



ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

**A117.1 Committee Minutes #44
Thursday, November 9, 2023
12-4 Eastern**

Chair: Ken Schoonover

Vice-chair: Gina Hilberry

Secretariat: Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

Committee members:

Gina Hilberry, UCP Principal, Vice-Chair

Doug Anderson, AHLA, Principal

Julius Ballanco, P.E., ASPE, Alternate

Tara Barthelmess, NCDOI & OSFM, Principal

Billie L (Beezy) Bentzen, AERBVI, Principal

Gene Boecker, NATO Alternate

Kevin Brinkman, NEII, Principal

Dan Buuck, NAHB, Principal

Kevin Carr, NFPA, Principal

Shannon Chasteen, AEMA, Principal

Paula Cino, National Multifamily Housing Council, Principal

David Cooper, SMA, Principal

Glenn Dea, International Sign Association, Principal

Alan Gettelman, Individual Member

Jenifer Gilliland, WABO, principal

John S. Gonzalez – ICC Alternate

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Dennis J. Hall, CSI, Principal

Matt Lescher, NATO, Principal

George Lim, SEG, Alternate

Simon Majarian, SEG, Alternate

Carolyn Majowka, VBCOA, Alternate

Jeffrey Munsterteiger, NAHB, Alternate

Eunice Noell-Waggoner, IES Alternate

Kimberly Paarlberg, ICC, Principal

Rex Pace, HUD, Principal

Jake Pauls, Individual member

Lucy Pereira, International Sign Association, Alternate

Kurt Roeper – Builders Hardware Manufacturers Association Alternate

Ed Roether, Individual Member

Nathan Roether, United Spinal, Alternate

Pam Schooler, PE - NCDOI: OSFM, Alternate

Josh Schorr, US Access Board, Alternate
Jessica Schrader, SEG D, Principal
Leslie Shankman-Cohn, ASID, Principal
Pat Sheehan, ACB, Principal
Koni Sims, ACB, Alternate
Ed Steinfeld, RESNA, Principal
Michael Tierney, BHMA Principal
Sharon Toji, HLAA, Principal
R Duane Wilson, ASTC, Principal
Richard Williams, WABO Alternate
Scott Windley, US Access Board, Principal

Interested parties:

Amy Carpenter, SFCS Architects
Thomas Hirsch, FAIA HIRSCH GROUP ARCHITECTURE
Hoyt D Jeter., Principal Engineer for the city of Tacoma.
Tami Kump, AIA, Knothe Bruce Architects (attended 2nd half of call)
Laurel W.Wright, NCOSFM,Ret.

B. Logistics

- 1) Minutes for 10-26-2023; agenda for 11-09-2023 were approved
- 2) Work groups –
 - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
 - 06-13 – meetings TBD
 - Adult changing – meeting TBD
 - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
 - Scoping – April 7, 2022 presentation – meetings TBD
 - Accessible bathing – April 21, 2022 presentation – meeting TBD
 - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
 - Walking and Wheeled Surfaces – meetings TBD
 - Membership committee – letter for non-participation in development.
 - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023

C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**

- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023**.
- **Ballots for 2017 A117.1 supplement for 06-90-2021 are due Nov. 13, 2023.**
- Meeting dates are: Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21.

D. ICC A117.1 development procedures –

- Karl covered process for A117.1 Supplement to go through the ANSI process and the committee procedures
- Karl reviewed process for recirculation of negative comments
- Karl addressed questions about committee member sign in with ICC

E. Review of Proposals:

Chapter 3

03-10,11-07 and 11-21- combination PC – AM joint mod 20-1-4
Editorial committee to address ‘operable parts’; replace ‘they’

03-16 – no action

Elevator controls need to be addressed separately

Chapter 4

04-06 – table for coordination 12-7-23

04-15 – D 21-0-4

04-16 – no action

04-18 – editorial change to title – refer to editorial committee; change to power-assist in text

04-19 – needs to be limited, current language too open ended

Modification ‘of an exiting road or street’ – mod 16-8-3; AM 16-7-4

04-21 – BC1 AS 13-7-6

04-22 – no action

04-24 – table 12-7-23

04-25 –

BC2 AS 22-0-3

PC1 – editorial; hold

PC2 – D 23-0-2

04-26 – no action

04-27 – BC1 modification in progress

F. New business:

G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
 - a. The meeting dates for 2022 are:

- b. March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
 - c. Meeting dates for 2023 are:
 - d. Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23rd since this is Thanksgiving), Dec. 7 and 21, 2023
- 2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
 - 3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

H. Adjourn – Meeting was adjourned at 4:06.