



INDUSTRY ADVISORY COMMITTEE

MEETING OF THE ICC INDUSTRY ADVISORY COMMITTEE DRAFT MINUTES

August 26, 2013

Building Owners and Managers Association (BOMA)
1101 15th Street, NW
Suite 800
Washington, DC 20005

August 26th: 12:00 pm – 4:00 pm

1. Call to Order- Chair Gardner

Chair Gardner called the meeting to order at 12:20 PM. Mike thanked BOMA for hosting and staff noted that the lunch was courtesy of Gypsum Association.

2. Self Introductions

2.1 Identify new members

No new IAC members.

2.2 Establish quorum (20 minimum)

A quorum was declared. See Appendix A for the list of attendees.

3. Approve Agenda (posted)

Approved

4. Approval of March 28, 2013 IAC Meeting Minutes (posted)

Approved

5. IAC Administration

5.1 Chair's Report

Chair Gardner encouraged all IAC members to attend the Annual Business Meeting and Hearings in Atlantic City. He introduced ICC's CEO, Dominic Sims, who said that the ICC 'values what the IAC does.' Adding that, 'The Board of Directors takes your input seriously.' He added that current President Ron Piester echoes that sentiment and that he (Dom) is always available to talk about issues.

5.2 2013/2014 Executive Committee

The Chair indicated that he contacted the following to serve on the executive committee along with him: Wanda Edwards, Ron Burton, Matthew Dobson, Jennifer Goupil, Greg Johnson and Steve Mickley. The Executive Committee appointments were approved.

6. IAC Activities

6.1 Update of Referenced Standards (IAC 3/28/13 item #7.3)

Mike Pfeiffer reviewed the process by which referenced standards are updated, describing it as an administrative update for which staff does not review updated standards for technical revisions. He also referenced the example of an additional code reference to a currently referenced standard being added to the code via a Group A code change which was then subsequently subject to an automatic update to the next edition in the Group B Cycle. He noted further, that most recently in Dallas a couple of standard updates weren't approved. Ron Burton expressed concern that 'Standards were not getting scrutiny and major changes had been made.' Pfeiffer noted that the update process is found in CP 28 and if there are concerns with the process, the IAC should come up with recommendations on this issue for consideration by the Codes and Standards Council and then the Board who has the authority to revise CP 28.

Mike noted that for the 2012 Cycle, staff contacted the approximately 115 SDO's who produce the 1,400+ standards referenced by the I-Codes asking for any updates by December 1, 2014. If 'yes' they are assembled in a code change. ADM 62-13 was the Group B code change which included over 900 proposed updates based on SDO input.

Henry Green suggested that as there are a number of issues to consider, put together a committee to offer recommendations. Chair Gardner agreed, appointing the following to a Task Group: Wanda Edwards as

Chair, with Ron Burton, Steve Orlowski, Bob James, Jim Kendzel, Jennifer Goupil, Nancy McNabb and John Woestman.

6.2 cdpACCESS Online Governmental Consensus vote and Council Policy 36 (IAC 3/28/13 item #8.1)

Mike tied this item to 8.1, also cdpACCESS, citing the point Jeff Shapiro made about an apparent conflict with CP #36. Ron Burton opined that 'Jeff had a good point, don't know the answer to it.' Shapiro pointed out that the issue is the individuals who are both consultants and voting members, CP #36 says they can't vote. It was mentioned that ICC does not currently have an ethics policy that addresses who's voting in the online voting process. Mike Gardner pointed out that the ICC is in the process of developing an ethics policy. It was also noted that if someone is receiving funding outside of process they are not an eligible voter. Shapiro responded that CP #36 needs to be modified. Gardner said staff will attach a draft copy of the ethics policy to the meeting highlights.

Staff note: Draft of Ethics policy distributed to IAC via email on 8/27/13.

