



# ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES

## A117.1 Committee Minutes #21 Thursday, Dec. 1, 2022 12-4 Eastern

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

### 1) Welcome and Introductions

1) Call to order – the meeting was called to order at 12:00 Eastern

2) Meeting attendance:

Committee members

- Gina Hilberry, Vice Chair, UCP Principal
- Doug Anderson, AHLA - Principal
- Tara Barthelmess, NCDOI OSFM, Principal
- Billie L (Beezy) Bentzen – AERBVI Principal
- Gene Boecker, NATO alternate
- Kevin Brinkman, NEII, principal
- Wayne Broadfield, Paralyzed Veterans of America (Alternate)
- Dan Buuck, NAHB – Principal
- Nicholas Capezza, PHTA, Principal
- Kevin Carr, NFPA, Principal
- John Catlet, JD Catlett Consulting for BOMA Principal
- Bill Conner, alternate ASTC
- David Cooper, SMA – Principal
- Glenn Dea, International Sign Association, Principal
- Brad Gaskins, NACS, Principal
- Alan Gettelman, Individual Member
- John S. Gonzalez – ICC alternate
- Greg Guarnaccia, Illuminating Engineering Society (Principal)
- Dennis Hall, CSI, Principal
- Glenn Hedman, RESNA, Alternate
- Matt Lescher, NATO, Principal
- Simon Majarian, SEG D
- Marsha Mazz, United Spinal Association, Principal
- Susan Morgan, ASID alternate
- Eunice Noell-Waggoner, IES, Alternate
- Kimberly Paarlberg, ICC, Principal
- Rex Pace, HUD, Principal

- Jake Pauls, Individual Professional Member
- Lucy Pereira, ISA, Alternate
- Hope Reed, NMGCD Alternate
- Nathan Roether, United Spinal Association Alternate
- Larry M Schneider AIA – American Institute of Architects Alternate
- Josh Schorr – US Access Board, alternate
- Jessica Schrader, SEGD Principal
- Pat Sheehan, ACB Principal
- Ed Steinfeld, RESNA Principal
- Kyle Thompson, PMI, Principal
- Michael Tierney, BHMA Principle
- Sharon Toji, HLAA, Principal
- Richard Williams, WABO Alternate
- R Duane Wilson, ASTC, Principal
- Scott Windley, US Access Board Principal
- Mary Winkler – ASSP alternate

Interested parties:

- Jenifer Gilliland, WABO (primary)
- Karen Gridley, MN Dept. Labor & Industry, Construction Codes Division
- Ramesh Gulatee, LifeCare Design Studio Architects
- Thomas Hirsch, FAIA, Hirsch Group Architecture
- Hoyt D Jeter. Senior Structural reviewer @ city of Tacoma.
- Tami Kump, AIA, Knothe Bruce Architects
- Ramiro Mata, ASPE
- Jeffrey Munsterteiger, NAHB
- Steve Orłowski, Sundowne Building Code Consultants, LLC (self)
- Norman Wang, RA Maryland Dept of Labor, Building Codes Administration
- Brian K. Willis, P.E. - Self
- Laurel W. Wright, NCOSFM, Ret.
- Thomas B Zuzik Jr – Railingcodes.com representing NOMMA.org

**B. Logistics**

- 1) Minutes for 11-17-2022 were approved
- 2) Work groups –
  - Reach over a counter - meetings Dec. 9
  - 06-13 – meetings Dec. 16
  - Adult changing – 2nd presentation May 19 – meetings TBD
  - Assisted toileting and bathing – March 24 presentation – meeting TBD
  - Scoping – April 7 presentation – meetings TBD
  - Accessible bathing – April 21 presentation – meeting TBD
  - Accessible Communication Features for the Built Environment – meeting every other Wednesday, starting May 25, 1-3 Eastern

- Walking and Wheeled Surfaces – meeting TBD
- New task group for Terminology
  - People interested in participating (members and interested parties) should email Kim and Karl so Ken can look at membership
  - Ken will work with Marsha and Dennis on scope and goals
  - Committee will vote on scope, objectives and members at a later meeting
  - Committee should consider ICC inclusion policy

**C. Administrative items**

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline was **Sept. 6, 2022.**
- Meetings for 2023 – (See C-4 in agenda) Starting Jan. 5 and running every 2 weeks through end of June; Kim will send out invite; members send conflicts to Kim and Karl

**D. ICC A117.1 development procedures –**

**E) Review of Proposals:**

The following proposals were decided during the call. See the report for official committee reasons and final actions. Any items remaining on the agenda will roll to the next agenda -

- 06-85 AS – 3-23-4 D - 25-0-3
- 06-87 AS 15-12-4
- 06-86 AS 21-1-5
- 06-88 AS 25-0-3
- 06-89 AM 25-0-3
- 06-90 – AM Adult changing – previous meeting
- 06-28 AS 4-23-1 D 25-2-2
- 06-30 AS 5-17-1 D 20-2-2
- 06-31 Withdrawn
- 06-38 Tabled to Dec. 15
- 06-40 - Divide question for toe clearance vs. control location; Tabled till Dec. 15 meeting

**F) New business:**

**G) Future meetings:**

- 1) Calls will be every other Thursday, from Noon to 4:00 pm Eastern.  
The meeting dates for this year are:  
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25;  
Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.

Meeting dates for 2023 are:

Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22.

- 2) Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
- 3) Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H) Adjourn** – Meeting was adjourned at 4:25.