MEETING OF THE
ICC INDUSTRY ADVISORY COMMITTEE
DRAFT MINUTES

March 21, 2016
National Institute of Building Sciences (NIBS)
1090 Vermont Avenue, NW
Suite 700
Washington, DC 20005

Call-in: 800-910-8278
Conference ID: 2922018

March 21: 12:00 pm – 4:00 pm (Eastern)

1. **Call to Order- Chair Edwards**
   Chair Edwards called the meeting to order at 12:10 pm. Wanda thanked NIBS for hosting and BOMA for the lunch.

   Henry Green provided some opening remarks, noting the upcoming Building Safety Month in May and the White House forum on resiliency. Henry further noted the efforts of the ICC Past Presiding Officers and the Second Annual Ron Burton Golf Outing which is an effort to raise money for education and soft skills training for the next generation of code officials.

2. **Self Introductions**
   2.1 **Identify new members**
   2.2 **Establish quorum (20 minimum)**
   Quorum established.

   See Appendix A.

3. **Approve Agenda (posted)**
   Move item 9.0 to follow 5.0.

   New items:
   12.4 UL Suggestions to enhance cdpACCESS
   12.5 Email address on code change proposals and public comments

   Revised agenda approved.

4. **Approval of August 4, 2015 IAC Meeting Minutes (posted)**
   Approved.

5. **IAC Administration**
   5.1 **Chair's Report**
   Chair Edwards noted the large volume of code changes to be considered at the Louisville Committee Action Hearing, which results in long hearing days.

6. **IAC Activities**
   6.1 **Referenced Standards Task Group**
   Jeff Shapiro briefed the group noting:

   - The standards update process for currently referenced standards should mirror the ICC process in terms of transparency and openness.
   - Favorable consideration by the ICC Board will require IAC members to champion the issue to the Board.
   - There are currently ANSI accredited SDO's that require either membership in the organization or a fee to view proposed revisions.
   - SDO opposition will likely result in the Board not approving the revision.

   After considerable discussion, a motion was made and seconded to withdraw the item from the IAC's

agenda and not forward to the ICC Board. Motion failed.

The item will be forwarded to the Board for their consideration.

6.2 Cycle and Code Grouping Task Group
Jeff Hugo briefed the group on the meeting that was held in November/2015 by members of the task group and staff during the evening of one of the Code Action Committee meetings. The proposed revision to the process results in the following:

<u>Year one</u>
Group A Code Changes due
First Group A Committee Action Hearing to consider and act on code changes
No assembly motions at CAH (this item may be reconsidered)
Public Comments due
Second Group A Committee Action Hearing to consider and act on public comments
Annual Conference/ABM (no hearings)

<u>Year two</u>
Repeat above for Group B

<u>Year three</u>
Group A and B Public Comments due
Group A and B combined Public Comment Hearings
Group A and B combined Online Governmental Consensus Vote
Annual Conference/ABM (no hearings)

It was noted that the proposed schedule would impact the production of the subsequent editions and the ability of cdpACCESS to be ready to receive code changes for the following cycle. The task group decided not to pursue this option.

A motion was made and seconded to continue the work of the Task Group. Motion carried.

7. ICC Codes & Standards Activities
7.1 2015 & 2016 Cycle
2015 Cycle: Staff noted that the Group A results on code changes were posted and thanked the group for their patience. The next step is for the Validation Committee to review the process and report to the Board in accordance with Section 10.1of CP 28.

2016 Cycle: Staff noted a very full Committee Action Hearing agenda, with scheduled hearing days of 8 am – 10 pm and almost 2000 code changes.

7.2 Codes and Standards Committee Activities
- The Ad Hoc Committee on Tall Wood Buildings will be appointed this week and applicants notified. Anticipate a kick off call of the committee in May/June followed by the first in person meeting.
- CTC and Ad Hoc Healthcare to meet March 29 – 30.
- Code Action Committees to meet March 31 – April 1.

