



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #51
Thursday, Feb. 29, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Ken Schoonover, Chair, Individual Member
Doug Anderson, AHLA, Principal
Angeline Aradanas-Hall, ASID, Alternate
Jessica Archer, Target Corporation, Alternate
Julious Ballanco, ASPE, Alternate
Tara Barthelmess, NCOSFM, Principal
Gene Boecker, NATO Alternate
Kevin Brinkman, NEII, Principal
Wayne Broadfield, Paralyzed Veterans of America (Alternate)
Dan Buuck, NAHB, Principal
Kevin Carr, NFPA, Principal
John Catlett, Boma, Principal
Shannon Chasteen, NAEC, Principal
Bill Conner ASTC Alternate
David Cooper, SMA, Principal
Daniel Dain, AIA Principal
Brad Gaskins, NACS, Principal
Alan Gettelman, Individual Member
Jenifer Gilliland, WABO principal
John S. Gonzalez – ICC (Alternate)
Greg Guarnaccia, Illuminating Engineering Society (Principal)
Cody Gunn, TGT, Alternate
Dennis Hall, CSI Principal
Glenn Hedman, RESNA, Alternate
Dawn Heiderscheidt, AOTA, Alternate
Gina Hilberry, UCP Principal, Vice-Chair
Robert Kelly Montgomery County Principal
Matt Lescher, NATP, Principal
George Lim, Society for Experiential Design (SEGD), Alternate
Allison Lourash, LPA, Principal
Simon Majarian, SEGD, Alternate
Debra Martins, U.S. Access Board, Alternate

Marsha Mazz, United Spinal Association, Principal
Susan Morgan, ASID alternate
Eunice Noell-Waggoner, IES, Alternate
Dan O'Gorman, ASPE, Principal
Kimberly Paarlberg, ICC, Principal
Rex Pace, HUD, Principal
Barbara Padilla, AHLA Alternate
Jake Pauls, Individual Member
Kenny Peskin, Int'l Sign Association, Alternate
Richard Roberts, NEMA
Ed Roether, Individual Member
Nathan Roether, United Spinal, Alternate
Stan Ross, NMGCD Principal
Pam Schooler, NCOSFM Alternate
Jessica Schrader, Society for Experiential Design, Principal
Michael Tierney, BHMA Principle
Kyle Thompson, PMI, Principal
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Scott Windley US Access Board Principal
Mary Winkler, ASSP (American Society of Safety Professionals), Alternate

Interested parties:

Charles V Barlow, EverGlow NA, Inc.
Maggie Calkins IDEAS institute and SAGE
Ronald Crouch, AIA - Moseley Architects
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Hoyt D Jeter, Principal Engineer city of Tacoma
Larry M Schneider AIA
Laurel W. Wright, NCOSFM, Ret.
Jeff Yanke, Evan Terry Associates

B. Logistics

- 1) Minutes for 2-15-2024; Agenda for 2-29-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee –

- Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024
- Membership meeting report – Kevin Brinkman explained report included with meeting reminder. Three organizations are suggested for removal – BIAA, USDA, WID
Vote 27-0
7 organizations will receive letters regarding improving participation
Vote to add APA – vote 27-0
- Kim provided information on logistics moving forward in Webex.
- A117.1 Supplement 1 has been approved by ANSI

D. ICC A117.1 development procedures – NA

E. Review of Proposals:

Chapter 6

- 06-13 – BC16 - AS 24-1
- 06-15 – PC1- AS 29-0 (BC1 was 2-15-2024)
- 06-29 - BC1 - AS 27-0
- 06-30 – PC1 modification – hold to next meeting
- 06-34 – PC1 hold for editorial
BC2 modification – delete exception AS 19-4
- 06-32 – PC1 hold for editorial
BC2 modification replacement – AS 24-0
Modification – change ‘edge’ to ‘exterior’ – AM 19 - 5
- 06-33– BC1 AS 16-8
PC1 hold for next meeting
- 06-37 Withdraw original proposal
- 06-38 – PC1 hold for editorial; BC1 no action
- 06-39 - BC1 no action – Final Action D

- Currently on hold for later meetings –
 - Editorial
 - E-03 with revised proposal from editorial
 - E-04
 - E-05
 - Chapter 1
 - 01-05-on hold till after related changes
 - Chapter 4
 - 04-06 hold for coordination
 - 04-24 hold for editorial
 - 04-25 - PC1 hold for editorial
 - 04-33 – PC1 hold for editorial
 - Chapter 5
 - 05-13 - tabled
 - 05-16 – new standard – hold till end of agenda or standard available
 - Chapter 6
 - 06-01 - hold for editorial
 - 06-02 - hold for editorial
 - 06-10 – hold for editorial
 - 06-15 – PC1 hold for editorial
 - 06-27 – hold for editorial
 - 06-32 – PC1 hold for editorial
 - 06-34 – PC1 hold for editorial
 - 06-38 – PC1 hold for editorial

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 3:50.

