



International Code Council
 500 New Jersey Avenue, NW
 Sixth Floor
 Washington, DC 20001
 t: 888.ICC.SAFE (422.7233)
 t: 202.370.1800
 f: 202.783.2348
 www.iccsafe.org

Pandemic Task Force – MPE WG Mechanical Subgroup June 17, 2021 Webex Meeting Notes

Subgroup Members

- Esber Andiroglu – Chair
- Jonathan Flannery – Vice Chair
- Alastair Chapman
- Geoff Hanmer
- Hassan Younes
- Jim Ranfone
- John Steele
- Jon Crittenden
- Jonathan Wilson
- Matthew Peacock
- Steve Ericson

Other Pandemic Task Force Members

- Adil K. Al-Tamimi
- Anthony Santiago
- Austin Perry
- Bryan Holland
- Chad Beebe
- China Clarke
- Chris Jensen
- Dan Buuck
- Dave Collins
- Elizabeth Bednarcik
- Jason Root
- Jatinder Khokhar
- John Catlett
- Larry Lynch
- Matt Sigler
- Nadja Tremblay
- Niki Lemin
- Paul Taft
- Rich Anderson
- Robert Maglievaz
- Shawn Smitter
- Stephen Garvin
- Tara Henderson
- Ted Black
- Tim Washington
- Tom Peterson

ICC Staff

Mark Roberts, ICC Staff Liaison
 Jim Cika, ICC Staff Liaison

Shawn Strausbaugh, ICC Staff Liaison
 Gary Gauthier, ICC Staff Liaison

1. Welcome/Introduction

2. Roll Call – Subgroup only

3. Research Needs/Assignments

- Research the effects of pandemics on mechanical system designs in the built environment
Leads: Stephen Ericson, Austin Perry; Others: Ted Black, John Steele
- Research & review current codes and standards
Leads: Chris Jensen, Alastair Chapman; Others: John Catlett, Matthew Peacock, Dan Buuck,
- Research & review code change proposals under consideration for future codes & standards
Leads: Jatinder Khokhar, Tim Washington
- Research & review current published information related to the effects of pandemics on the built environment
Leads: Esber Andiroglu, Jonathan Flannery

4. Deliverables TBD

- Prepare code change proposals
- Prepare various publications and white papers on significant topics
- Develop guidelines and best practices to address the design and layout of new and existing buildings and temporary structures.
- Develop a comprehensive package of public information materials

5. Other business

6. Adjourn – We plan to adjourn no later than 10:00 a.m. EDT.

6.17.2021 Notes:

- Document review assignments have been made
 - Each member of the MPE Working Group will be assigned approximately 60 pages to review
 - Jonathan Flannery's group is reviewing the 716 page and 227 page documents. Others can review these, as well, if they have the opportunity to do so.
 - Assignments will be emailed out today; documents will be attached to email.
- Review of rubric
 - Jonathan provided an overview of the rubric in its current version with explanation of scoring/rating system
- Review of PTF Calendar added to ICC PTF website
 - Jim provided an update on the PTF calendar; calendar has been added which includes all PTF and Workgroup meetings currently scheduled
 - Calendar includes login links and dial-in information for each meeting

Action Items:

- Document assignments
 - Jim to email assignments
- Development of document review rubric
 - Jonathan Flannery to continue to work with Niki and others to develop
 - Subgroup member review of rubric
- Divide files evenly throughout Task Force for review – anticipate 2 week review time.
 - Jim to develop recommended document assignments based on total document pages.
- Add Jonathan Flannery as Vice Chair
 - Jim to update subgroup roster.