



INDUSTRY ADVISORY COMMITTEE

MEETING OF THE
ICC INDUSTRY ADVISORY COMMITTEE
DRAFT MINUTES

October 19, 2020
VIRTUAL WEBEX MEETING

Call in: 844 – 740 – 1264
Access Code: 145 316 8070
[Webex link](#)

October 19: 10:00 am – 1:00 pm (Central – WebEx created in Central)

Virtual meeting note: Be sure WebEx is loaded on your computer. If participating via WebEx but are planning on using the telephone option for audio, be sure that the computer microphone is disabled/disconnected to avoid feedback on the call. Call-in only will be available with the phone number and access code above. If using your telephone, please do not place the call on “Hold”.

The raised hand feature on Webex will be used to acknowledge speakers. Due to the volume of anticipated participants, all participants are asked to state their name and affiliation when acknowledged to speak.

1. **Call to Order- Chair Catlett**
Meeting was called to order at approximately 10:05 Central on October 19, 2020 by Vice Chair Ray Grill. Chair Catlett joined shortly thereafter.
2. **Self Introductions**
 - 2.1 **Identify new members**
None
 - 2.2 **Establish quorum (20 minimum)**
Since attendance was self-reported (see Appendix A), staff asked IAC members to self-identify. The minimum 20 IAC was identified and the tally concluded.
3. **Approve Agenda**
As Submitted
4. **Approval of May 15, 2020, IAC Meeting Minutes**
As Submitted
5. **IAC Administration**
 - 5.1 **IAC roster posted**
 - 5.2 **Chair’s Report**
Vice Chair Grill noted that he will be leaving Arup at the end of the year.

Chair Catlett briefed the group on the activities of the Long Term Code Development Process (LTCDP) committee and IAC’s representative on the LTCDP – John Taecker. He also briefed the group on the virtual activities of BOMA.

It was noted that next year John’s tenure as Chair expires so the first meeting of 2021 will include an agenda item for the election of the IAC Chair and Vice Chair.

6. **IAC Task Group Activities**
 - 6.1 **Reference Standards Guide (attached – 2 files)**
Of note:
 - Sweeping changes of individual chapters
 - Many enhancements providing clarity and further explanation
 - Prior to posting, the document requires staff review as noted on the document

Motion to accept was approved.

Staff note: Document posted 12/8/20.

6.2 Cost impact (attached- 1 file)

Of note:

- It was recommended that the document be a guide for code change proponents. Such a guide would be more-timely than a comprehensive revision to CP28. As a guide it does not include mandatory requirements.
- Several meetings have occurred and the possible development of this document has been brought to the attention of the Long Term Code Development Process (LTCDP) committee.
- It was noted that a minority report has been submitted in response to this effort.
- A motion to approve the creation of a Work Group was approved.
 - Chair, Jonathan Humble
 - Dave Collins
 - Jake Pauls
 - Craig Drumheller
 - Bill Fay
 - Marc Nard

7. ICC Codes & Standards Activities

7.1 2019 Cycle (see website links: “Current Cycle”)

a. 2019 Group B appeals

Staff noted:

- The Code Correlation Committee met 5 times in this past summer
- A total of 6 appeals were filed and posted. The 4th and final appeal hearing was held September 14, 2020.
- Code Council Board consideration and action concluded in early October.
- All appeal related documents were posted on a dedicated appeals website.

7.2 2021/2022 Cycle (see website links: 2021/2022 Cycle”)

a. Schedule

Staff noted:

- cdpACCESS open and receiving 2021 Group A proposals as of today (10/19/20).
- 2021 I-Codes published with the exception of the IRC, IECC and IEBC which are scheduled for the end of the month.
- Due to the on-going pandemic, the Code Council Board is reviewing options for determining the status of next year’s 2021 Committee Action Hearings.

Staff note: Board decision to hold a virtual 2021 CAH released November 9, 2020.

