



## **ICC (ASC A117) CONSENSUS COMMITTEE ON ACCESSIBLE AND USABLE BUILDINGS AND FACILITIES**

**A117.1 Committee Minutes #46  
Thursday, December 21, 2023  
12-4 Eastern**

**Chair:** Ken Schoonover

**Vice-chair:** Gina Hilberry

**Secretariat:** Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

Please send requests for accommodations to Karl at least 5 business days before the call.

### **Committee members:**

Ken Schoonover, Chair, Individual Member

Billie Louise (Beezy) Bentzen—AERBVI, Principal

Karen Braitmayer, Principal, DREDF

Kevin Brinkman, NEII, Principal

Wayne Broadfield, Paralyzed Veterans of America (Alternate)

Dan Buuck, NAHB, Principal

Kevin Car, NFPA, Principal

John Catlett, JD Catlett (Building and Fire Code) Consulting, LLC for BOMA – Principal

Gregory Ceton, PHTA Principal

Shannon Chasteen, AEMA, Principal

David Cooper SMA Principal

Glenn Dea, International Sign Association, Principal

Brad Gaskins, NACS, Principal

Alan Gettelman, Individual Member

Jenifer Gilliland, WABO Principal

John S. Gonzalez – ICC (Alternate)

Greg Guarnaccia, Illuminating Engineering Society (Principal)

Cody Gunn, Target Corp. Alternate

Dennis Hall, CSI, Principal

Sandy Hanebrink, AOTA Principal

Glenn Hedman, RESNA, Alternate

Dawn Heiderscheidt, AOTA Alternate

Robert Kelly Montgomery County Principal

Matt Lescher, NATO, Principal

Carolyn Majowka, VBCOA, Alternate

Debra Martins, U.S. Access Board Alternate

Marsha Mazz, United Spinal Assoc. Principal

Jeffrey Munsterteiger, NAHB, Alternate

Eunice Noell-Waggoner, IES Alternate

Daniel O’Gorman, ASPE Principal

Kimberly Paarlberg, ICC, Principal  
Rex Pace, Principal, HUD  
Barbara Padilla, AHLA Alternate  
Kenny Peskin, Int'l Sign Association, Alternate  
Hope Reed, NMGCD Alternate  
Nathan Roether, United Spinal, Alternate  
Stan Ross, New Mexico Governor's Commission on Disability, Principal  
Pam Schooler PE, NCDOI: OSFM Engineering (Alternate)  
Jessica Schrader, SEG, Principal  
Pat Sheehan, ACB Principal  
Koni Sims, ACB, Alternate  
Sharon Toji, HLAA Principal  
Richard Williams, Washington Association of Building Officials (Alternate)  
R Duane Wilson, ASTC Principal  
Scott Windley US Access Board Principal  
Lucy Pereira, International Sign Association, Alternate  
Leslie Shankman-Cohn, ASID, Principal  
Mary Winkler, ASSP, Alternate

**Interested parties:**

Maggie Calkins, SAGE and IDEAS Institute  
Ronald Crouch, AIA – Moseley Architects  
Thomas Hirsch, FAIA Hirsch Group Architecture  
Hoyt Jeter, City of Tacoma  
Ben Perreault, Bradley Corp  
Laurel W. Wright, NCOSFM, Ret.  
Jeff Yanke – Evan Terry Associates  
Thomas Zuzik Jr, Railingcodes.com Representing NOMMA.org

**B. Logistics**

- 1) Agenda for 12-21-2023 were approved
- 2) Work groups –
  - Reach over a counter - 3rd presentation April 27, 2023; meetings TBD
  - 06-13 – meetings TBD
  - Adult changing – meeting TBD
  - Assisted toileting and bathing – March 24, 2022 presentation – meeting TBD
  - Scoping – April 7, 2022 presentation – meetings TBD
  - Accessible bathing – April 21, 2022 presentation – meeting TBD
  - Accessible Communication Features for the Built Environment – meeting every other Wednesday, 1-3 Eastern; Eunice Noell-Waggoner to be co-chair of task group
  - Walking and Wheeled Surfaces – meetings TBD
  - Membership committee – letter for non-participation in development.
  - Terminology/Editorial – task group approved by consensus vote. Marsha Mazz to chair. Meeting Sept. 7, 21, Oct. 5, 19, Nov. 2, 16, 30, Dec. 14, 2023; Jan. 11, 25, Feb. 8, 22, March 7, 21, April 4, 18, May 2, 16, 30 and June 13, 27, 2024

### C. Administrative items

- The revised proposals are available at - [A117.1 Public proposals 2-8-2022](#)
- Information on the meetings and development of the 2023 edition of the standard will be posted at [A117.1 webpage](#)
- Ballots for proposals heard through July 28, 2022 were sent to the committee. Deadline for the ballot was **Sept. 6, 2022.**
- Ballots for proposals heard through January 19, 2023 were sent to the committee. Deadline for the ballot was **March 6, 2023.**
- Ballots for proposals heard through May 11, 2023 and public comment agenda were sent to the committee. Deadline for the ballot was **July 31, 2023.**
- **Ballots for 2017 A117.1 supplement for 06-90-2021 are due Nov. 13, 2023.**
- Meeting dates for the 2024 are: Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024

### D. ICC A117.1 development procedures – NA

### E. Review of Proposals:

#### Chapter 5

05-10 – PC1, PC2, PC3 with modifications

PC1 – AFM by modification 27-4-5

Modification to PC1 – 21-7-2

PC2 - AFM with modification – 25-5-4

PC3 – AFM with 2 modifications 15-14-2

modification to remove winder – 27-3-2

modification to change ‘flight’ – 26-5-1

05-11 – modification submitted to PC1

BC1 – withdrawn

PC1 with modification – 29-3-1

05-12 –

PC1 tabled till Jan. 4 meeting; David will submit replacement

PC2 no action

**F. New business:** Reminder the new A118 standard for acoustics. Call for committees is at <https://www.iccsafe.org/membership/councils-committees/call-for-councils-and-committees/>.

### G. Future meetings:

1. Calls will be every other Thursday, from Noon to 4:00 pm Eastern.
  - The meeting dates for 2022 are:  
March 10, 24; April 7, 21; May 5, 19; June 2, 16, 30; July 14, 28; August 11, 25; Sept. 8, 22; Oct. 6, 20; Nov. 3, 17; Dec. 1, 15, 2022.
  - Meeting dates for 2023 are:

Jan. 5 and 19, Feb. 2 and 16, March 2, 16 and 30, April 13 and 27, May 11 and 25, June 8 and 22, July 13, 27, August 10, 24, Sept. 14, 28, Oct. 12, 26, Nov. 9 (not the 23<sup>rd</sup> since this is Thanksgiving), Dec. 7 and 21, 2023

- Meeting dates for the 2024 are:  
Jan. 4, 18, Feb. 1, 15, 29, March 14, 28, April 11, 25, May 9, 23 and June 6, 20, 2024.
2. Information on the meetings and development of the 2023 edition of the standard will be posted at [ICC A117.1 webpage](#)
  3. Any questions contact Karl Aittaniemi; kaittaniemi@iccsafe; 888-422-7233, Ext. 4205

**H. Adjourn** – Meeting was adjourned at 3:50.