



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #61
Thursday, August 1, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

- Angeline Aradanas-Hall, ASID, Alternate
- Jessica Archer, TGT, Alternate
- Tara Barthelmess, NC OSFM, Principal
- Billie Louise (Beezy) Bentzen, Principal AERBVI
- Gene Boecker, NATO alt
- Kevin Brinkman, NEII, Principal
- Dan Buuck, NAHB, Principal
- Gregory Ceton, PHTA principal
- Shannon Chasteen, Principal, AEMA
- Dan Dain, AIA, Principal
- Glenn Dea, International Sign Association, Principal
- Tony Gambrall, BHMA, Alternate
- Brad Gaskins, NACS, Principal
- Alan Gettelman, Individual Member
- John S. Gonzalez: ICC (Alternate)
- Kim Goss, Accessibility Professionals Association, Alternate
- Dennis Hall, CSI, Principal
- Sandy Hanebrink, Principal American Occupational Therapy Association (AOTA) Principal
- Glenn Hedman, RESNA, Alternate
- Gina Hilberry, UCP Principal, Vice-Chair
- George Lim, SEG D Alternate
- Allison Lourash, LPA, Principal
- Simon Majarian, SEG D Alternate
- Carolyn Majowka, VBCOA Alternate
- Marsha Mazz, United Spinal Association, Principal
- Jeffrey Munsterteiger, NAHB, Alternate
- Kimberly Paarlberg, ICC, Principal
- Rex Pace, HUD, Principal
- Barbara Padilla AHFA, Alternate

- Jake Pauls, Individual Member
- Kenny Peskin, International Sign Association, Alternate
- Hope Reed, NMGCD Alternate
- Kurt Roeper – Builders Hardware Manufacturers Assc
- Ed Roether, Individual Member
- Nathan Roether, United Spinal Association, Alternate
- Stan Ross GCD Principal
- Jessica Schrader, Society for the Experiential Graphic Design (SEGD)
- Leslie Shankman-Cohn, ASID, Principal
- Pat Sheehan, ACB, Principal
- Koni Sims, ACB, Alternate
- Ed Steinfeld, RESNA, Principal
- John Torkelson, Accessibility Professionals Association, Principal
- Richard Williams, WABO Alternate
- R Duane Wilson, ASTC, Principal
- Mary Winkler, ASSP, Alternate

Interested parties:

- Maggie Calkins, IDEAS Institute and SAGE
- Alicia Chavez, CA Division of the State Architect HQ
- Thomas Hirsch, FAIA, Hirsch Group Architecture
- Tami Kump, AIA, Knothe Bruce Architects
- Ben Perreault, Bradley Company
- Ashley Pitts, Jensen Hughes
- Jennifer Skulski, Skulski Consulting
- Laurel W. Wright, NCOSFM, Ret.

Logistics

- 1) Minutes for 7-18-2024 not yet available, Agenda for 8-1-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – April 25, 2024 presentation -meeting TBD
 - Assisted toileting and bathing – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting TBD
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024

B. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
 - Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.

C. ICC A117.1 development procedures – none

D. Review of Proposals:

Chapter 10

10-01 – Final Action AS

PC1 D 24-0-1

PC2 AS – 7-11-4 – proposal fails

Editorial

E10-24 Renumbering of Signage section – AS 25-0-1

Chapter 8

08-08 – tabled till 8-29-2024

Meetings on Tuesday, August 13 from 2-4 Eastern and Monday, August 26 from 12-2 Eastern

Work group – Kim Paarlberg, Marsha Mazz, Rex Pace, Leslie Cohen, Dan Buuck, Thomas Hirsch, Eunice Noel-Wagner, John Torkelson, Sandy Hanebrink, Angeline Aradanas-Hall, Dawn Heidersheidt

Chapter 9

09-05 (AM PC3 on 10-26-2023)

Reconsideration for PC3 –

Split question –

Everything but parallel approach –AS 18-1-4

Parallel approach – AS 2-21-0

- Currently on hold for later meetings –
 - Editorial
 - E-03 with revised proposal from editorial
 - E-05
 - Chapter 4
 - 04-06 hold for coordination
 - Chapter 5
 - 05-16 – new standard – hold till end of agenda or standard available
 - Chapter 6
 - 06-01 - hold for editorial
 - 06-02 - hold for editorial
 - 06-10 – hold for editorial
 - 06-27 – hold for editorial
 - 06-32 – PC1 hold for editorial
 - 06-34 – PC1 hold for editorial
 - 06-38 – PC1 hold for editorial
 - 06-86 – hold for editorial
 - 06-89 – hold for editorial
 - Chapter 8
 - 08-08– hold special work group
 - Chapter 9
 - 09-03– PC1 hold for editorial
 - Chapter 11
 - 11-04– hold for editorial
 - 11-05– hold for editorial
 - 11-19– PC1 hold for editorial
 - 11-24– PC1 hold for editorial

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
 - Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.

2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 3:55.