



International Energy Conservation Code Consensus Committee-Commercial

Administration and Integration Subcommittee

Meeting Minutes

Meeting Date: December 6, 2022

Committee Chair: Bryan Holland

Committee Vice Chair: Greg Johnson

1. Call to order was made at 11:05 AM ET.
2. Meeting Conduct. Staff
 - a. Identification of Representation/Conflict of Interest: ICC [Council Policy 7](#) Committees: Section 5.1.10 Representation of Interests
 - b. ICC [Code of Ethics](#): ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment it is expected that participants shall act with courtesy, competence and respect for others.
 - c. ICC [Antitrust Compliance Guideline](#)
3. Roll Call:
 - **SC Members in Attendance:** Bryan Holland, Greg Johnson, Matt Belcher, Chris Clausing, Drake Erbe, Daniel Nall, Anthony Floyd, James Yeoman, Richard Burton, Don Mock, Scott Brooks, Darren Port, John Bade, Emily Lorenz
 - **SC Members not in Attendance:** Laura Petrillo-Groh, Zepherinus Church Norbert
 - **Guests in Attendance:** Aaron R. Phillips, Daniel Carroll, Hendrik Shank, Jason Vandever, Michele Mihelic, Naila Mendonca, Norman Wang, Robert O'Brien, Steve Rosenstock
4. Approval of Agenda: Agenda was approved unanimously
5. Approval of Previous Meeting Minutes: **N/A**
6. Administrative Issues
 - a. Appointment of Vice Chair: Greg Johnson volunteered to serve as SC Vice Chair
7. Action Items:

"Chapter 1" related Public Comments:

 - a. CED1-1-22: Approved as Submitted 12-1-1 (It was noted that C102.4.1 and C102.4.2 appear to be saying the same thing)
 - b. CED1-2-22: Approved as Submitted 12-0-1
 - c. CED1-3-22: Approved as Submitted 13-0-1
 - d. CED1-4-22 – Editorial Modification by ICC Staff
 - e. CED1-5-22: Approved as Submitted 12-0-1 (SC does not oppose any action taken by the E4C related to CED1-92 adding the term "Building" in front of Thermal Envelope in C105.2.2. The PC does not change terms that have been italicized)

- f. CED1-6-22: Approved as Modified 11-0-1 (**110.4 Administration**. The code official shall take action without delay in accordance with the decisions of the board)

8. Other Business

Discuss order of remaining action items: The committee agreed to follow future meeting dates and action items:

- a. **December 20**: CED1-7 (Chapter 2), CED1-8 (C402.1.1.3), CED1-12 (C505.1), CED1-13 (ASHRAE 140 Referenced Standard)
- b. **January 3**: “Biomass” related Public Comments: CED1-18, 19, 20, 22, 23, 24, 25, 181
- c. **January 17**: “On-site Renewable” related Public Comments: CED1-10, 11, 153, 154, 171

9. Next Meeting: **Tuesday, December 20 at 11:00 AM Eastern**

10. Adjourn. The meeting adjourned at 12:17 PM ET.

FOR FURTHER IECC Commercial INFORMATION BE SURE TO VISIT THE ICC WEBSITE: [IECC Commercial Website](#)

FOR ADDITIONAL INFORMATION, PLEASE CONTACT:

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