



EXISTING BUILDING SAFETY – A GUIDELINE FOR INSPECTION GUIDELINE DEVELOPMENT COMMITTEE

Monday, September 9, 2024
1:00 pm –3:00 pm Eastern

MS TEAMS VIRTUAL MEETING

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Meeting ID: 215 243 468 778

Passcode: 2Fcpwg

MEETING MINUTES

1. Roll Call:

a. Committee:

Sergio Ascunce		Phil Line	x
John Catlett	x	Steve Orłowski	x
Dwayne Garriss	x	Don Scott	
Mark Graham		Gus Sirakis	
Jennifer Goupil	x	Steve Szoke	x
Bryan Holland	x	Kenneth Wagner	
Ryan Kersting	x		
A quorum requires 7 in attendance.			

b. ICC Staff:

- i. Dorothy Mazzarella
- ii. Kevin McOsker

2. Meeting Conduct discussed as follows:

- a. Identification of Representation
- b. Ethical Conduct
- c. Antitrust Compliance Guideline

3. Previous Meeting Minutes Review and Approval: A motion was made and seconded to approve the minutes from the August 19, 2024, meeting; approved by the committee unanimously.

4. Meeting Summary: A motion was made and seconded to approve the meeting summary from the August 26, 2024; approved by the committee unanimously.
5. Discussion regarding PC #99 (related to PC #112, #113, and #114): PC #99 was approved as submitted at the August 12th meeting on the consent agenda. When PC #112, #113, and #114 was considered at the August 19th meeting; these public comments were considered unnecessary based on the committee reviewing a version of PC #99 from the Scope and Implementation Work Group. The version from the work group included a recommendation to be approved as modified with language provided at the meeting. The committee overturned the original action of approved to be approved as modified by the Scope and Implementation Work Group. Motion and seconded, unanimously approved by the committee.
6. PC #53 - deferred Public Comments from August 19th Meeting: Approved as Modified.
7. Work Group reports and possibly act on recommended actions:
 - a. Structural – Ryan Kersting
 - i. PC #183 – Considered, No Action Taken
 - ii. PC #184, #185, and #188 were combined by the Structural Work Group with overlapping and conflicting items, merged into a single proposal from the work group. Approved as Modified.
 - iii. PC #186 – Considered, No Action Taken
 - iv. PC #189 – Approved as Modified
 - v. PC #187 – Approved as Modified – An appendix will be provided to allow any website links to assessment information from the various structural material groups.
 - vi. PC #165 – Considered, No Action
 - vii. PC #169 – Approved as Modified
 - viii. PC #176 – Approved as Submitted
 - ix. PC #177 – Considered, No Action
 - b. Building Elements – Sergio Ascunce – Bryan Holland provided a recommendation for PC #83, PC #84, and PC #85, that could be considered at the next meeting.
 - c. Scope/Implementation – Dwayne Garriss
 - i. PC #1 – Considered, No Action
 - ii. PC #3 – Tabled, needs to be confirmed by the Structural group so that major concepts addressed
 - iii. PC #5 – Tabled to have structural group to take this under consideration.
 - iv. PC #251 – Deferred to the Structural Group
 - v. PC #150 – Considered, No Action Taken
8. New Business - None
9. Upcoming Meetings –
 - a. The next meeting is scheduled for Wednesday, September 11th at 10 am ET.

b. Doodle Poll for additional meetings in September.

10. Good of the Order - None

11. Adjourn – Meeting was adjourned at 2:45 pm.