



International Energy Conservation Code Consensus Committee-Commercial

Administration and Integration Subcommittee

Meeting Notes

Meeting Date: February 14, 2023

Committee Chair: Bryan Holland

Committee Vice Chair: Greg Johnson

1. Call to order was made at 11:00 AM ET
2. Meeting Conduct. Staff
 - a. Identification of Representation/Conflict of Interest: ICC [Council Policy 7](#) Committees: Section 5.1.10 Representation of Interests
 - b. ICC [Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment it is expected that participants shall act with courtesy, competence and respect for others.
 - c. ICC [Antitrust Compliance Guideline](#)
3. Roll Call:
 - **SC Members in Attendance:** Bryan Holland, Greg Johnson, Chris Clausing, Drake Erbe, Daniel Nall, John Bade, James Yeoman, Richard Burton, Matt Belcher, Darren Port, Emily Lorenz
 - **SC Members not in Attendance:** Zepherinus Church Norbert, Anthony Floyd, Laura Petillo-Groh, Don Mock, Scott Brooks
4. Approval of Agenda: Agenda was approved unanimously
6. Administrative Issues: None
7. Action Items:
 - a. The committee reviewed a consensus proposal that consolidates CED1-18, 19, 20, 22, 23, 24, 25, and 181 with a recommended set of new and revised definitions and revised language in the main body of the code to correlate with the definitions. See the reason statement for CED1-18 for more details. The proposal was approved as further modified by the committee 9-0-1.
8. Other Business
The committee agreed to following future meeting dates and action items:
 - a. **February 28:** Additional meeting may be needed to continue discussion on tabled or rolled-over agenda items or to address other administration and integration issues in the First Draft
9. Next Meeting: **TBD (February 28, if needed)**
10. Adjourn. The meeting adjourned at 1:45 PM ET.

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FOR ADDITIONAL INFORMATION, PLEASE CONTACT:
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