



## **ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES**

**A117.1 Committee Minutes #40  
Thursday, September 14, 2023  
12-4 Eastern**

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

### **1) Welcome and Introductions**

- 1) Call to order – the meeting was called to order at 12:00 Eastern
- 2) Meeting attendance:

#### **Committee members:**

Ken Schoonover, Chair, Individual Member  
Shahriar Amiri, VBCOA, Principal  
Gene Boecker, NATO alt  
Wayne Broadfield, Paralyzed Veterans of America (Alternate)  
Dan Buuck, NAHB, Principal  
Tara Barthelmess, NCDOI & OSFM, Principal  
Kevin Carr, NFPA, Principal  
John Catlett, JD Catlett Consulting, LLC for Building Owners and Managers International, Principle  
Gregory Ceton, PHTA  
David Cooper, SMA, Principal  
Daniel Dain, AIA Principal  
Brad Gaskins, NACS, Principal  
Alan Gettelman, Individual Member  
Jenifer Gilliland, WABO, Principal  
John S. Gonzalez – ICC (Alternate)  
Greg Guarnaccia, Illuminating Engineering Society (Principal)  
Glenn Hedman, RESNA, Alternate  
Gina Hilberry, Vice-Chair, Principal UCP  
Matt Lescher, NATO, Principal  
George Lim, SEG – Alternate  
Bob Lynch, Representing The Brain Injury Association of America.  
Simon Majarian, SEG – Alternate  
Carolyn Majowka, VBCOA, Alternate  
Marsha Mazz, United Spinal Association, Principal  
Eunice Noell-Waggoner, Proxy for Sharon Toji, Communications Task Group  
Daniel O’Gorman, ASPE, Principal  
Kimberly Paarlberg, ICC, Principal  
Rex Pace, HUD, Principal

Barbara Padilla - AHLA - Alternate  
Jake Pauls, Individual Member  
Kenny Peskin, International Sign Association, Alternate  
Richard Roberts, Honeywell representing NEMA  
Ed Roether, Individual Member  
Nathan Roether, United Spinal – Alternate  
Stan Ross, GCD Principal  
Pam Schooler, PE, NCDOT/OSFM (Alternate)  
Jessica Schrader, SEG D - Principal  
Leslie Shankman-Cohn, ASID, Principal  
Koni Sims, Alternate, ACB  
Ed Steinfeld, RESNA, Principal  
Kyle Thompson, PMI, Principal  
Richard Williams, WABO Alternate  
R Duane Wilson, ASTC, Principal  
Mary Winkler, American Society of Safety Professionals (ASSP), Alternate

**Interested parties:**

Angeline Aradanas-Hall, RA, ASID – Hall Architects  
Jackson Arnold, CAS Inc.  
Charles V Barlow, EverGlow NA, Inc.  
Shannon Chasteen, Cibes Symmetry  
Ronald Crouch, AIA - Moseley Architects  
Ramesh Gulatee/NCARB, Architect  
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE  
Hoyt Jeter, PE/ City of Tacoma  
Tami Kump, AIA, Knothe Bruce Architects  
Laurel W. Wright, NCOSFM, Ret.

**B. Logistics**

- 1) Minutes for 8-24-2023; agenda for 9-14-2023 were approved
- 2) Work groups –
  - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
  - 06-13 – meetings TBD
  - Adult changing – Meeting June 27, 2023
  - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
  - Scoping – April 7, 2022 presentation – meetings TBD
  - Accessible bathing – April 21, 2022 presentation – meeting TBD
  - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern;
    - Eunice Noell-Waggoner to be co-chair of task group
  - Walking and Wheeled Surfaces – meetings TBD
  - Terminology – meeting April 17, June 12, 26, July 10, 17, 24, 2023 – meetings TBD
  - Membership committee – letter for non-participation in development.

- Editorial – task group approved by consensus vote. Marsha Mazz to chair.  
Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023

### C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee.  
Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee.  
Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- **Revised meeting dates**
  - July 27, August 10, 24 are current summer dates
  - Revised dates are: Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21.

### D. ICC A117.1 development procedures –

#### E. Review of Proposals:

##### Chapter 1

- 01-05 on hold till 9-28-2023
- 01-06 on hold till 9-28-2023

##### Chapter 3

- 03-02 – split the question – clear floor space/turning space
  - Turning space – AS 13-12-3 Chair voted; D 20-7-3
  - Clear floor space – AS 14-12-4
- 03-03 AS 8-14-2; D 21-4-2
- 03-04 AM 16-2-0 (conflict with 304.2)
  - Mod to 304.3 – 10-11-3
  - Mod 2 to 304.3 – 18-2-0

##### Remainder to agenda for 9-28-2023

- 03-05
- 03-06
- 03-07
- 03-08
- 03-09
- 03-10,11-07 and 11-21
- 03-16
- 03-17, 09-05

#### F. New business:

**G. Future meetings:**

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
  - a. The meeting dates for 2022 are:
  - b. March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
  - c. Meeting dates for 2023 are:
  - d. Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21, 2023
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H. Adjourn – Meeting was adjourned at 3:50.**