



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Minutes #25
Thursday, Feb. 2, 2023
12-4 Eastern

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

1) Welcome and Introductions

- 1) Call to order – the meeting was called to order at 12:00 Eastern
- 2) Meeting attendance:

Committee members

Ken Schoonover, Chair, Individual Member

Doug Anderson – AHLA, Principal

Tara Barthelmess, NCDOI OSFM, Principal

Billie Louise (Beezy) Bentzen, AERBVI, principal

Karen Braitmayer – DREDF Principal

Kevin Brinkman, NEII, Principal

Wayne Broadfield, Paralyzed Veterans of America (Alternate)

Dan Buuck, NAHB, Principal

Nicholas Capezza, PHTA, Principal

Kevin Carr, NFPA, Principal

Bill Conner ASTC alternate

David Cooper, SMA, Principal

Glenn Dea, International Sign Association (Principal)

Alan Gettelman, Individual Member

John S. Gonzalez – ICC (Alternate)

Dennis Hall, CSI, Principal

Glenn Hedman, RESNA, Alternate

Gina Hilberry, Vice-Chair, UCP Principal

Robert Kelly Montgomery County principle

Matt Lescher – NATO principal

Simon Majarian, SEG, alternate

Marsha Mazz, United Spinal Association, Principal

Sean McNamara, Target Corp., Alternate

Jeffrey Munsterteiger, NAHB, Alternate

Eunice Noell-Waggoner, IES, (standing in for Greg Guarnaccia)

Kimberly Paarlberg, ICC, Principal

Rex Pace, HUD, Principal

Jake Pauls, Individual member

Lucy Pereira, International Sign Association (Alternate)
Kenny Peskin, International Sign Association (Alternate)
Hope Reed, NMGCD Alternate
Ed Roether, Individual, Principal
Nathan Roether, United Spinal Association, Alternate
Stan Ross NM Governor's Commission on Disability Principal
Larry Schneider, AIA Alternate
Josh Schorr, US Access Board, Alternate
Jessica Schrader, Society for Experiential Graphic Design, Principal
Leslie Shankman-Cohn – ASID Principal
Patrick Sheehan, ACB, Primary
Koni Sims , ACB, Alternate
Ed Steinfeld, RESNA, Principal
Michael Tierney, BHMA principle
Sharon Toji HLA, Principal
Rich Williams, WABO, Alternate
R Duane Wilson, ASTC, Principal

Interested parties:

Mike Anthony, University of Michigan
Maggie Calkins, SAGE
Amy Carpenter, SFCS Architects
Ramesh Gulatee, Architect/LifeCare Design Studio, LLC
Thomas Hirsch, FAIA Hirsch Group Architecture, Madison Wis
Jim Kendzel, American Supply Association
Tami Kump, AIA - Knothe Bruce Architects, Middleton, WI
Ramiro Mata, ASPE
Steve Orłowski, Sundowne Building Code Consultants, LLC (Self)
Ashley Pitts, Jensen Hughes (partial meeting attendance)
Jeff Yanke, Evan Terry Associates
Norman Wang, RA Director, Building Codes Administration, Maryland Dept of Labor
Laurel W. Wright, NCOSFM, Ret.
Susan Yuzuki, McCormick Associates

B. Logistics

- 1) Minutes for 1-19-2023 were approved; modification to 06-13 Part 5 is a vote on Section 612 and 612.1 Scope is a vote, not a conceptual vote
- 2) Work groups –
 - Reach over a counter - meetings Feb. 3, 2023
 - 06-13 – meetings TBD
 - Adult changing – 2nd presentation May 19 – meetings TBD
 - Assisted toileting and bathing – March 24 presentation – meeting TBD
 - Scoping – April 7 presentation – meetings TBD
 - Accessible bathing – April 21 presentation – meeting TBD

- Accessible Communication Features for the Built Environment – meeting every other Wednesday, starting May 25, 1-3 Eastern
- Walking and Wheeled Surfaces – meeting TBD
- Terminology – meeting Feb. 8, 2023

Jake Pauls stated he had an issue with the committee reason on 06-13 as indicated in the Committee Action Report. Jake will send his revisions to the chair for review. The chair said to remove 06-13 from the ballot

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot is **March 6, 2023.**

D. ICC A117.1 development procedures –

E) Review of Proposals:

The following proposals were decided during the call. See the report for official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda -

07-06 – modification; D – 23-0-2;
 07-07; D – 29-0-1
 07-11; D 28-0-1
 07-12; AS 23-6-3
 07-16; AS 28-0-1
 07-17; AS 25-0-2
 07-18; AS 18-6-4
 07-13; AS 26-3-2
 07-14; AS 27-1-5
 07-15; D 25-2-2
 07-20 – modification; AM 21-5-3
 07-08- modification; D 26-0-2
 01-05 – modification; D 26-1-1
 05-13; 05-13 and 07-19 voted together – D 25-0-1
 07-19 05-13 and 07-19 voted together – D 25-0-1
 07-09- modification; AM 19-7-3
 07-10 – modification; D 29-0-0
 08-01; AS – 8-18-2; D 27-1-2

F) New business:

- Reminder that ballot deadline is March 6, 2023.
- The chair will review if any new members are needed for the membership committee as the secretariat indicated we have applications pending.
- The chair asked for a update of the committee work plan due to the length of time the initial review of proposals is taking.

G) Future meetings:

- 1) Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25;
Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22.
- 2) Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 3) Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H) Adjourn – Meeting was adjourned at 4:00.