



**DRAFT MINUTES
MEETING OF THE
ICC INDUSTRY ADVISORY COMMITTEE**

*Sunday, September 29, 2002 — 2:00 p.m. to 5:00 p.m.
Ft. Worth Convention Center
Ft. Worth, Texas*

1. **Call to Order:**
Chairman Larry Perry called the meeting to order at 2:05 p.m. and it was determined that a quorum was present.
2. **Approve Agenda:**
It was agreed to add the following items to agenda item 7.0: Dues Structure for the Consolidated ICC; Code Change Proposed Deadlines; and availability of codes. A **motion** was made and seconded to approved the agenda as modified. The motion carried.
3. **Self Introductions:**
The Chairman asked for self introductions of those present at the meeting. A list of those in attendance is included as Attachment A to the minutes.
4. **Report of the Nominations Committee:**
 - 4.1 **Election of Chairman/Vice Chairman:** Nominations Committee Chair, Ron Nickson reported that the Nominations Committee is nominating the following individuals to serve as Chair and Vice Chair of the IAC: IAC Chairman: David Frable and IAC Vice Chairman: Julie Ruth.
A **motion** was made and seconded to elect David Frable Chairman of the IAC. The motion carried.
A **motion** was made and seconded to elect Julie Ruth Vice Chairman of the IAC. The motion carried.
5. **Chairman's Appointments:**
Chairman Perry stated that, since the newly elected Chair is not present at this meeting, appointments to the Nominating Committee and Executive Committee will be made at a future date.
6. **Approval of September 17, 2001, IAC Meeting Minutes:**
A **motion** was made and seconded to approve the minutes of the March 22, 2002 IAC meeting held in Arlington, VA. The motion carried.
7. **Staff Report on ICC Activities:**
staff reported on the following:
 - Board Action on IAC Recommendations: Dick Kuchnicki reported that the ICC Board approved all of the IAC recommendations that were made at the last meeting.
 - Changes to Code Development Process: Mike Pfeiffer reported that the changes made to the Code Development Process that were recommended by the IAC and approved by the ICC Board will become effective for the 2003 code cycle and the revised procedures are posted on the ICC web-site. Pfeiffer also reported that key dates for the 2003 cycle are: March 3, 2003 code change deadline and latest expected date for availability of the newly published 2003 I-Codes is February 14, 2003.
Several IAC members expressed concern that there was not enough time between February 14 and March 3 to adequately prepare code change proposals and that a minimum of 30 days after publication of the new codes was necessary for the preparation of code changes.
A **motion** was made and seconded to recommend that ICC change the code change submittal date to March 24, 2003. The motion carried. It was agreed that staff will report to the IAC on the Board action on this recommendation in the minutes of this meeting.

**NOTE: THE ICC BOARD APPROVED THE IAC RECOMMENDATION,
CHANGING THE CODE CHANGE DEADLINE TO MARCH 24, 2003.**

Pfeiffer reported that all commentaries for the 2000 I-Codes will be available by the end of 2002 and reported on the following schedule for availability of commentaries: IRC Volume I - October 15, 2002; IRC Volume II - December 31, 2002; IFC - October 31, 2002; IECC - November 29, 2002; and IFGC December 31, 2002.

- Call for 2003 Code Committee Members: Staff reported that applications for committee appointments is March 3, 2003 and that the ICC Steering Committee on Code Councils will be coordinating the appointments.

NOTE: ICC CP#7 SETS THE COMMITTEE APPLICATION DEADLINE THE SAME AS THE CODE CHANGE DEADLINE SO THE APPLICATION DEADLINE IS NOW MARCH 24, 2003.

Chairman Perry stated that it will be necessary for the IAC to coordinate their recommendations for appointments to the IRC with this deadline date. It was also noted that there will not be a separate application form or call for applications for IRC Code Development Committees.

- I-Codes Adoptions: Staff reported that I-Codes adoptions continue to move at a rapid pace and the latest adoption information is available on the ICC web-site.
- Standards Development Activities: A status report on ICC standards activities was given as follows:
 - A117.1- 2003 is scheduled for completion by the end of 2002.
 - Two new standards projects approved by the Board: Storm Shelters and Log Structure Construction.
 - Bleacher Safety Standard is near completion.
 - Standard for Determining Impact Resistance from Windborne Debris has been withdrawn.
 - Standard for Hurricane Resistant Construction will be underway soon.
 - Amusement Devise Code work will begin soon.
- ANSI actions on ICC proposed changes to Canvas Method and General Procedures: A copy of the ANSI response to the ICC recommendations to revise the ANSI General Procedures and Canvass Method Procedures was distributed with the agenda.
It was agreed to sunset the IAC Task Group that developed the recommendations to ANSI because it was not anticipated that there would be any further changes made by ANSI and these changes to the ANSI Procedures remain in effect for standards referenced in the I-Codes.
- Ad-hoc Committee on Referenced Standards in the I-Codes: Ad-hoc Committee Chairman Jonathan Humble reported on the status of this activity and welcomed any new volunteers to serve on this Ad hoc Committee.
- Federal Regulatory Activities: Staff reported that DoD recently selected the 2000 IBC as the basis for their Unified Facilities Criteria and that GSA and Veterans Affairs were initiating comparisons of the IBC and NFPA 5000.
- Consolidation Activities: Staff reported on the status of the consolidation of BOCA, ICBO and SBCCI and directed the IAC to the ICC web-site for further updates on the consolidation.

