



**MEETING OF THE
ICC INDUSTRY ADVISORY COMMITTEE**

DRAFT MINUTES

August 5, 2008
American Forest and Paper Association
1111 19th Street, NW
Suite 800
Washington, D.C. 20036

August 5th : 12:00 pm – 4:00 pm

1. Call to Order- Chair Kraus

The meeting was called to order at approximately 12:00 pm by Chair Kraus.

2. Self Introductions

2.1 Identify new members

None

2.2 Establish quorum (20 minimum)

The chair announced that a quorum was present. See attachment A for a list of attendees.

3. Approve Agenda

Approved

4. Approval of April 1, 2008 IAC Meeting Minutes

Approved

5. Chair's Report

Chair Kraus highlighted the following issues dealt with under his tenure:

- Hearings – Code development hearing modification revisions; webcasting
- IAC Membership – Clarify who can be a member of the IAC
- IAC Rules – Updated to coordinate with CP #6.
- Representation and funding – Ethics and representation/funding issues
- Green buildings – ICC policies and programs
- On going issue - Continued improvement of the code development process

6. IAC Administration

6.1 Election of 2009/2010 Chair and Vice Chair (IAC Nominations Committee Report)

Nominations offered by the Nominations committee as follows:

Chair – Ken Bland, AF&PA

Vice Chair – Ron Burton, BOMA

There were no nominations from the floor. Both elected.

6.2 Appointment of 2009 IAC Executive Committee

In-coming Chair Ken Bland noted this will be completed on or before the next meeting.

7. IAC Activities

7.1 Task Group Report - Representation and Funding

No activity.

7.2 Task Group Report - IAC Membership

The IAC Membership Task Group Ballot results were distributed. The negative ballots proposed the following revisions:

- Change to 3.3 of CP #6:

Appointment: The IAC Executive Committee shall review all applications for consideration as a member of the IAC and shall forward their recommendations to the ICC Board and CEO, as applicable. The ICC Board of Directors shall appoint

IAC action: None. Retain original ballot text.

- Change “Member Representation” in 3.4 of CP #6 and the ICC Industry Advisory Committee Purpose, Organization Rules and Procedures:

Member Representation: Each member shall represent an organization representing a national group engaged in activities related to the construction industry and interested in pursuing the purpose and objectives of ICC ~~association, organization, profession or interest~~ such as the following:

~~Other non profits~~

IAC action: Revise as follows:

Member Representation: Each member shall represent an organization representing a national group engaged in activities related to ~~the construction industry and interested in~~ pursuing the purpose and objectives of ICC and the codes and standards developed by ICC, such as the following:

Other non profits (retain)

7.3 **Task Group Report – Green Building Policy**

- a. FTC hearing report on textiles and buildings**
- b. ES update**
- c. IAS update**

In response to the ICC Board agenda item concerning ICC’s green building policies, a document entitled “ICC Green Activity Update” was distributed to the task group and will be sent out to the full IAC following the IAC meeting.

Task group Chair David Velderman noted that the task group worked on this agenda item earlier today. The focus of the task group effort is:

- The concern that ICC’s green issues need to be code compliant
- ES issues dealing with green issues need to be rooted in the code
- Training and other green guidelines similarly need to be rooted in the code

There was discussion and a motion made that the IAC should request that the ICC Board give the IAC at least one seat on the upcoming Sustainable Building Technology Committee. In response, it was noted by IAC members that such appointment would not be one in which the appointed member is in a position to represent the positions of the IAC. The motion failed. A follow-up motion was made that the committee, once established, needs to be a balanced committee and not just regulators. The motion passed.

The task group outlined a plan to complete its report and have it balloted by the IAC prior to the upcoming ICC Board meeting in December.

7.4 Order and testimony at ICC hearings

No activity

7.5 Code hearing fund raising efforts

Ron Nickson noted that in support of the 2009 Baltimore Code Development Hearings slated for Oct/Nov 2009, the Maryland Building Officials Association is interested in putting together a hospitality suite but they are not permitted to solicit funding. If any IAC member was interested in providing some funds, they should contact MBOA.

