



Ad Hoc Committee
**BUILDING SAFETY
AND SECURITY**

WEB EX MEETING OF THE
ICC AD HOC COMMITTEE ON
BUILDING SAFETY AND SECURITY
DRAFT MINUTES
December 19, 2018

December 19, 2018: 1:00 – 3:00 pm Central

Web Ex link: [Join Webex meeting](#)

Call-in: 844-740-1264

Access code: 925 391 208

1. Call to Order- Chair Wiese
1.1 Welcoming remarks

Chair Wiese welcomed the committee to the second conference call of the AH BSS at approximately 1:05 pm. Angie noted that the focus of this second meeting is to complete the review and approval of the Scope and initiate the discussion and plan for the Literature Review.

2. Self Introductions

See Appendix A for a list of attendees

3. Approve Agenda

Approved

4. Approve November 1, 2018 teleconference meeting minutes (attachment)

Approved

5. Resume Draft Scope discussion from November teleconference

5.1 Identification of possible deliverables

Discussion:

- A well defined scope is crucial to avoiding tangential discussions and efforts.
- Just buildings? What about facilities/parks? Outdoor events?

Updated and approved Scope sent to the committee following the call.

Staff note: The approved Scope is posted.

6. Literature research (attachment)

The BSS reviewed the Literature Review Document dated December 13th.

Discussion:

- Expand the list of I-Code sections to include the following sections and provide 2018 Commentary to all the sections.
 - IBC: 403.5.3, 1010.0
 - IFC: 1031.0
- Part of the effort is to review 2018 I-Codes and determine if there is a need for possible code changes.
- Can the list be expanded? Yes, within reason.
 - Add “Final Report of the Federal Commission on School Safety”
- Cyber security?
 - Yes, if related to the implementation of the BSS effort. It was noted that building related access control systems could be impacted by cyber attacks.

Chair Wiese assigned the following timeline to the Literature Research review effort

- Comments to staff by January 25th
- Comments to be discussed on a follow-up call (see item 11)

Staff notes:

- *Literature review of publicly available documents dated December 19th is posted*
- *The 2018 IBC and IFC sections can be accessed from ICC’s Public Access site which is*

linked from the publicly available document list.

7. Identification of possible Work Groups

No discussion.

8. Work Plan

No discussion.

9. Old Business

None.

10. New Business

None.

11. Next BSS Meeting – TBD

Next meeting to be a conference call on February 14th from 1 – 3 pm Central. Agenda to be a discussion on the committee's literature review.

12. Adjourn

Chair Wiese adjourned the meeting at approximately 2:15 pm Central.

Websites

[Council Policies/Code of Ethics](#)

[BSS Website](#)

Appendix A

Ad Hoc Committee on Building Safety and Security Meeting Attendees December 19, 2018

Committee

Angie Wiese, Chair	ICC Board of Directors
Scott Campbell	PCA
Lou Chavez	UL
Ron Clements, Jr.	Chesterfield County, VA
Ben Comm	Cushman & Wakefield; Rep: BOMA
Connie Foster	MN Dept. of Public Safety/Homeland Security & Emergency Management
Dave Frable	GSA
Lew Galante	Perry Local Schools; Perry, OH
Judith Hoskens	Cunningham Group Architecture, Inc.
Scott McCormick	Hamilton Twp. Fire District 7, NJ
Randy Metz	Carlsbad Fire Department, CA
Seth Model	Austin Police Department
Coy Porter	Utah State Fire Marshal; Rep: ICC Fire Service Membership Council
Kurt Roeper	ASSA ABLOY Americas
Karina Ruiz	BRIC Architecture, Inc. Rep: AIA
Robert Solomon	NFPA
John Woestman	Kellen Company; Rep: Builders Hardware Manufacturers Association
Richard Wood	University of Massachusetts Lowell
Jason Ziph	City of Ames, IA

Alternates

Bill Winning	Winning Way Services, LLC
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ICC

Mike Pfeiffer	Staff
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Interested Parties

James Walters	Hamilton Twp. Fire District 7, NJ
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