7. ICC Codes & Standards Activities

7.1 2013/2014 Cycle

7.2 Codes and Standards Committee Activities

Mike Pfeiffer reported 752 code changes to be heard in Atlantic City, '150 more than normal.' Hearings are scheduled to 10:00 PM every day except for first Wednesday to accommodate the banquet. Thirty seven percent of code changes received public comments, 30-33% being typical.

The 2014 cycle starts with a January 6, 2014 code change deadline for the IgCC. He cited over 1200 code change proposals were submitted to the IgCC in 2011. cdpACCESS goes live on November 15, 2013 making available the online submittal process.

Regarding ICC standards, Mike said that 3 are being updated: ICC A117.1 Accessible and Usable Buildings and Facilities, ICC500 ICC/NSSA Standard for the Design and Construction of Storm Shelters and ICC 600 Standard for Residential Construction in High Wind Regions. New standards to be developed include:

- ICC 805 Rainwater Collection System Design and Installation
- ICC 900/SRCC 300 Standard for Thermal Systems
- ICC901/SRCC 100 Standard for Solar Thermal Collectors
- ICC 1000 Standard for Commissioning

If anyone is interested in any of these, Mike asked them to email him, and they would be placed on the email list of interested parties.

The discussion then turned to the Code Action Committees (CAC). Mike noted that there would soon be a call for the BCAC, FCAC and PMGCAC to gear up for 2014. Following are issues raised by the IAC:

- Most members felt the first full cycle of code development with the 4 CAC's was worthwhile, bringing areas of interest to single forum
- Complicated issues can be addressed in an open committee meeting venue
- Staff needs to coordinate the conference calls better to minimize overlap as many interested parties participate in multiple committees/work groups. A Codes and Standards calendar will be implemented and posted.
- Staff needs to do a better job of standardizing the committee operating procedures in terms of agendas, report posting, minutes production, etc., and make them available in a timely fashion
- A few IAC members thought that CAC's should be limited to testifying on only their proposals. Staff noted that such testifying is typically done in order to coordinate the CAC submittals with submittals by others on the same issue
- A few IAC members thought that the CAC's should not address controversial/contentious issues

- A few IAC members voiced concerns that the number of ICC committees and meetings places a burden on them in terms of active participation

8. ICC Board Activities - ICC Board liaison report

8.1 cdpACCESS update

Dominic introduced this item as an online code development project, indicating that it has evolved over 10 years. He said that the Board, Steering Committee and staff is putting a lot of effort into it, calling it a 'transformational change'. Mike Pfeiffer added that it is 'a three pronged fork; online code change/public comment submittals, online collaboration and remote voting.' Dom added that the ICC has an IT consultant who is developing the program. In addition to providing security, it will provide access to the entire code database. He added that the consultant has developed the first iteration and is now working on the administrative side for the actual staff processing of code change proposals.

Ron Burton commented that 'what I saw was very intuitive, easy to navigate. All kinds of possibilities on how to collaborate.' Neil Burning commented that it allows the user to '...collaborate instantly with online chatting. A few bugs are being worked out but looks outstanding.'

Mike Pfeiffer discussed the online voting components which will be developed. Dom added that security is a critical issue that will use complex passwords, and for online voting, a PIN number. Mike Gardner voiced the need for continuous training as new codes are subject to the new code change process.

Pfeiffer stressed the importance of logging onto the system when it goes live on November 15th in order to become familiar with the system, even if you are not planning on submitting a change to the IgCC.

8.2 Other Board activities

Incoming President Steve Jones referred to the Board's continued participation in the IAC. 'We need to be involved with you.' He urged IAC members to attend the code hearings, calling them the 'best education you can receive.' Tom Phillips mentioned the 'Get Certified' initiative by Target, in response to Steve Jones' emphasis on training.

Steve further discussed the 2023 strategic initiative, characterizing code development as the 'core activity.' The Board's Vision 2023 briefing noted the five focal points of the effort: Code Development; Commercial Relations; Membership; Government Relations; and Training and Education. One of Steve's focuses will be to continue to work to raise the profile of the code official, an effort that was initiated under President Wally Bailey

9. ICC Governmental Relation Activities

9.1 Federal Legislative & Regulatory

Dave Karmol presented this item. He said HR 2576 relating to standards availability passed.

