



## **ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES**

**A117.1 Committee Minutes #52  
Thursday, March 14, 2024  
12-4 Eastern**

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

### **Committee members:**

Tara Barthelmess, NCDOI & OSFM, Principal  
Billie Louise Bentzen, AERBVI Principal  
Gene Boecker, NATO Alternate  
Karen Braitmayer, DREDF, Principal  
Kevin Brinkman, NEII, Principal  
Wayne Broadfield, Paralyzed Veterans of America- Alternate  
Dan Buuck, NAHB, Principal  
Kevin Carr, NFPA, Principal  
John Catlett, BOMA, Principal  
Gregory Ceton – PHTA, Principal  
Shannon Chasteen, AEMA, Principal  
Bill Conner ASTC – Alternate  
Daniel Dain, AIA, Principal  
Glenn Dea, Int'l Sign Association, Principal  
Brad Gaskins, NACS, Principal  
Alan Gettelman, Individual Member  
John S. Gonzalez – ICC (Alternate)  
Cody Gunn, TGT, Alternate  
Sandy Hanebrink, AOTA, Principal  
Gina Hilberry, UCP Principal, Vice-Chair (chaired this meeting)  
Robert Kelly Montgomery County Principal  
George Lim, SEG, Alternate  
Carolyn Majowka, VBCOA, Alternate  
Debra Martins, U.S. Access Board, Alternate  
Marsha Mazz, United Spinal Association, Principal  
Susan Morgan, alternate ASID  
Jeffrey Munsterteiger, NAHB, Alternate  
Eunice Noell-Waggoner, IES Alternate  
Daniel O’Gorman, ASPE, Principal  
Kim Paarlberg, ICC, Principal  
Rex Pace, HUD, Principal  
Barbara Padilla – AHLA (alternate)

Jake Pauls, Individual Member  
Kenny Peskin, Int'l Sign Association, Alternate  
Ed Roether, Individual Member  
Stan Ross NMGCD, Principal  
Pam Schooler, NCOSFM Alternate  
Jessica Schrader, SEGD, Principal  
Leslie Shankman-Cohn, ASID, Principal  
Pat Sheehan ACB, Principal  
Koni Sims ACB, Alternate  
Ed Steinfeld, RESNA, Principal  
Kyle Thompson, PMI, Principal  
Michael Tierney BHMA Principle  
Dorothy Allyson Watts, designated representative for Hearing Loss Association  
(Sharon Toji)  
Richard Williams, WABO Alternate  
R Duane Wilson, ASTC, Principal  
Scott Windley, U.S. Access Board, Principal

**Interested parties:**

Charles V Barlow, EverGlow NA, Inc.  
David Kelley, 2pa  
Tami Kump, AIA, Knothe Bruce Architects  
Larry Schneider  
Laurel W. Wright, NCOSFM, Ret.

**B. Logistics**

- 1) Minutes for 2-29-2024; Agenda for 3-14-2024 were approved
- 2) Work groups –
  - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
  - 06-13 – meetings TBD
  - Adult changing – meeting TBD
  - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
  - Scoping – April 7, 2022 presentation – meetings TBD
  - Accessible bathing – April 21, 2022 presentation – meeting TBD
  - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
  - Walking and Wheeled Surfaces – meetings TBD
  - Membership committee –
  - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

**C. Administrative items**

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)

- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024
- Kim provided information on logistics moving forward in Webex.

#### **D. ICC A117.1 development procedures – NA**

#### **E. Review of Proposals:**

##### Chapter 6

06-30 – PC1 As modified 18-4-2

06-33– PC1 – no signage was in original or suggested, so this is out of scope

06-45 (revised reason) – BC1 editorial correlation; editorial committee to review

PC1 – consistent application of maneuvering space – AS 25-2-3

06-41 coordination– no action required

06-42 coordination– no action required

06-47 (revised reason) BC1 editorial correlation; editorial committee to review

06-67 coordination– no action required

06-53

PC1 — AM 22-7-1

BC1 – AS 16-5-3 – proposal developed during meeting

06-54 – hold to next meeting

06-57 – BC1 No action

06-58 –

BC2 AS 20-0-3.

BC3 – tabled for work with Gina, Scott, Rex and Kim

06-59 – BC1 No action

- Currently on hold for later meetings –
  - Editorial
    - E-03 with revised proposal from editorial
    - E-04
    - E-05
  - Chapter 1
    - 01-05-on hold till after related changes

- Chapter 4
  - 04-06 hold for coordination
  - 04-24 hold for editorial
  - 04-25 - PC1 hold for editorial
  - 04-33 – PC1 hold for editorial
- Chapter 5
  - 05-13 - tabled
  - 05-16 – new standard – hold till end of agenda or standard available
- Chapter 6
  - 06-01 - hold for editorial
  - 06-02 - hold for editorial
  - 06-10 – hold for editorial
  - 06-15 – PC1 hold for editorial
  - 06-27 – hold for editorial
  - 06-32 – PC1 hold for editorial
  - 06-34 – PC1 hold for editorial
  - 06-38 – PC1 hold for editorial

**F. New business:**

**G. Future meetings:**

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
  - The meeting dates for 2022 are:  
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
  - Meeting dates for 2023 are:  
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21, 2023
  - Meeting dates for the 2024 are:  
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H. Adjourn** – Meeting was adjourned at 3:55.