7.3 Codes and Standards Committee Activities

Staff noted:

- As with many organizations working in the virtual environment, ICC staff is very active virtually. We are working with 19 committees holding over 350 meetings totalling over 550 hours of meeting time.
- The following ICC updated standards will be published by the CP28 deadline of 12/1/20 for reference in the respective 2021 I-Codes: ICC 500 (Storm Shelter); ICC 600 (Residential High Wind); and the three solar standards in the ICC 900 series solar portfolio.
- ICC 1200 & 1205 of the new Offsite Construction portfolio are well under way.
- The process for the 2021 IgCC will initiate publication following receipt of the ASHRAE 189.1 – 2020 files.

8. ICC Board Activities - ICC Board liaison report

8.1 Board Committee on the Long-Term Code Development Process – Staff update (see website link)

The activities of the LTCDP have been extremely active since its 2020 kick off meeting on July 9, 2020. To date there have been 5 Work Group meetings and 3 LTCDP meetings. The next LTCDP meeting is October 23rd. Be sure to contact staff if you are not already on the email distribution list to receive notifications and documents of meetings.

Board Liaison to the IAC, Mike Boso noted the following:

- Reiterated the many activities going on at ICC with Codes & Standards
- The Board continues to study the issue of a possible virtual CAH in 2021
- Certification testing continues via Pronto

9. ICC Governmental Relation Activities

9.1 Federal Legislative & Regulatory

9.2 State & Local - Code adoptions

9.3 Other

Gabe Maser, GR, provided the following update:

- ICC received over 800 responses to a survey of code officials on their operations during the pandemic. The departments noted that they are active with electronic permitting and remote virtual inspections.
- The Chicago adoption of the I-Codes is progressing.
- Numerous articles have been developed by the GR department on the use of outdoor and temporary occupancies during the pandemic.

10. ICC Family of Solutions Activities

10.1 ICC-ES

10.2 NTA

10.3 General Code

ICC NTA has the capabilities and experience to provide fire tests to meet regulatory requirements, code compliance, and certification in their state-of-the-art facility in Bryan/College Station, Texas.

11. Old Business

None

12. New Business

12.1 Code of Ethics (attached – 3 files)

Jeff Shapiro went over the documents, citing the history of this issue with the IAC. A motion was made and seconded for the IAC to re-endorse the 2/6/09 version of the recommended changes to CP37 and forward to the Board for their consideration. A motion was made and approved to table until the next meeting as this document is over 10 years old to provide additional review time.

An informal task group with Jeff as Chair along with Dave Collins, Craig Drumheller and Jake Pauls was created.

12.2 Open discussion: “What’s going on in your business?”

None

13. Next IAC Meeting

13.1 Next meeting: TBD

14. Adjourn

The meeting was adjourned at 11:45 am on October 19, 2020.

Websites links :

[IAC](#)

[Current Cycle](#)

[2021 2022 Cycle](#)

[Board Committee on the Long Term Code Development Process](#)

[ICC Standards](#)

[Council Policies/Code of Ethics](#)

[Government Relations](#)

[Evaluation Services](#)

[NTA](#)

[General Code](#)

APPENDIX A
IAC Virtual Meeting Attendees
October 19, 2020

Those attending were provided a link to the “WEBEX Virtual IAC Attendance Roster” to self-report their attendance. This link was active during the meeting through October 23, 2020 at 5:00 pm. The following self-reported their attendance.

Ray Grill	Arup
John Catlett	BOMA
Jake Pauls	APHA
Steve Orłowski	WDMA
Mark Graham	NRCA
Jeff Shapiro	IIAR
Dan Taddei	NARI
Michael Gardner	Wall and Ceiling Alliance
Dwayne Garriss	Fire Equipment Mfg.
Jonathan Humble	AISI
Jennifer Goupil	SEI of ASCE
John Woestman	XPSA
Bill Fitch	ACIL
Larry Wainright	SBCA
Gordon Thomas	DASMA
David Vail	IFC

ICC:

Mike Pfeiffer	Staff
Gabe Maser	Staff
Mike Boso	ICC Board liaison