

ICC Industry Advisory Committee
DRAFT MEETING MINUTES

February 22, 2006
ASHRAE Headquarters
Atlanta, GA 30329

1. Call to order

Chair Julie Ruth called the meeting to order at 1:00 P.M

2. Self Introductions

Those present introduced themselves. They were:

Richard Kraus	American Petroleum Institute
Jim Messersmith	Portland Cement Assoc.
Martin Brett	National Electrical Manuf Assoc.
Richard Church	Plastic Pipe and Fittings Assoc.
Tom Hammerberg	Automatic Fire Alarm Assoc.
Dave Frable	U.S. General Services Admin.
Robert Hackworth	Steel Joist Institute
Dan Lea	Cellulose Insulation Manuf. Assoc.
Elaine Thompson	Steel Tube Institute
Julie Ruth	American Architectural Manuf. Assoc.
Wayne Geyer	Steel Tank Institute & Steel Plate Fabricators Assoc.
Steve Ferguson	American Society of Heating, Refrigerating & Air-Conditioning Engineers
Mike Ennis for Dave Roodvoets	SPRI
Kevin Kelly	National Fire Sprinkler Assoc.
Richard Licht	RRL Consulting
David Bonneville	NCSEA
Ken Owen	CISPI
Merlin Guilbeau	NBFAA
John Taecker	UL
Susan Herrenbruck	XPSA
Ed Sutton	NAHB
Tim Moss	NOMMA
Larry Perry	BOMA
Lee Jones	Gypsum Association
Alan Knuchel	AIBD
Dave Lovich	NAIMA

Staff:

Mike Pfeiffer
John Nosse

Gary Nichols

It was noted that a quorum was present (minimum of 20 members of the IAC).

Staff noted the following as new members of the IAC:

Door and Hardware Institute
Extruded Polystyrene Foam Association
National Burglar and Fire Alarm Association
Steel Stud Manufacturers Association

3. Approve Agenda

A motion was made and seconded to approve the agenda as revised by moving Item #9 after Item 6.

The motion passed.

4. Approval of August 9, 2005 IAC Meeting Minutes

A motion was made and seconded to approve the minutes.

The motion passed.

5. Chair Report

Chair Ruth thanked those present for their attendance and staff for their preparation. She also thanked ASHRAE for their hospitality in allowing the IAC to meet at their facility. She noted that the IAC appreciates it when members of the IAC offer to sponsor the IAC meetings and looks forward to the process continuing in this fashion.

6. Staff Report on ICC Activities

Mike Pfeiffer gave the staff report.

6.1 Webcast

ICC will continue to webcast both the Code Development Hearing (CDH) and Final Action Hearing (FAH).

6.2 Remote voting

Staff noted the status of remote voting, followed by a significant amount of discussion on the topic. By remote vote, staff noted:

- Hearing webcast transmitted; accessed on individual computer at remote location
- Eligible member logs on with secure password
- Eligible member votes when directed by moderator
- Votes tabulated in hearing room
- Votes announced

Remote voting has the potential to occur at both hearings of the ICC Code Development Process:

- Code Development Hearings: Vote of ICC members on assembly motions. Successful assembly motions become automatic public comments for the Final Action Hearing.
- Final Action Hearings: Final vote of ICC Governmental Members on all code changes – Consent Agenda and Individual Consideration Agenda .

IAC comments:

- No guarantee that individuals at their computers are viewing the hearings, listening to the testimony
- Potential for instructed vote by eligible member's assistant/co-worker
- Webcast does not paint the true picture of the dynamics of the hearings
- Remote voting allows anyone who can not attend to participate in the process and decide code content
- Increase in number of votes cast may respond to concerns raised about quorum at the hearings
- A controlled environment such as at specific proctored sites may be preferred
- Maybe the webcast vote should be considered advisory only

Staff noted:

- To date, webcast hits for any given time period are 125 – 250
- Testing to date has yielded:
 - Added time element of 45-90 seconds per change
 - Secure passwords can be issued
 - Large volume of voters (over 100) has not been tested

A motion was made and seconded to recommend to the ICC Board that the IAC is opposed to remote voting. It was noted that it may be pre-mature for the IAC to establish a position prior to a more in-depth investigation of the topic.

The motion passed.

The motion was further modified to hold off establishing an IAC position until a task force can further investigate and report back to the IAC at the next meeting.

The motion passed.

The task group volunteers were noted as:

Susan Herrenbruck, Chair
 Dick Church
 Kevin Kelly
 Jim Messersmith
 Ron Nickson
 Ed Sutton

6.3 WiFi

ICC has included WiFi as a budgeted item for future CDH's and FAH's.

