



International Energy Conservation Code Consensus Committee-Commercial

Administration and Integration Subcommittee

Meeting Notes

Meeting Date: December 20, 2022

Committee Chair: Bryan Holland

Committee Vice Chair: Greg Johnson

1. Call to order was made at 11:05 AM ET.
2. Meeting Conduct. Staff
 - a. Identification of Representation/Conflict of Interest: ICC [Council Policy 7](#) Committees: Section 5.1.10 Representation of Interests
 - b. ICC [Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment it is expected that participants shall act with courtesy, competence and respect for others.
 - c. ICC [Antitrust Compliance Guideline](#)
3. Roll Call:
 - **SC Members in Attendance:** Bryan Holland, Greg Johnson, Matt Belcher, Chris Clausing, Drake Erbe, Daniel Nall, Don Mock, John Bade, Emily Lorenz
 - **SC Members not in Attendance:** Anthony Floyd, James Yeoman, Richard Burton, Laura Petrillo-Groh, Zepherinus Church Norbert, Darren Port, Scott Brooks
 - **Guests in Attendance:** Alex Smith, Curt Rich, Daniel Carroll, Eric Lacey, Hendrik Shank, Jason Vandever, Maureen Guttman, Michael Rossi, Norman Wang, Rupal Choksi, Steve Rosenstock
4. Approval of Agenda: Agenda was approved unanimously
5. Approval of Previous Meeting Minutes: Minutes of the December 6, 2022 meeting were approved unanimously
6. Administrative Issues: None
7. Action Items:

"Chapter 1" related Public Comments:

 - a. CED1-7 was disapproved 9-0-1*
 - b. CED1-8 was disapproved 8-0-1 (It was noted that technical and editorial revisions are needed in the five list items. The committee recommends the Envelope Subcommittee consider review of these list items)
 - c. CED1-12 was approved as submitted 8-0-1
 - d. CED1-13 was approved as submitted 8-0-1 (It was noted that footnotes to Tables C505.2.2 and C505.24 may need revision or removal. The committee intends to verify the requirements for occupancy class and use outlined in the tables.)

- e. No action was taken on the “Grammar Correction R401.2.1 (1022)” public comment as the subcommittee did not feeling the editorial revisions is necessary.

8. Other Business

The committee agreed to follow future meeting dates and action items:

- a. **January 3:** “Biomass” related Public Comments: CED1-18, 19, 20, 22, 23, 24, 25, 181
- b. **January 17:** “On-site Renewable” related Public Comments: CED1-10, 11, 153, 154, 171
- c. **February:** Additional meetings may be needed to address other administration and integration issues in the First Draft

9. Next Meeting: **Tuesday, January 3, 2023 at 11:00 AM Eastern**

10. Adjourn. The meeting adjourned at 12:25 PM ET.

FOR FURTHER IECC Commercial INFORMATION BE SURE TO VISIT THE ICC WEBSITE: [IECC Commercial Website](#)

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

Kristopher Stenger, AIA, CBO

Director of Energy Programs

International Code Council

kstenger@iccsafe.org