8. Chairman's Report:

Chairman Perry thanked the IAC members for their support during his term as Chair and urged that the IAC continue to stay active in advising the ICC Board on code development issues and on issues related to the merger.

9. Report of ANSI Standards Development Method Task Group:

Addressed in agenda item 7.0. Task Group has been sunset.

10. Report of IAC ICC Use of Consensus Procedures Task Group:

Task group Chair, Perry distributed a summary of the issues being considered by the Task Group and asked for comments from the IAC members.

A **motion** was made and seconded to make committee appointments for a 36 month term to coincide with the three year code cycle. The motion was disapproved.

It was agreed that terms for committee appointments should not be an issue for the task Group.

A **motion** was made and seconded that there should not be more than 50 % code officials on any committee. The motion carried.

It was the consensus that there should be no more than 50 % of any interest group on a committee. Several members stated that the procedures currently used by ICC have worked very well and they questioned why it was necessary to compare the ICC procedures to an ANSI like process such as NFPA's .

Staff informed the IAC that ICC is developing a strategy to promote the values of the ICC Government Consensus Process.

11. NAHB Proposed Change to Section 6.1 of Code Development Procedures (Tabled by IAC 9/17/01):

A **motion** was made and seconded to take the item of the table that was tabled at the 9/17/01 meeting. The motion carried.

A **motion** was made and seconded to recommend approval of the proposed change to Section 6.1 of the Code Development Procedures as proposed in the 8/27/01 BOCA memo to ICC.

Mr. Jake Pauls expressed opposition to the motion. The motion carried.

12. Other Business:

A **motion** was made and seconded recommending that, if ICC is to continue with a separate electrical code they should have a separate electrical code committee or have additional electrical expertise on the IBC General Committee.

Several members stated that action on this motion should not be taken until after the code hearings on the proposals related to this issue.


A **motion** was made and seconded to table the motion until the next IAC meeting. The motion carried.

13. Next Meeting date and Location:

It was agreed that the next meeting will be held in the Washington, D.C. area in February or March 2003 on a date to be determined.

14. Adjourn:

A **motion** was made, seconded and carried to adjourn the meeting at 5:05 p.m.



Richard Kuchnicki,
IAC Secretary

October 7, 2002
Dated

Attendance of the
ICC Industry Advisory Committee Meeting
September 29, 2002

Attendee**Representing****Members**

David Collins	American Institute of Architects
Jim Delahay	National Council of Structural Engineers Association
Michael Fischer	National Sunroom Association
Bill Fitch	American Council of Independent Laboratories
Michael Gardner	Gypsum Association
Howard Hopper	Underwriters Laboratories Inc.
Jonathan Humble	American Iron and Steel Institute
Bruce Hunn	ASHRAE
Waseem Khan	Brick Industry Association
Marshall Klein	Automotive Oil Change Association
Vickie Lovell	Air Movement and Control Association
Joseph J. Messersmith	Portland Cement Association
Larry L. Neibauer	Automatic Fire Alarm Association
Ron Nickson	National Multi Housing Council
Jake Pauls	American Public Health Association
Larry Perry	Building Owners and Managers Association
David Roodvoets	SPRI
Julie Ruth	American Architecture Manufactures Association
Charles A. Spitz	National Council of Architectural Registration Boards
Elaine Thompson	Steel Tube Institute of North America

Alternates

Martin J. Brett, Jr	NEMA
Charles Clark	NCMA
Richard Kraus	API
Dennis Pitts	American Forest and Paper Association
Jeff Shapiro	International Code Consultants

Non-Members

Kevin Cheung	Western Wood Products Association
Dave Conover	NES
Ronald E. Frank von Frankenstein	Sumter County Building Department
Marco Giamberardino	BOMA
Pat Horton	Steel Tube Institute
Gregory Keith	The Boeing Company
Ralph W. Jones	City of Lake Mary
Hank Mader	AWP
Mark Martin	Boone County, KY Building Dept
Phil Shaeffer	U.S. Gypsum Company
George Shortreed	Georgia-Pacific Gypsum
Melody G. Spencer	A.S.I.D
Thomas Wolf	EIMA
Zeno Martin	APA
Mike Studer	American Institute of Build.
Robert Treiber	National Fire Sprinkler Association
Tom Frost	ICC Staff
Richard Kuchnicki	ICC Staff
Pat McCullen	ICC Staff
Mike Pfeiffer	ICC Staff
Sara Yerkes	ICC Staff