6.4 IBC equivalence for OSHA

OSHA is considering the comparison of the IBC to 29 CFR 1910 provisions on egress.

7. Committee Activities

7.1 Code Related

IRC Code committee nominations

The report of the IAC Executive Committee's nominations to the IRC B/E and M/P code committees entitled "Agenda Item 7.1 Committee Activities-Code Related" was distributed.

It was noted that there were approximately 70 applicants (24 User/Producer) to the IRC B/E and 30 applicants (10 User/Producer) applicants to the IRC M/P. A motion was made and seconded to nominate the recommended candidates from the IAC Executive Committee as follows:

IRC B/E Code Committee:

Dan Dolan, Washington State University, Rep: Self
Jeff Feid, State Farm Insurance Company, Rep: State Farm Insurance
Julie Ruth, JRuth Code Consulting, Rep: American Architectural Manufacturers Assoc.
Alan Steinle, Steinle Construction Engineers, Inc., Rep: National Council of Structural Engineers Association

Alternates:

Helen Kessler Difate, Difate Group, PC, Rep: Self
Cifford Davis, Raths, Raths & Johnson, Inc., Rep: Raths, Raths & Johnson, Inc.

IRC M/P Code Committee:

John Taecker, Underwriters Laboratories, Rep: Underwriters Laboratories
Ron George, Ron George Design & Consulting Services, Rep: Self
Barry Pines, C&R Plumbing & Heating, Inc., Rep: Code Study Development Committee of Southeast Michigan
Charles Gerber, County of Henrico Building Inspections, Rep: County of Henrico Building Inspections

Alternates:

James Shepherd, Frost Engineers Rep: Self
Russell Yoder, Thermo Manufacturing Inc. Rep: Thermo Manufacturing, Inc.

The motion passed.

It was noted that in the future, the listing of IAC Executive Committee nominations should also include qualifications of candidates.

There was further discussion on the history of the IAC's participation in the code appointment process and the ICC/NAHB Task Force that was created in 1996.

Code related committee update

Staff reported on the activities of the following committees:

- Code Technology Committee
- Administrative Ad Hoc Committee
- Hazard Abatement Code Drafting Committee
- Ad Hoc NFPA 13D committee

It was questioned as to what differentiates a topic from being added to the agenda of the CTC versus the creation of an ad hoc committee. Staff noted that the intent was to have as many topics delegated to the CTC as possible, with due regard for work load and priority. However, certain topics, as determined by the ICC Board, may warrant a dedicated ad hoc committee to study the effort, particularly if it is the Boards view that specialized expertise in the area under study is needed by the reviewing body.

7.2 Standard Related

The following standard development activities were reported:

Hurricane Resistant Construction Standard

Of note: In December/2005, the Board directed staff to pursue this activity as originally planned as an update to current standard SSTD 10 in lieu of proposing changes to the IRC. It was noted by the Board that many jurisdictions find SSTD 10 as a useful standard.

Log Standard

Storm Shelter Standard

ANSI A117

Bleacher Standard

7.3 Other, Ad Hoc TRB, DRC

Reports were provided on two other ICC committee activities:

Ad Hoc Terrorist Resistant Building Committee (TRB)

Disaster Response Committee (DRC)

8. ICC Modifications to ANSI Procedures (3.6.3.2 of CP #28)

Staff presented the document entitled "February 22, 2006 IAC Meeting Agenda Item #8". This document provided a comparison of the Report of ICC Modifications to the ANSI General Procedures and to ANSI Annex B-Procedures for Canvass by an Accredited Sponsor ("ICC Modifications") (as referenced in Section 3.6.3.2 of CP 28) to the 2005 ANSI Essential Requirements. The IAC requested a recommendation from staff.

The staff recommendation was to discontinue the ICC Modifications as the updated Essential Requirements no longer contain the Canvas Procedures. The

old ANSI provisions were the area of concern that was the impetus behind the development of the ICC Modifications.

Motion and second to delete the reference to the Report of ICC Modifications to the ANSI General Procedures and to ANSI Annex B-Procedures for Canvass by an Accredited Sponsor in Section 3.6.3.2 of CP 28 and forward this to the ICC Board.

The motion carried.

9. Report from the IAC Green Buildings Task Group

Ken Bland presented the following reports:

- Report to the ICC IAC by the Task Group on Green Buildings, dated February 22, 2006

- Green Globes vs LEED 2.1 comparative matrix dated February 14, 2006

Ken characterized the findings as the I-Codes not representing a barrier to compliance with the green building effort.

A motion was made and seconded to forward the report to the Board

The motion passed.