The following ICC Standards development activities are on-going:
- ICC 805: Rainwater Collection System Design and Installation Standard
- ICC 902: Pool Solar Heating and Cooling Standard
- ICC 1000: Commissioning Standard
- ICC A117.1: Accessible and Usable Buildings and Facilities Standard

Tomorrow, March 22nd, is the United Nations World Water Day. The White House is hosting a Water Summit to commemorate the day and ICC CEO Dom Sims will be participating in the summit. In conjunction with these activities, on the evening of March 22nd, ICC and PMI are hosting a reception at ICC's Headquarters followed by a meeting on March 23rd of the ASHRAE 189.1 Task Group on Water Use Efficiency at AGA's HQ in Washington D.C to discuss water efficiency considerations in the 189.1 standard.

8. ICC Board Activities - ICC Board liaison report
Board liaison Bill Bryant noted the following:
- Michael Wich, Houma, LA, has replaced Lynn Underwood.

- The Board will be appointing the newly created Ad Hoc Committee on Tall Wood Buildings on March 25th.
- The Board is investigating a protocol for members with expired legacy code certifications to become re-certified.
- Building Safety Month in May.

9. **ICC Governmental Relation Activities**
   9.1   Federal Legislative & Regulatory
   9.2   State & Local - Code adoptions
   9.3   Other
   Agenda item considered after 5.0. Chris Ochoa, ICC's VP of Federal Activities briefed the group on:
   - Building Safety Month in May; the theme is "Disaster Preparedness"
   - The White House Water Summit to be held on March 22nd – see item 7.2
   - Energy bill S2012 which is currently held pending the water situation in Flint, MI

10. **ICC-ES Activities**
    10.1   Report of ES Activities
    Mike Gardner, Executive Vice President of Compliance Programs briefed the group on the following:

    Acceptance Criteria:
    - February hearing:
      - Construction containers as a building material
      - Magnets used in construction
    - Next hearing: June 7 – 8 in LA

    Evaluation Services
    - The Evaluation Report industry continues to grow, with many very large clients
    - ICC recently produced its 300th PMG listing, in just 5 years
    - Products will soon be listed to ICC 805 (Rainwater) and ICC 500 (Storm Shelters)
    - Evaluation Services just hired 3 new engineers and is looking for a fourth in the Brea, CA office

11. **Old Business**
    None

12. **New Business**

    12.1 Minority statements in ICC reports (e.g. Roundtable report on Fires in Buildings under Construction) (Szoke)
    Steve Szoke introduced this item noting PCA's letter to ICC concerning the Roundtable report on Fires in Buildings Under Construction and the concern that not all the issues raised in the roundtable were included in the report and that the report implies mutual agreement by all participants, which is not necessarily the case. ICC responded noting the opportunity for future reports to possibly include opposition vote counts and possibly the ability for a minority report to be developed.

    12.2 Code related articles in ICC's Building Safety Journal and Code Counts (Szoke)
    Steve Szoke introduced this item noting a recent article in Code Counts which included a link to a position statement on G170-15 which dealt with a Chapter 6 proposed re-write that impacted FRTW, while the code change was still under consideration in the process. It was suggested that possibly some type of policy be considered. ICC responded noting that advocacy articles in ICC periodicals should not be permitted on pending code changes and ICC will be sure to monitor more closely.

    12.3 ICC activities in 2017 (no hearings) (Humble)
    As part of the discussion on item 6.2, it was noted that ICC is investigating possible activities such as a committee week or education offering in the spring of 2017.

New 12.4 UL Suggestions to enhance cdpACCESS
See Appendix B. Following a discussion on each of these items, ICC noted that with no Group C in 2017, ICC is planning on a 2017 comprehensive review of cdpACCESS with an eye towards improvements in the system for the 2018 Cycle. These items will be forward to IT for review to determine the feasibility of the suggested enhancements.

New 12.5 Email address on code change proposals and public comments
Jeff Shapiro introduced this item, noting over 100 code changes submitted by an individual in the current cycle for which there is no contact information provided. Staff noted that per CP 28 it is not required, it is an option at the discretion of the proponent on whether or not to include an email contact in the posted proposal.

