



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #53
Thursday, March 28, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Ken Schoonover, Individual member
Jessica Archer, Target, Alternate
Tara Barthelmess, NC OSFM, Principal
Billie L (Beezy) Bentzen, AERBVI, Principal
Gene Boecker, NATO Alternate
Kevin Brinkman, NEII, Principal
Wayne Broadfield, Paralyzed Veterans of America (Alternate)
Dan Buuck, NAHB, principle
Gregory Ceton, Pool and Hot Tub Alliance principal
Shannon Chasteen, AEMA, Principal
Bill Conner ASTC, alternate
Glenn Dea, International Sign Association, Principal
Brad Gaskins, NACS, principal
Alan Gettelman, Individual Member
John S. Gonzalez - ICC (Alternate)
Greg Guarnaccia, Illuminating Engineering Society (Principal)
Dennis Hall, CSI, Principal
Glenn Hedman, RESNA, Alternate
Robert Kelly Montgomery County Principal
Allison Lourash, LPA, Principal
Carolyn Majowka, VBCOA (Alternate)
Debra Martins, U.S. Access Board, Alternate
Marsha Mazz, United Spinal, Principal
Susan Morgan, alternate ASID
Eunice Noell-Waggoner, IES, Alternate
Daniel O’Gorman, ASPE, Principal
Kim Paarlberg, ICC, Principal
Rex Pace, HUD, Principal
Barbara Padilla AHILA (alternate)
Jake Pauls, Individual Member
Lucy Pereira, International Sign Association, Alternate
Richard Roberts, Honeywell representing NEMA

Ed Roether, Individual Member
Stan Ross NMGCD, Principal
Jessica Schrader, SEGD, Principal
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims , ACB, Alternate
Kyle Thompson, PMI, Principal
Sharon Toji, HLA, Principal
John Rife Torkelson, APA, Principal
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Scott Windley, U.S. Access Board, Principal
Mary Winkler, ASSP, Alternate

Interested parties:

Maggie Calkins, IDEAS Institute and SAGE
Amy Carpenter, SFCS Architects
Jenifer Gilliland, WABO
Thomas Hirsch , FAIA HIRSCH GROUP ARCHITECTURE
Rita Kuhn, American Bath Group
Tami Kump, AIA, Knothe Bruce Architects
C.J. Lagan, LIXIL
Ben Perreault, Bradley Corp
Larry M Schneider, AIA
Laurel W. Wright, NCOSFM, Ret.
Jeff Yanke, Evan Terry Associates
Thomas Zuzik Jr – Railingcodes.com, representing NOMMA.org

B. Logistics

- 1) Minutes for 3-14-2024; Agenda for 3-28-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024
- Kim provided information on logistics moving forward in Webex.

D. ICC A117.1 development procedures – NA

E. Review of Proposals:

Chapter 6

06-84

BC1 – no action

PC1 AS 24-2-6

PC2 – AM 30-1-0

Mod – AS 27-3-1

06-77

PC1 – AS 8-22-1; reconsider 21-8-2;

Tabled for April 25 – help from Kyle, Rex, Marsha, Scott, John

Torkelson, Kim

PC2 – AS 11-17-2

06-40

BC3 – mod 26-1-2; AM 26-0-0

PC1 – AM 28-0-2

PC2 – AS 11-14-2

PC3 – NA, addressed in BC3 as modified

BC1, 2, and 4 - NA

- Currently on hold for later meetings –
 - Editorial
 - E-03 with revised proposal from editorial
 - E-04
 - E-05
 - Chapter 1
 - 01-05-on hold till after related changes
 - Chapter 4

- 04-06 hold for coordination
- 04-24 hold for editorial
- 04-25 - PC1 hold for editorial
- 04-33 – PC1 hold for editorial
- Chapter 5
 - 05-13 - tabled
 - 05-16 – new standard – hold till end of agenda or standard available
- Chapter 6
 - 06-01 - hold for editorial
 - 06-02 - hold for editorial
 - 06-10 – hold for editorial
 - 06-15 – PC1 hold for editorial
 - 06-27 – hold for editorial
 - 06-32 – PC1 hold for editorial
 - 06-34 – PC1 hold for editorial
 - 06-38 – PC1 hold for editorial
 - 06-58 – BC3 modification work group
 - 06-77 – PC1 reconsideration; modification work group

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:25.