9.2 State & Local - Code adoptions

Dave talked about the state and local challenges to get the 2012 codes adopted. The movement to go to a 6 year adoption cycle is problematic. Mike Gardner commented that the IAC supports a 3 year cycle. Ron Burton noted that the IAC voted in support of a 3 year edition cycle but did speak to adoption on a 3 year cycle.

Staff note: On 8/27/13 a follow-up email was sent to IAC members regarding the six year adoption cycle for those IAC members interested in assisting GR on this issue.

9.3 Other

None

10. ICC-ES Activities

10.1 Report of ES Activities

Mike Pfeiffer reported the following:

- The ES listing program was launched
- In-house inspections program was launched
- Acceptance Criteria is back on the website as ‘for sale’ items.

11. Old Business

11.1 AUTOCodes update

Tom Phillips described the process as 5 months into phase II working with 5 IBC chapters, with significant progress. The IFC portion of the update project is set to start January/2014. Tom also noted that Target has worked with ICC in getting an additional 655 ICC members certified in 30 states.

Fiotech’s Cloud project is expanding the current MADCAD database of over 50,000 codes and standards documents to include the adopted amendments of over 5,000 local U.S. jurisdictions to the codes and standards they enforce. The Fiotech Digital Signatures and Seals projects are working on a Digital Signatures Best Practices Guide and developing a Jurisdiction Guide to the Approval and Use of Digital Seals.

12. New Business

None

13. Next IAC Meeting

13.1 Next meeting: TBD

The next meeting is anticipated for early March 2014 in Washington, DC, at the NAHB headquarters.

14. Adjourn

The meeting was adjourned at 3:50 pm.

Websites: IAC: <http://www.iccsafe.org/cs/IAC/Pages/default.aspx>
Code Development: <http://www.iccsafe.org/cs/codes/Pages/default.aspx>
Code Development/Council Policies: <http://www.iccsafe.org/AboutICC/Pages/policies.aspx>
Government Relations: <http://www.iccsafe.org/gr/Pages/default.aspx>
Evaluation Services: <http://www.icc-es.org/>
cdpACCESS: <http://www.iccsafe.org/cs/cdpACCESS/Pages/default.aspx>

Appendix A
IAC Meeting Attendees
August 26, 2013

Michael Gardner	GA
Phil Line	AWC
Nancy McNabb	NIST
Jennifer Goupil	ASCE/SEI
Ryan Colker	NIBS
Henry Green	NIBS
Eric Lacey	RECA
Bill Levan	CISPI
Joe Hetzel	DASMA
Richard Kraus	API
Wanda Edwards	RCI, Inc.
Ron Nickson	NMHC
Greg Johnson	OPEI
Steve Orłowski	NAHB
Neil Burning	NAHB
Tom Hammerberg	AFAA
Marshall Klein	AAIA
Ron Burton	BOMA
Bob James	UL
Tom Phillips	Target
Marty Brett	NEMA
John Woestman	XPSA
Robert Wills	AISI
Eli Howard	SMACNA
Jeff Inks	WDMA
Mike Ennis	SPRI
Matt Senecal	ACI
Dan Lea	CIMA
David Vail	IFC
Richard Craig	CGA
Vickie Lovell	AFSCC
Jim Kendzel	ASPE
Bruce Swiecicki	NPGA

Via phone:

Dick Church	PPFA
Steve Mickley	AIBD
Jeff Shapiro	NMHC
Jake Pauls	APHA
Len Swatkowski	PMI
Pat McCloughlin	SIA
Jay Larson	AISI

ICC:

Tom Frost	ICC
Mike Pfeiffer	ICC
Dave Karmol	ICC
Chuck Ramani	IAS
Steve Jones	ICC BOD
Guy Tomberlin	ICC BOD