



# ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

## A117.1 Committee Agenda 40 Thursday, September 14, 2023 12-4 Eastern [JOIN MEETING](#)

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; [kaittaniemi@iccsafe](mailto:kaittaniemi@iccsafe); 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Or join by phone at:

1-844-740-1264 USA Toll Free

+1-415-655-0003 US Toll

Access code: 928 840 499

### A. Welcome and Introductions

1) Call to order

2) Meeting attendance:

Committee members **please sign in** at (include organization and if you are principal or alternate):

[09-14-2023 A117.1 membership attendance list](#)

For interested parties **please sign in** at:

[09-14-2023 A117.1 interested party attendance list](#)

### B. Logistics

1) Review and Approval of the Agenda

2) Approval of Minutes – 8-24-2023

3) Phone participation –

\*3 to raise your hand

\*6 to mute or unmute your phone

4) Task groups –

- Reach over a counter - 3rd presentation 4-27-2023; meeting TBD

- 06-13 – meetings TBD

- Adult changing – TBD

- Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD

- Scoping – April 7, 2022 presentation – meetings TBD

- Accessible bathing – April 21, 2022 presentation –meeting TBD

- Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern

- Walking and Wheeled Surfaces – meeting TBD

- Terminology – meetings TBD
- Membership – letter for non-participation have been sent.
- Editorial – Sept. 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023

**C. Administrative items:**

- 1) Code of ethics
  - ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct.
  - CP #50 Antitrust Compliance Guidelines (i.e. avoid price, production and marketing strategies discussions)
- 2) Partial ballot (Part 1) for A117.1 sent out August 5; due Sept. 6, 2022  
 Partial ballot (Part 2) for A117.1 sent out Feb. 1, 2023; due March 6, 2023  
 Partial ballot (Part 3) for A117.1 and public comment draft sent out June 9, 2023;  
**due July 31, 2023**
- 3) Public Proposals  
 The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)  
 Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 4) Shifting of meeting dates for Sept., Oct., Nov. and Dec.
  - July 27, August 10, 24 are current summer dates
  - Revised dates are: Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21.

**D) ICC A117.1 development procedures**

- 1) New task groups – editorial
- 2) Modifications – [form](#) posted on ICC A117.1 webpage under Administration
- 3) New standards – no new standards for this group of proposals
- 4) Questions for ballots and public comments due July 31, 2023.

**E) Review of Proposals:**

The committee will start review of the Ballot Comments and the Public Comments for the First Draft of the 2024 edition of the ICC A117.1.

Editorial items will be heard during the Sept. 28, 2023 meeting.

Chapter 1

01-05

Chapter 3

03-02

03-03

03-04

03-05

03-06

03-07

03-08  
03-09  
03-10,11-07 and 11-21  
03-16  
03-17, 09-05

Notes:

- Any proposals in this agenda not heard will roll to the next meeting.
- Review of the Scoping Appendix will begin again after completion of the ballot and public comments.

**F) New business:**

New items from committee or public – none

**G) Future meetings:**

- 1) Calls will be every other Thursday, from Noon to 4:00 pm Eastern.  
The meeting dates for 2022 are:  
June 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.  
Meeting dates for 2023 are:  
Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, (three week break) Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21  
Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 2) Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H) Adjourn**