



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

A117.1 Committee Minutes #43 Thursday, October 26, 2023 12-4 Eastern

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

1) Welcome and Introductions

- 1) Call to order – the meeting was called to order at 12:00 Eastern
- 2) Meeting attendance:

Committee members:

Ken Schoonover, Chair, Individual Member
Trent Behr, National Elevator Industry Inc. (NEII), Alternate
Billie L (Beezy) Bentzen, AERBVI, Principal
Gene Boecker, NATO alt
John Catlett, BOMA International, Principle
Greg Ceton, PHTA primary
Paula Cino, National Multifamily Housing Council, Principal
David Cooper, SMA, Principal
Bill Conner ASTC – alternate
Dan Daun, AIA, Principal
Glenn Dea, International Sign Association, Principal
Alan Gettelman, Individual Member
John S. Gonzalez – ICC (Alternate)
Dennis Hall, CSI, Principal
Glenn Hedman, RESNA, Alternate
Gina Hilberry, UCP Principal, Vice-Chair
Robert Kelly, Montgomery County Principal
George Lim, SEG D, Alternate
Simon Majarian, SEG D, Alternate
Carolyn Majowka, VBCOA, Alternate
Marsha Mazz, United Spinal Association, Principal
Susan Morgan, ASID Alternate
Jeffrey Munsterteiger, NAHB, Alternate
Eunice Noell-Waggoner, IES Alternate.
Daniel O’Gorman, American Society of Plumbing Engineers (ASPE) Principle
Kimberly Paarlberg, ICC, Principal
Rex Pace, HUD, Principal
Barbara Padilla AHLA Alternate
Jake Pauls, Independent Member

Lucy Pereira, International Sign Association, Alternate
Kenny Peskin, Int'l Sign Association (Alternate)
Richard Roberts, NEMA
Ed Roether, Individual Member
Nathan Roether, United Spinal Association, Alternate
Stan Ross NM GCD Principal
Pam Schooler, NCDOI Engineering, Alternate
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, principal
Koni Sims, ACB, Alternate
Michael Tierney, BHMA Principle
Sharon Toji, HLAA, Principal
Richard Williams, WABO Alternate
Karen Braitmayer, DREDF Principal
Shannon Chasteen, AEMA, Principal
Scott Windley, US Access Board, Principal

Interested parties:

Angeline Aradanas-Hall, RA Hall Architects, ASID
Maggie Calkins, PhD, EDAC, FGSA. representing self and SAGE
Amy Carpenter, SFCS Architects
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Laurel W. Wright, NCOSFM, Ret.
Thomas Zuzik Jr Railingcodes.com representing NOMMA.ORG

B. Logistics

- 1) Minutes for 10-12-2023; agenda for 10-26-2023 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee – letter for non-participation in development.
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)

- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022**.
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023**.
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023**.
- **Ballots for 2017 A117.1 supplement for 06-90-2021 are due Nov. 13, 2023.**
- Meeting dates are: Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21.

D. ICC A117.1 development procedures –

E. Review of Proposals:

Chapter 3

03-09 – (continued from last meeting)

- BC3 withdrawn;
- BC5 and PC3 approved by committee action on E-01
- PC1 outside of scope
- PC2 no motion
- AM by committee action and with BC5 and PC3 – 16-14-2

03-10,11-07 and 11-21- combination PC – on hold till 11-9 meeting

03-16 – hold till 11-9 meeting

03-17 – no action, remains D

09-05

- PC1 is errata and should not be included with this proposal
- PC2 – no motion
- PC3 – AM by PC3 23-5-3

Chapter 4

04-04

- BC1 – modification 24-3-1; AM by BC1 27-2-3

04-05

- PC1 – AM 10-15-2; defaults to D

04-06 – table till 12-7

04-08 - no action

04-11

- PC1 – 10-16-2; default is AM by committee action

04-12

- BC2 – 20-7-2 AM

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.

- a. The meeting dates for 2022 are:
 - b. March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - c. Meeting dates for 2023 are:
 - d. Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 3:55.