



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #41
Thursday, September 28, 2023
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

1) Welcome and Introductions

- 1) Call to order – the meeting was called to order at 12:00 Eastern
- 2) Meeting attendance:

Committee members:

Ken Schoonover, Chair, Individual Member
Doug Anderson, AHLA, Principal
Julius Ballanco, ASPE, Alternate
Tara Barthelmess, NCDOI & OSFM, principal
Billie Bentzen-AERBVI Principal
Gene Boecker, NATO Alternate
Kevin Brinkman, NEII, Principal
Wayne Broadfield, Paralyzed Veterans of America (Alternate)
Dan Buuck, NAHB, Principal
Kevin Carr, NFPA, Principal
John Catlett, JD Catlett Consulting, LLC for BOMA International, principal
Gregory Ceton, Pool and Hot Tub Alliance, Principal
Shannon Chasteen, AEMA, Principal
Bill Conner ASTC – Alternate
David Cooper – SMA, Principal
Daniel Dain, AIA Principal
Glenn Dea, International Sign Association, Principal
Brad Gaskins, NACS, Principal
Alan Gettelman, Individual Member
John S. Gonzalez – ICC (Alternate)
Greg Guarnaccia – Illuminating Engineering Society (Principal)
Dennis Hall, FAIA, Construction Specifications Institute, Principal
Glenn Hedman, RESNA, Alternate
Gina Hilberry, UCP Principal, Vice-Chair
Robert Kelly Montgomery County MD Principal
Simon Majarian, SEG D Alternate
Carolyn Majowka, VBCOA, Alternate
Marsha Mazz, United Spinal Association, Principal
Michele Mihelic, - AIA, alternate

Susan Morgan, ASID Alternate
Jeffrey Munsterteiger, NAHB, Alternate
Eunice Noell-Waggoner, IES, Alternate
Kimberly Paarlberg, ICC, Principal
Rex Pace, HUD, Principal
Jake Pauls, Individual Member
Lucy Pereira – International Sign Associate, Alternate
Hope Reed, NMGCD Alternate
Richard Roberts, NEMA, Principal
Kurt Roeper – Builders Hardware Manufacturers Association, Alternate
Pam Schooler, NCDOT: OSFM, Alternate
Jessica Schrader, SEG, Principal
Leslie Shankman-Cohn, ASID (Principal)
Pat Sheehan, Principal ACB
Koni Sims, Alternate ACB
Ed Steinfeld. RESNA. Principal
Richard Williams, WABO Alternate
R Duane Wilson, ASTC Principal
Scott Windley – US Access Board (Principal)
Mary Winkler, American Society of Safety Professionals (ASSP), alternate

Interested parties:

Charles V Barlow, EverGlow NA, Inc.
Maggie Calkins, SAGE and IDEAS institute
Ronald Crouch, AIA - Moseley Architects
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Tami Kump, AIA, Knothe Bruce Architects
Ashey Pitts – Jensen Hughes
Laurel W. Wright, NCOSFM, Ret.
Jeff Yanke, CASp – Evan Terry Associates

B. Logistics

- 1) Minutes for 9-14-2023; agenda for 9-28-2023 were approved
 - Laurel Wright, Chair of Adult changing station work group, requested 06-90 be heard first at Oct. 12, 2023 meeting. This would be so that the supplement would be referenced in the 2024 edition. There are scoping requirements in the 2024 edition of IBC.
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD

- Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
- Walking and Wheeled Surfaces – meetings TBD
- Terminology – meeting April 17, June 12, 26, July 10, 17, 24, 2023 – meetings TBD
- Membership committee – letter for non-participation in development.
- Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- **Revised meeting dates**
 - Dates are: Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21.
- Rex Pace gave information on the Department of Health and Human Services notice for proposed rule for their 504 update. The deadline is Nov. 13, 2023. Dept. Of Health and Human Services proposed rule updating section 504: <https://www.federalregister.gov/documents/2023/09/14/2023-19149/discrimination-on-the-basis-of-disability-in-health-and-human-service-programs-or-activities>
Overview of Proposed Rule: <https://www.hhs.gov/about/news/2023/09/07/hhs-issues-new-proposed-rule-to-strengthen-prohibitions-against-discrimination-on-basis-of-disability-in-health-care-and-human-services-programs.html>
- Karl asked for members to sign in to update their copywrite agreements. This was originally sent out with the 3rd ballot to the committee. This will be resent on 9/29/2023.

D. ICC A117.1 development procedures –

E. Review of Proposals:

Editorial –

E-01 – AS 31-0-1

E-02 – AS 31-0-2

E-03 – AM 29-1-1

Modification to put reference to building block into every place where the building block term is used. Want to keep definitions. 24-6-3;

This will be brought back by the editorial committee later in the review of modifications.

E-04 – move to Oct. 12, 2023

E-05 – move to Oct. 12, 2023

Chapter 1

01-05 on hold till after related changes on stairs, detectable warnings and signage

01-06 D- 25-6-1

Chapter 3

03-05 – AM 18-8-5

03-06 – D 21-7-1

03-07 AMPC1 – AM 13-17-0 - final result D

03-08 AMBC2 – AM 5-24-1 - - final result D

Move to next meeting:

03-09

03-10,11-07 and 11-21 (combined modification submitted)

03-16

03-17, 09-05

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - a. The meeting dates for 2022 are:
 - b. March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - c. Meeting dates for 2023 are:
 - d. Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:15.