



# ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

## A117.1 Committee Agenda 63 Thursday, Sept. 12, 2024 12-4 Eastern

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; [kaittaniemi@iccsafe](mailto:kaittaniemi@iccsafe); 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

**Click on the link in you calendar invite or join by phone**

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

### A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[09-12-2024 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[09-12-2024 A117.1 interested party attendance list](#)

### B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes –8-15-2024

3) Phone participation –

\*3 to raise your hand

\*6 to mute or unmute your phone

4) Task groups –

- Reach over a counter - 3rd presentation 4-27-2023; meeting TBD

- 06-13 – meetings TBD

- Adult changing – April 25, 2024 presentation – meetings TBD

- Assisted toileting and bathing – meetings TBD

- Scoping – April 7, 2022 presentation – meetings TBD

- Accessible bathing – April 21, 2022 presentation –meeting TBD

- Accessible Communication Features for the Built Environment – meeting TBD

- Walking and Wheeled Surfaces – meeting TBD

- Membership –

- Terminology/Editorial –Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30,

Dec 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024

**C. Administrative items:**

- 1) Code of ethics
  - ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.
  - CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)
- 2) Public Proposals

The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)  
Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)  
Comments on the 1st draft is posted under First Draft Development for the Public Input Agenda on the [ICC A117.1 webpage](#). This is divided between [Chapter 1-5](#), [Chapter 6](#), and [Chapter 7-11](#).

  - Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.

**D) ICC A117.1 development procedures**

- 1) New task groups – none
- 2) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 3) New standards – no new standards for this group of proposals
- 4) Questions for ballots and public comments were due July 31, 2023. The committee is currently reviewing comments received.
- 5) **Review of work plan – next steps including final ballots, public posting, requirements for comments, work on the appendix**

**E) Review of Proposals:**

The committee will start review of the Ballot Comments and the Public Comments for the First Draft of the 2024 edition of the ICC A117.1.

**Based on committee direction to the editorial committee, the following comments are moved to editorial committee for final resolution. Any actions will be reported on the review draft.**

Editorial

E-05 – figure revision

Chapter 6 –

06-01 PC1

06-02 PC1

06-10 PC1

06-27 PC1  
06-32 PC1  
06-34 PC1  
06-38 PC1  
06-86 PC1  
06-89 PC1

Chapter 9

09-03 PC1

Chapter 11

11-04 PC1  
11-05 PC1  
11-19 PC1  
11-24 PC1

**Remaining item from agenda**

Chapter 4

04-06 – This was on hold for Rolling and Walking Surface work group. This work group did not meet. Marsha Mazz is withdrawing the original proposal. This item will be addressed next cycle.

Chapter 5

05-16 – new standard – The new edition is not yet completed.

**Items for the 9-12 meeting**

Editorial

E12-24

Chapter 8

08-08 – there is a replacement for PC2

Chapter 11

11-30  
11-32  
11-33

**Requests for reconsideration –**

Chapter 3

03-09 - reconsideration

Chapter 7

07-19 – reconsideration

Notes:

- Any proposals in this agenda not heard will roll to the next meeting.
- Review of the Scoping Appendix will begin again after completion of the ballot and public comments.

**F) New business:**

New items from committee or public – none

**G) Future meetings:**

- 1) Calls will be every other Thursday, from Noon to 4:00 pm Eastern.

The meeting dates for 2022 are:

June 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17;  
Dec. 1, 15, 2022.

Meeting dates for 2023 are:

Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11  
and 25, June 8 and 22, July 13, 27, August 10, 24, (three week break)  
Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving),  
Dec. 7 and 21

Meeting dates for 2024 are:

Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6,  
20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5,  
19, 2024.

Information on the meetings and development of the 2023 edition of the standard  
will be posted at [ICC A117.1 webpage](#)

- 2) Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext.  
4205

**H) Adjourn**