



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #60
Thursday, July 18, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

- Ken Schoonover, Chair, Individual Member
- Angeline Aradanas-Hall, ASID, Alternate
- Jessica Archer, TGT, alternate
- Kevin Brinkman, Principal, NEII
- Wayne Broadfield, Paralyzed Veterans of America - Alternate
- Kevin Carr, NFPA, Principal
- Shannon Chasteen, Principal, AEMA
- Bill Conner, ASTC, alternate
- David Cooper, SMA, principal
- Glenn Dea, International Sign Association, Principal
- Brad Gaskins, NACS, Principal
- Alan Gettelman, Individual Member
- John S. Gonzalez: ICC (Alternate)
- Kim Goss, Accessibility Professionals Association, Alternate
- Dennis Hall, CSI, Principal
- Sandy Hanebrink, AOTA, Principal
- Dawn Heiderscheidt, AOTA Alternate
- Gina Hilberry, UCP Principal, Vice-Chair (missed the first hour)
- Robert Kelly Montgomery County MD Principal
- Matt Lescher, NATO, Principal
- George Lim, SEG, Alternate
- Allison Lourash, LPA, Principal
- Simon Majarian, SEG, Alternate
- Carolyn Majowka, VBCOA, Alternate
- Debra Martins, U.S. Access Board, Alternate
- Dr. William Marletta, Principal ASSP
- Marsha Mazz, United Spinal Association, Principal
- Jeffrey Munsterteiger, NAHB, Alternate
- Dan O’Gorman, ASPE, Principal
- Barbara Padilla, AHLA, Alternate

- Lucy Pereira, International Sign Association, Alternate
- Kenny Peskin, International Sign Association, Alternate
- Ed Roether, Individual Member
- Stan Ross GCD Principal
- Jessica Schrader, Society for Experiential Graphic Design, SEGD
- Pat Sheehan, ACB, principal
- Koni Sims, ACB, alternate
- Ed Steinfeld, Principal, RESNA
- Kyle Thompson, PMI, Principal
- Scott J. Windley, US Department of Housing and Urban Development, Alternate

Interested parties:

- Charles V Barlow, EverGlow NA, Inc.
- Dot Mynahan, NEII
- Laurel Wright

B. Logistics

- 1) Minutes for 6-20-2024; Agenda for 7-18-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – April 25, 2024 presentation -meeting TBD
 - Assisted toileting and bathing – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting TBD
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**

- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.

D. ICC A117.1 development procedures – none

E. Review of Proposals:

Chapter 8

- 08-08 – hold till 8-1-2024
- 08-09 – PC1 AS 25-0-2 – Final Action AM PC1
- 08-11 – BC1 No action – Final Action D
- 08-12 – PC1 No action – Final Action is AM

Chapter 9

- 09-03 – Final Action AMBC1
 - BC1 AS 21-1-1
 - PC1 hold for editorial
 - PC2 NA

09-05 (AM PC3 on 10-26-2023) Final Action AM PC2, PC3 and reconsideration

- Note: This proposal was decided on 10-26-2023; however the committee did not remember and opened the discussion again.
- PC2 AS 18-1-2
- PC3 reconsideration – hold for 8-1-2024

Chapter 10

- 10-01 – hold till 8-1-2024
- 10-03 – BC1 AS 21-0-1 – Final Action AMBC1
- 10-05 – Final Action is AM
 - BC1 D – 9-13-1
 - AM Exception 21-1-1

Chapter 11

- 11-03 – D 12-7-4
- 11-04 - editorial
- 11-05 - editorial
- 11-07 (AM by PC 11-9-23; see 03-10)
 - Note: This proposal was decided on 10-26-2023; however the committee did not remember and opened the discussion again.
 - PC1 AS 20-2-1; Already incorporated in joint PC on 11-9-23
 - PC2 editorial
- 11-14 – BC1 AS 21-0-1 – Final Action AM BC1

- Currently on hold for later meetings –
 - Editorial
 - E-03 with revised proposal from editorial
 - E-05
 - Chapter 4
 - 04-06 hold for coordination
 - Chapter 5
 - 05-16 – new standard – hold till end of agenda or standard available
 - Chapter 6
 - 06-01 - hold for editorial
 - 06-02 - hold for editorial
 - 06-10 – hold for editorial
 - 06-27 – hold for editorial
 - 06-32 – PC1 hold for editorial
 - 06-34 – PC1 hold for editorial
 - 06-38 – PC1 hold for editorial
 - 06-86 – hold for editorial
 - 06-89 – hold for editorial
 - Chapter 9
 - 09-03– PC1 hold for editorial
 - Chapter 11
 - 11-04– hold for editorial
 - 11-05– hold for editorial

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
 - Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 3:50.