Discussion:
- What if valid email not provided?
- Other contact info suffice?
- Applies to both code changes and public comments.
- If implemented, ICC needs to make this known before someone begins the development of a code change or public comment.

Motion made and seconded to recommend to the Board that CP 28 be revised to require email addresses be included in the posted Code Change and Public Comment Agenda, effective with the submittal of public comments due July 22nd. Motion carried.

13. **Next IAC Meeting**
   13.1   **Next meeting: TBD**

14. **Adjourn**
   The meeting was adjourned at approximately 3:00 pm.

Websites links :   **IAC**

                              cdpACCESS

                              Code Development

                              Current Cycle

                              Council Policies/Code of Ethics

                              Government Relations

                              Evaluation Services

Appendix A

IAC Meeting Attendees
March 21, 2016

Joe Hetzel	DASMA
Wanda Edwards	RCI, Inc.
Ron Nickson	NMHC
Jeff Hugo	NFSA
Richard Kraus	API
Jared Rothestein	PIMA
Debra Ballen	IBHS
Steve Orlowski	BOMA
Henry Green	NIBS
Ryan Colker	NIBS
Vickie Lovell	FSNA
Thomas DiBlasi	NCSEA
Eric Lacey	RECA
Ray Grill	Arup
Theresa Weston	DuPont
Jeff Church	PPFA
Marshall Klein	Automotive Car Care
Steve Szoke	PCA
Kevin McKenney	WDMA
Dan Lea	CIMA
Phil Line	AWC
Steve Mickley	AIBD
Laura Champion	ASCE/SEI
Eli Howard	SMACNA
Jake Pauls	APHA

Via phone:

Pat McCloughlin	SIA
Jay Larson	AISI
Julie Ruth	AAMA
Jeff Shapiro	International Code Consultants
Bruce Johnson	UL
John Taecker	UL
Robert Wible	Fiatech
Vince Sagan	MBNA
Steve Mawn	ASTM
Marty Brett	NEMA
Dianna Hanson	AAMA
Jennifer Goupil	SEI
Jonathan Humble	AISI
John Woestman	Kellen Company
Matt Sigler	PMI

ICC:

Dominic Sims	Staff
Mike Pfeiffer	Staff
Chris Ochoa	Staff
Michael Gardner	Staff
Bill Bryant	ICC BOD

Appendix B

UL Suggestions to Enhance cdpACCESS

Items for submission to IAC – March 21st Meeting:

1. It would be preferable to extend the amount of time after which cdpACCESS automatically logs a user off of the system. There are probably not many hackers out there that wish to cause problems while the user is away from their computer, unlike financial institution logouts.

2. It would be beneficial for the proposal or public comments to remain visible to the proponent (and "public" if so designated) after the proposal is officially submitted, and provide an option for the proposal to be recalled by the proponent for further editing, if necessary. This may encourage "earlier" submittals and alleviate the high volume of activity on the last day(s) of the submittal deadline.

3. It would be beneficial for proposals or public comments to be visible after the submittal deadline with the same privacy settings as the original proposal. If there is a need to identify them as "submitted but not reviewed by ICC staff" or something similar that would be fine. Why is it necessary to wait for the Monograph?

4. Suggest that all proposals are set to "Public" by default. If the proponent wants it to be "Private" then an action is necessary to change it. This would be consistent with the ICC policy of an "open process".

5. The cdpACCESS page updates on the Hearings (voting periods, etc.) did not synchronize with the ICC website code development page. If cdpACCESS is the place to go for all things in the current cycle, then the information should be the same. Furthermore, there were e-mails in the PCH1 and OGCV that announced the opening of the voting period several days after.

6. The lag time on cdpACCESS can give the user an anxious condition. When making changes, the time it takes to show those changes in the "window" are too long. This was not internet connection speed related, because users experienced similar speeds using an Ethernet cable in the office or wireless on the road.

7. **New item, added at IAC meeting**. More explicit directions in cdpACCESS for including attachments to reason statements to be included in the posted code change.