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**EXISTING BUILDING SAFETY – A GUIDELINE FOR INSPECTION  
GUIDELINE DEVELOPMENT COMMITTEE**

**Tuesday, August 6, 2024**  
1:00 –3:00 pm Eastern

**MS TEAMS VIRTUAL MEETING**

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Meeting ID: 227 568 030 991

Passcode: G9RMYU

**MEETING SUMMARY**

1. Roll Call:

a. Committee:

Sergio Ascunce	x	Phil Line	
John Catlett		Steve Orlowski	x
Dwayne Garriss	x	Don Scott	
Mark Graham		Gus Sirakis	
Jennifer Goupil		Steve Szoke	x
Bryan Holland		Kenneth Wagner	
Ryan Kersting			
A quorum requires 7 in attendance.			

Four committee members were present at the meeting; a quorum of committee members was not achieved

b. ICC Staff:

i. Kevin McOsker

2. The consent agenda was discussed. We may need to ballot the consent agenda items. This was requested by the chair to prepare the consent agenda. It may be necessary for a ballot process for other Public Comments as recommended by the Work Groups. If we don't have a quorum at the next meeting (8/12), then we will need to get the summary from the work group and possibly ballot via email. An email should be sent committee to confirm attendance at the next meeting.
3. A short discussion regarding committee to correlate the final document will be needed. There was no disagreement with those on the call.