



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #63
Thursday, Sept. 12, 2024
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Ken Schoonover, Chair, Individual Member

Shahriar Amiri, VBCOA (Principle)

Angeline Aradanas-Hall, ASID (Alternate)

Jessica Archer, TGT, Alternate

Tara Barthelmess, NCOSFM, Principal

Beezy Bentzen, AERBVI, Principal

Gene Boecker, NATO alt

Shannon Chasteen, AEMA, Principal

Bill Conner ASTC alternate

Tony Gambrall, BHMA, Alternate

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

Jenifer Gilliland, Washington Association of Building Official (Principal)

John S. Gonzalez: ICC (Alternate)

Kim Goss, Accessibility Professionals Association, Alternate

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Dennis Hall, CSI, Principal

Glenn Hedman, RESNA, Alternate

Dawn Heiderscheidt, AOTA, Alternate

Gina Hilberry, UCP Principal, Vice-Chair

Matt Lescher, NATO, Principal

George Lim, SEGD, Alternate

Simon Majarian, SEGD, Alternate

Carolyn Majowka, VBCOA, Alternate

Debra Martins, US Access Board, Alternate

Marsha Mazz, United Spinal Association, Principal

Jeffrey Munsterteiger, NAHB, Alternate

Dot Mynahan, NEII, Alternate

Kimberly Paarlberg, ICC, Principal

Rex Pace, HUD, Principal

Barbara Padilla, AHLA, Alternate

Jake Pauls, Individual Member

Lucy Pereira, International Sign Association, Alternate
Kenny Peskin, Int'l Sign Association, Voting Alternate
Hope Reed, NMGCD Alternate
Ed Roether, Individual Member
Stan Ross, NMGCD Principal
Pam Schooler, NC OSFM, Alternate
Josh Schorr, US Access Board, Principal
Leslie Shankman-Cohn, ASID (Principal)
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Ed Steinfeld, RESNA, Principal
John Rife Torkelson- Accessibility Professionals Association, Principal
Richard Williams, WABO Alternate
R Duane Wilson, ASTC, Principal
Scott J. Windley, Department of Housing and Urban Development, Alternate
Mary Winkler, ASSP, Alternate

Interested parties:

Charles V Barlow, EverGlow NA, Inc.
Alicia Chavez, California Division of the State Architect Headquarters
Ramesh Gulatee, NCARB, LifeCare Design Studio, LLC.
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Don Kimble, ADA Compliance Manager, TufTile, Inc.
Tami Kump, AIA, Knothe Bruce Architects
Robert Dale Lynch, Brain Injury Association of America
Eugene Lozano, California Council of the Blind
Ben Perreault, Bradley Company
Laurel W. Wright, NCOSFM, Ret,

Logistics

- 1) Minutes for 8-15-2024, Agenda for 9-12-2024 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – April 25, 2024 presentation -meeting TBD
 - Assisted toileting and bathing – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting TBD
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee –
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30, June 13, 27, July 11, 25, August 8, 22, Sept. 5, 19, Oct. 3, 17, 31, Nov. 14, 2024

B. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- Ballots for 2017 A117.1 supplement for 06-90-2021 were due **Nov. 13, 2023.**
 - Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23, June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.

C. ICC A117.1 development procedures –

Review of work plan – next steps including final ballots, public posting, requirements for comments, work on the appendix

D. Review of Proposals:

Based on committee direction to the editorial committee, the following comments are moved to editorial committee for final resolution. Any actions will be reported on the review draft.

Editorial

E-05 – figure revision

Chapter 6 –

06-01 PC1

06-02 PC1

06-10 PC1

06-27 PC1

06-32 PC1

06-34 PC1

06-38 PC1

06-86 PC1

06-89 PC1

Chapter 9

09-03 PC1

Chapter 11

11-04 PC1

11-05 PC1

11-19 PC1

11-24 PC1

Remaining item from agenda

Chapter 4

04-06 – Withdraw original proposal - This was on hold for Rolling and Walking Surface work group. This work group did not meet. Marsha Mazz is withdrawing the original proposal. This item will be addressed next cycle.

Chapter 5

05-16 – new standard – The new edition is not yet completed.
D 26-0-1

Items for the 9-12 meeting

Editorial

E12-24 - AS 23-0-1

Chapter 8

08-08 – there is a replacement for PC2
AS 27-0-1

Chapter 11

11-30 – Final Action is AFM by BC2 and PC1
BC2 – AS editorial 24-0-3
PC1 – AS 25-0-1
Clarifies measurements. Grammer fix is editorial.
11-32 - Final Action D
PC1 AS 1-21-2 fail
11-33
PC1 AS – Final Action D
AS 7-14-4 Fail

Requests for reconsideration –

Chapter 3

03-09 – reconsideration
AS 8-19-2 fail

Chapter 7

07-19 – reconsideration – Final action D
AS 5-16-1 - failed

F. New business: Committee will receive information on the ballot, drafts, and review of comments. Deadline will most likely be mid November.

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - The meeting dates for 2022 are:

March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.

- Meeting dates for 2023 are:
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
 - Meeting dates for the 2024 are:
 - Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, July 18, August 1, 15, 29, Sept. 12, 26, Oct. 10, 24, Nov. 7, 21, Dec. 5, 19, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:55.