minutes (no previous minutes to approve for this meeting)

5. Administrative issues

- a. Choose secretariat for committee- John Bade agreed to take notes for future meetings.

7. Action Items.

- a. Code change proposal review of procedures and proposal documents, how meetings will be conducted, expectations (PowerPoint Presentation was presented by Shaunna Mozingo, Committee Chair. PDF of presentation attached)

9. Other business.

- a. Discuss order for hearing proposals: Because our next meeting is December 23rd, right before the holidays, we first decided to hear what was perceived to be some very simple items, like efficiency tables and things that are to just make the code in line with ASHRAE 90.1. There was going to be 6 people not able to make the next meeting so they asked if we hear the proposals but not make a final vote until the following meeting when everyone would be back. Ultimately, we decided to just postpone the next meeting until our scheduled January 13th meeting so that everyone was there, and we didn't have to hear items twice.

- b. Upcoming meetings.

Second and fourth Thursday of each month, 11:30am – 1:30pm Eastern Time Next one is December 23rd. Discuss whether there will be quorum due to holidays. Decided to move to January 13th.

11. Adjourn.

FOR FURTHER INFORMATION BE SURE TO VISIT THE ICC WEBSITE:

[ICC Energy webpage](#)

[Code Change Monograph](#)

FOR ADDITIONAL INFORMATION, PLEASE CONTACT Shaunna Mozingo, Subcommittee Chair at sdmozingo@mozingocodegroup.com or Blake Shelide, Subcommittee Vice-Chair at blake.shelide@energy.oregon.gov