8. ICC Codes & Standards Activities

8.1 2008 Final Action Hearings – September 17 – 23, 2008 Minneapolis, MN

The Final Action Agenda was posted July 18th and should be available in hard copy by August 15th.

8.2 2009 I-Codes

The 2009 I-Codes are targeted to be published by the end of January/February 2009.

8.3 2009/2010 Code Development Cycle

The code change deadline is March 24, 2009. The 2009 Code Development Hearing will implement the Task Force on Hearing recommendation that the hearings be split before and after the Annual Conference in order to allow members to participate in both the hearings and the conference. There will be approximately 8 days of hearings (2 tracks; October 24 – 31); followed by the Annual Conference (November 1- 3); followed by 8 days of hearings (2 tracks; November 4 – 11). New in the upcoming cycle will be a single multidiscipline code committee to hear all proposals related Chapter 1 of the I-Codes.

8.4 Codes and Standards Committee Activities

Codes:

Code Technology Committee (CTC): Meeting # 15 held in May. Two meetings planned for the remainder of the year.

Ad Hoc Wall Bracing (AHWB): Next meeting is slated for November 18 – 20.

Ad Hoc Administrative and Hazard Abatement for Existing Buildings: The efforts of these two committees have been marginally successful.

Code Action Committees (CAC): Slated for appointment in September and first meetings in early 2009 in advance of the 2009/2010 code change deadline.

Standards:

NAHB/ICC National Green Building Standard (NGBS): The standard was sent to ANSI in April, pending approval by ANSI.

ICC A117.1: Meeting #5 was held July 28-29. The next meeting is slated for December/January and availability in the Spring/2009 provided comments resolved and another round of public comments is not needed. Jake Pauls noted concerns about the progress of the effort and how the ICC secretariat is performing the duties of the secretariat. He also expressed concerns about the commentary development relative to making it clear that the commentary was developed by staff and not the committee.

ICC Storm Shelter Standard: Anticipate approval by ANSI prior to the 2008 Final Action Hearing and reference in the IBC and IRC via G109-07/08.

ICC Hurricane Standard: Anticipate approval by ANSI prior to the 2008 Final Action Hearing and reference in the IBC and IRC via S79-07/08.

Calls for committees:

CTC and Councils: Posted July 10th, due August 11th

Code, Interpretation and Code Correlation: To be posted in August and noted in the 2008 Final Action Agenda; due January 2, 2009

Sustainable Building Technology Committee: To be posted later this year once the Council Policy governing this effort is completed and approved by the ICC Board.

9. ICC Governmental Relation Activities

9.1 National

9.2 Federal

Staff from ICC's Governmental Relation department was scheduled to present at 2:00. Staff was delayed and the IAC meeting agenda was completed earlier than anticipated. No report given at the meeting. A follow-up report on the Community Building Code Administration Grant was distributed to the IAC via email on August 19th.

10. ICC-ES Activities

10.1 ES Advisory Committee (ESAC)

Mike Gardner, a member of the ESAC briefed the group on ESAC activities. The next meeting is in September. The focus is on the ES process and the procedures dealing with acceptance criteria. The new ECS effort regarding green activities has been posted.

11. ICC Board Activities

11.1 Task Force on Hearings

The key concern voiced by the membership at the Code Forums held in conjunction with the hearings has been the length of the hearings – both in terms of the number of days and the length of the individual days. In an effort to reduce the time, the ICC Board has approved a change to CP 28 to only allow editorial modifications at the Code Development Hearing. It was noted by IAC members that this will probably result in a lengthening of the Final Action Hearing.

11.2 ICC Membership Ad Hoc Committee

Ron Nickson noted that nothing has been formally issued to date.

A question was raised as to the position of the ICC Board on the Governance Review report. ICC Director Jimmy Brothers noted that the ICC Board has not taken a position on the two proposed by law revisions.

12. Old Business

None.

