



Ad Hoc Committee
**BUILDING SAFETY
AND SECURITY**

**WEB EX MEETING OF THE
ICC AD HOC COMMITTEE ON
BUILDING SAFETY AND SECURITY
DRAFT MINUTES
October 9, 2019**

October 9, 2019: 3:00 – 4:00 pm Central

[Link to WebEx](#)

Call in: 1 – 844 - 740 - 1264

Access code: 925 759 926

1. Roll call - staff

Members present: Clements, Forster, Frable, Green, McCormick, Metz, Roeper, Wiese, Woestman

2. Call to Order- Chair Wiese

2.1 Welcoming remarks

Chair Wiese called the meeting to order at approximately 3:05 pm Central, noting the purpose of the call is to de-brief the BSS on the status of the Work Group activities to date in preparation for the first BSS in-person meeting to be held November 13 – 14 (see item 7).

3. Approve Agenda

Approved

4. Work Group Status Updates

- Risk Assessment: Charles Darnell, Chair. Staff identified the key points from an email from Charles noting:
 - White paper development based on research of existing codes and assessment training
 - Minimum standards supplemented with guidelines or best practices
 - AHJ should adopt mandated BSS assessments by trained certified assessors
 - Code and standard requirements that do not support/provide for abatement of active violent events require review and revision
 - Need to foster informed building design
- Administration/Planning: Robert Solomon, Chair. Staff introduced report dated 9/25/19, noting 6 topical areas:
 - Identification of stakeholders
 - Importance of planning scenarios and concepts
 - Document privacy
 - Developing and reviewing appropriate plans and drills
 - Library of resources
 - Generate work product for all occupancy types
- Facility hardening: Ron Clements, Chair. Ron noted the following:
 - Comparing and contrasting K-12; colleges; new buildings; retrofit existing buildings
 - Checklists/Things to consider/Do's and don't's
 - Looking at 4 key standards to create design tools
 - NFPA 3000 Active Shooter/Hostile Event Response (ASHER) Program
 - NFPA 730 Premise Security
 - NFPA 731 Electronic Premise Security
 - Uniform Facilities Criteria Minimum Anti-Terrorism Standards
- Surveillance: Lou Chavez, Chair.
 - No report. Staff to follow up.
- Access Control/Hardware: John Woestman, Chair. John noted the following:
 - Security assessment by qualified personnel is critical
 - 3 task groups formed

- Education
 - Looking at guidance documents developed by the National Safety Security Protection Association (NSSPA)
 - Access points into the building
 - Business
 - Assembly
- Focusing on the site and exterior envelope of the facility
- Problems with secondary/after market locking devices
- Delayed egress assessment
- Look to alternative methods and materials vs current codes
- Communication: Lew Galante, Chair. Staff noted the following:
 - No report.
 - Lew will remain on the BSS but needs to resign as WG chair. Staff to follow up to see if Coy Porter can assume the chair position
- Response: Seth Model, Chair. Staff noted the following:
 - The WG has been working on a checklist via email correspondence.

5. **Old Business**
None

6. **New Business**
None

7. **Next BSS Meeting**
November 13 – 14, 2019
Intercontinental Minneapolis-Saint Paul Airport
(612) 725 - 0500

Wednesday, 11/13: 8 am – 5 pm

Thursday, 11/14: 8 am – 2pm

Agenda will focus on work group reports and a working meeting of the BSS to initiate draft development of BSS work product.

8. **Adjourn**
The conference call was adjourned at approximately 3:50 pm.

Websites

[Council Policies/Code of Ethics](#)

[BSS Website](#)