



## International Energy Conservation Code HVACR Subcommittee

### Meeting Agenda

January 3<sup>rd</sup>, 2022  
11:00 AM EST to 1:00 PM EST (2 hours)  
[Webex Link](#)

**Subcommittee Chair:** John A. Hensley, Jr.  
**Subcommittee Vice Chair:** Ricardo Madrid

1. Call to order.
2. Meeting Conduct. Staff
  - 2.1. Identification of Representation/Conflict of Interest
  - 2.2. ICC [Council Policy 7](#) Committees: Section 5.1.10 Representation of Interests
  - 2.3. ICC [Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment it is expected that participants shall act with courtesy, competence and respect for others.
3. Roll Call – Vice Chair Ricardo Madrid
4. Nominations for secretary accepted -Voting members may self-nominate or nominate another person to be the secretary. The secretary will be responsible for taking notes during each meeting of the subcommittee, creating a formal presentation of “Meeting Minutes” and working with the Chair and Vice Chair to write the report to the full Consensus Committee monthly
5. Schedule of meetings – 1<sup>st</sup> and 3<sup>rd</sup> Monday 11-1
6. Action Items.
  - 6.1. Discussion - sorting/grouping of proposals
  - 6.2. Subcommittee review on scheduling proposals (subcommittee guidance document)
  - 6.3. Assignment of proposals for subcommittee members
    - 6.3.1. Initial assessment of procedures
    - 6.3.2. Notifications of monthly agenda items
  - 6.4. Subcommittee agrees to assignments
  - 6.5. [Chair] Schedule proposals to be deliberated at bi-monthly meetings
8. Other business.
9. Upcoming meetings. January 17<sup>th</sup> – 11:00 am EST – 1:00 pm EST

10. Adjourn.

FOR FURTHER INFORMATION BE SURE TO VISIT THE ICC WEBSITE:

[ICC Energy webpage](#)

[Code Change Monograph](#)