13. New Business

13.1 New home safety inspections

Jake Pauls distributed a handout regarding new home safety inspections. The concern is one of compliance with the code related to uniformity in tread depth based on a nosing-to-nosing measurement, including the measurement made at the top of the stair flight. This lack of uniformity has resulted in tread depths of the top tread being larger than all others in the flight of the stairs – the difference being the nosing projection. He notes that this is germane to the IAC as it pertains to inspections performed on new stair construction built under the current codes. Jake noted he has been meeting with representatives from the state of Utah and has requested that this item being added to the ICC Board's agenda. He is specifically looking for the IAC to work with him in having this issue being brought to the ICC Board's attention.

Discussion:

- In response to a question, Jake notes that the code requires a nosing at the landing

- This issue has been noted as being an issue that should be addressed within the context of the Code Official Grant program – not all members of the IAC agree

A motion was made and seconded that the IAC recommend that the ICC Board initiate action to address this issue. The motion failed.

13.2 Adoption of standards which are not published

Following agenda item 13.1 a new business item was brought forth. The concern being an identified problem of standards being adopted which have not been published. The example cited was AISC 13 being adopted in an earlier cycle but not available until December/2006.

A question was asked if this is an isolated incident or if are there multiple instances. The response was that there were not other instances to report.

It was noted that CP #28 addresses the issue of availability and that ICC has a Referenced Standard committee that should be contacted should this be an issue that goes beyond an isolated instance.

14. Next IAC Meeting

14.1 Next meeting: TBD

The next meeting will be February 10, 2009 at BOMA. It was noted that this will allow the IAC to make their 2009/2010 IRC B/E M/P code committee nominations at the IAC meeting in advance of the Councils meeting in March to finalize the recommendations prior to going to the ICC Board for appointment. Jake Pauls noted that he wants to be provided the opportunity to put alternative names of applicants before the IAC in addition to those that come out of the nominating committee.

15. Adjourn

The meeting was adjourned at approximately 2:45 pm.

Website: <http://www.iccsafe.org/cs/cc/iac/>

Attachment A

August 5, 2008 Meeting Attendees

| IAC Member | Name |
|-----------------------------------------------------|----------------------------|
| Alliance for Fire and Smoke Containment and Control | Mike Ashley |
| American Gas Association | Jim Ranfone |
| American Institute of Building Design | David Velderman |
| American Petroleum Institute | Richard Kraus |
| American Public Health Association | Jake Pauls |
| American Forest and Paper Assn. | Ken Bland |
| American Iron and Steel Institute | Robert Wills |
| American Society of Testing Materials | Steve Mawn |
| Associated Builders & Contractors | John Rave |
| Building Owners and Managers Assoc. Intl | Ron Burton |
| Cast Iron Soil Pipe Institute | Bill Levan |
| Cellulose Insulation Manufacturers Association | Daniel Lea |
| Door and Access Systems Manufactures | Jay Johnson |
| Gypsum Association | Mike Gardner |
| International Firestop Council | James Stahl, Jr. |
| National Association of Home Builders | Ed Sutton/Carlos Martin |
| National Electrical Manufactures Association | Marty Brett |
| National Fire Protection Association | Nancy McNabb |
| National Institute of Building Science | David Harris/Henry Green |
| National Multi-Housing Council | Ron Nickson |
| National Propane Gas Association | Bruce Swiecicki |
| North American Insulation Manufactures Association | Kate Offringa/Paul Bertram |
| Plastic Pipe and Fittings Association | Dick Church |
| Plumbing Heating and Cooling Contractors | Ike Casey |
| Portland Cement Association | Jim Messersmith |
| Responsible Energy Codes Alliance | Eric Lacey |
| Semiconductor Industry Association | Pat McLaughlin |
| Single Ply Roofing Industry | Mike Ennis |
| Steel Joist Institute | Robert Hackforth |
| Underwriters Laboratories Inc. | Bob James |
| U.S Department of Agriculture | Larry Fleming |
| U.S. Green Building Council | Chip Henderson |
| Window and Door Manufactures Assoc. | Mike Fischer |
| Vinyl Siding Institute | Kisha Riddick |
| Other | |
| ICC Board | James Brothers |