Ken noted that he will make minor edits to the report and matrix and send to staff for posting on the IAC website.

A motion was made and seconded to disband the task group.

The motion passed.

10. IAC Items to ICC Board

10.1 IAC Task Group on Modifications

The ICC Board forwarded this to a newly created task force (see 10.2). The task force is comprised of Board members and IAC members Julie Ruth and Dave Frable.

10.2 Task Force on Hearings Committee

The task force has held 3 conference calls to date. Included on their agenda are issues such as: modifications (see 10.1); hearing schedule and duration; conflicts between hearings and other activities; role of moderators, committee and participants.

It was noted that the 2006 Code Development Hearings (CDH) will follow the same order/tracks as the 2005 CDH and the 2007 Final Action Hearing (FAH) will follow the same order as the 2005 FAH. In the following cycle, the order for each will be reversed. For example, Track 1 of the 2006 CDH will start with the IFC and end with

the IRC-B/E. Track 1 of the 2008 CDH will start with the IRC B/E and end with the IFC. It was further noted that future scheduling will be based on a duration of hearings no longer than 8 am to 8 pm daily – pending confirmation that the hotel can accommodate an increase in the number of days this may cause.

10.3 IAC Task Group on ES Acceptance Criteria

John Taecker provided a re-cap of issues:

- Website information to clarify the process
- Communication vehicles between ES and interested parties
- Report backlog
- Reason statements/justification for acceptance criteria
- Reporting mechanism to inform the IAC on ES activities

John Nosse, President of ICC ES followed, indicating:

- ES took the recommendations to heart and gave them careful consideration
- A new quarterly publication, ICC ES eNews has been implemented
- A new committee, ICC-ES Industry Advisory Committee should be appointed by sometime in March
- Acceptance criteria procedures are being revised
- Staff is being added
- ES is committed to the needs of those who apply for a report. If a report application is received, it will be processed.

John then introduced Gary Nichols, VP Internal Operations as the “go-to” staff member who runs the day-to-day operations.

A motion and second to disband the task group was made.

The motion passed.

11. ICC Standards Guide

Staff informed the IAC that the guide is posted. The comparative matrix of SDO's is still under development.

12. New Business

Staff provided a verbal report on on-going activities:

Advance comments to code changes: The Steering committee is considering a recommendation to the Board to allow interested parties to submit advance comments to code changes. These comments would be required to be camera ready and limited in length. They would be posted in advance of the CDH.

New referenced standards: The Steering committee is looking into the process as far as proposed new referenced standards and the status of their availability at the time of the CDH.

Committee appointment process: Joint meeting of the three councils scheduled for March 2-3. Report will go to the Board for the March Board meeting. Appointment letters in April.

Free electronic 2006 I-codes: Questions arose about the back cover of the December/2005 Building Safety Journal announcement of free electronic versions of the 2006 I-Codes to members whose accounts are up to date. Staff to investigate.

Requests for ad hoc committees: ICC has received requests to form two ad hoc committees:

IRC wall bracing: A committee to investigate the wall bracing provisions in the IRC

Live-Work units: A committee to investigate the application of the code where residents operate a public service business with employees out of their home.

These requests have been forwarded to the International Building Code Council (IBCC) for their March 3rd meeting. It is anticipated a recommendation will go to the ICC Board for the March Board meeting.

Status of 2006 I-Codes: With the exception of the IRC, all are done and available. Staff has a supply of IRC's for those who ordered a copy and need it to support the March 24th code change deadline.

2007/2008 IAC Chair/Vice Chair: It was noted that the terms of the current chair and vice chair expire at the end of this year. As such, the IAC will need to elect a new chair and vice chair at the next IAC meeting. In order to do this, a nominating committee must be formed and nominations secured. Staff will follow-up with an email to the full IAC.

National/Legislative Update: It was questioned why this was not on the IAC agenda. Staff noted that Government Relations did not identify anything to report. Going forward, this will be a regularly scheduled agenda item.

13. Date and location for the next IAC Meeting

Staff reported on the history of IAC attendance based on location/linking IAC meeting to ICC hearings. IAC attendance historically has been 20 – 35 attendees since October/2000. Interestingly, the attendance has been lowest when tied to an ICC hearing. Also, it does not appear that attendance is significantly affected by location. Attendance was similar at recent meetings in Washington, D.C., Chicago and Atlanta.

July 20, 2006 was tentatively set as the next meeting date, with Portland Cement Association looking into sponsoring the meeting in Washington D.C.

14. Adjourn

There being no further business, the Chair adjourned the meeting at approximately 4:10 P.M.

Respectfully submitted,

Mike Pfeiffer