



**INTERNATIONAL
CODE
COUNCIL®**

**EXISTING BUILDING SAFETY – A GUIDELINE FOR INSPECTION
GUIDELINE DEVELOPMENT COMMITTEE**

Monday, August 12, 2024
1:00 –3:00 pm Eastern

MS TEAMS VIRTUAL MEETING

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Meeting ID: 242 915 254 596

Passcode: dHLKyH

MEETING MINUTES

1. Roll Call:

a. Committee:

Sergio Ascunce	x	Phil Line	x
John Catlett		Steve Orłowski	x
Dwayne Garriss	x	Don Scott	x
Mark Graham	x	Gus Sirakis	
Jennifer Goupil		Steve Szoke	x
Bryan Holland	x	Kenneth Wagner	
Ryan Kersting	x		
A quorum requires 7 in attendance.			

b. ICC Staff:

- i. Kevin McOsker

2. Meeting Conduct was discussed:

- a. Identification of Representation
- b. Ethical Conduct
- c. Antitrust Compliance Guideline

3. Meeting Summary –

- a. July 19, 2024 – A motion was made and seconded to approve the meeting summary; approved by the committee unanimously.
- b. August 6, 2024 – A motion was made and seconded to approve the meeting summary; approved by the committee unanimously.

Note: These meeting failed to have a quorum to conduct business, the meeting summary provides an overview of the discussion.

4. Previous Meeting Minutes Review and Approval - A motion was made and seconded to approve the minutes from the June 14, 2024, meeting; approved by the committee unanimously.
5. Consent Agenda - Approved as Submitted items from Work Groups. – A clarification was made on the consent items lists dated August 12th.

Note: See agenda #6 for action taken.

6. Consent Agenda - Considered, No Action items from Work Groups.

A motion to approved was made by Sergio Ascunce to approve the August Consent Agenda - Approved as Submitted dated August 12th (agenda item #5) and the consent items as Considered, No Action Taken dated August 12th (agenda item #6). The motion was seconded by Mark Graham. The committee voted unanimously to approve the consent agendas.

7. Work Group reports and possibly act on recommended actions:
 - a. Building Elements – Sergio Ascunce – No report was provided, the group decided to look at those items removed from the consent agenda and resulted as follows:
 - i. PC 132 – Considered, No Action Taken
 - ii. PC 141 – Approved As Modified
 - iii. PC 172 – Considered, No Action
 - iv. PC 170 – Approved As Modified
 - v. PC 208 – Approved As Modified
 - vi. PC 213 – Deferred to Building Elements Group for exact language
 - vii. PC 219 – Approved as Submitted
 - viii. PC 223 - Deferred to Building Elements Group for exact language
 - b. Scope/Implementation – Dwayne Garriss. The Scope/Implementation Work Group went over the Public Comments not on the consent agenda:
 - i. PC 4 – Considered, No Action Taken
 - ii. PC 9 – Out of Scope
 - iii. PC 10 – Approved as Modified
 - iv. PC 12 – Approved as Modified
 - v. PC 19 – Approved as Modified
 - vi. PC 20 – Approved as Modified
 - vii. PC 22 – Out of Scope
 - viii. PC 25 – Approved as Modified
 - ix. PC 28 – Considered, No Action Taken
 - x. PC 30 – Approved as Modified
 - xi. PC 33 – Approved as Modified
 - xii. PC 45 – Considered Not Action Taken
 - xiii. PC 46 – Out of Scope

xiv. PC 47 – Approved as Modified

c. Structural – Ryan Kersting – No update at this time.

8. New Business – Chair Garriss asked for those items Approved as Submitted and Considered, No Action from the Scope/Implementation Group to considered for a consent agenda.

9. Upcoming Meetings:

o Monday, August 19th - 1:00 pm ET

A meeting on Monday, August 26th at 1:00 pm ET was requested to be scheduled. In addition, a poll for an additional meeting in August.

10. Good of the Order - None

11. Adjourn – the meeting was adjourned at 3:00 pm ET.