



# INDUSTRY ADVISORY COMMITTEE

MEETING OF THE  
ICC INDUSTRY ADVISORY COMMITTEE  
DRAFT MINUTES

September 8, 2016  
Arup  
1120 Connecticut Avenue, NW  
Suite 1110  
Washington, DC 20036

Call-in: 800-910-8278  
Conference ID: 2922018

September 8: 12:00 pm – 4:00 pm (Eastern)

1. **Call to Order- Chair Edwards**  
Chair Edwards called the meeting to order at 12:00 pm.
2. **Self Introductions**
  - 2.1 **Identify new members**
  - 2.2 **Establish quorum (20 minimum)**  
Quorum established.  
  
See Appendix A.
3. **Approve Agenda (posted)**  
Item 5.2 moved to after Item 9.0.  
  
Item 6.2 moved to Item 8.0.
4. **Approval of March 21, 2016 IAC Meeting Minutes (posted)**
5. **IAC Administration**
  - 5.1 **Chair's Report**
  - 5.2 **Election of 2017/2018 IAC Chair & Vice Chair**  
Considered after Item 9.0.  
  
Nomination made and seconded for Jeff Hugo as Chair. Motion passed.  
  
Nomination made and seconded for Steve Orłowski as Vice Chair. Motion passed.
6. **IAC Activities**
  - 6.1 **Referenced Standards Task Group (posted)**  
The IAC discussed the revised proposed revisions to CP 28 dealing with the policy for SDO's to follow relative to the update process of currently referenced standards. The IAC approved the revised proposed revisions and directed staff to distribute to the SDO's for comment for a period of 30 days. SDO comments will be compiled and reviewed by the IAC Task Group and discussed at the next IAC meeting.
  - 6.2 **Cycle and Code Grouping Task Group**  
See Item 8.0.
  - 6.3 **Requiring email addresses on code changes and public comments (follow-up to Item 12.5 from 3/21/16 agenda)**  
At the previous IAC meeting, the IAC approved a recommendation for the ICC Board's consideration to require proponent email addresses for all code changes and public comments (currently the process allows the proponent to "opt-out" of providing their email address). The Board did not approve the recommendation noting that ICC may not be able to confirm valid email addresses and a concern of requiring the proponents to provide their address as some currently opt-out. IAC revised their recommendation, directing staff to evaluate whether or not the cdpACCESS™ system could achieve the IAC objective of facilitating proponent contact using the following steps: interested party logs on to cdpACCESS; identifies the code change; and the system sends the email to the proponent without

publicizing the proponent's email address. It was noted that once the email is received by the proponent, the proponent is not obligated to respond.

ICC will investigate this issue as part of the cdpACCESS update planned for 2017.

## **7. ICC Codes & Standards Activities**

### **7.1 2016 Cycle**

Staff updated the IAC on the 2016 Cycle and scheduled activities for 2017, as follows:

- 2016 Group B Public Comment Hearings: Full days, 8 am – 10 pm.
- The Public Comment Agenda will be posted by September 9<sup>th</sup>.
- Electronic voting devices will not be used. This has been noted in the introductory pages to the Public Comment Agenda and will be further broadcast via ICC's electronic media.

### **7.2 2017 ICC Training & Certification Summit (posted; follow-up to Item 12.3 from 3/21/16 agenda)**

In 2017, an ICC Training & Certification Summit will be held May 22 – 26, 2017 at the University of Texas at Arlington.

### **7.3 Codes and Standards Committee Activities**

A Call for Committee has been posted for the following ICC committees, with applications due October 3<sup>rd</sup>:

- Codes and Standards Council term expirations
- 4 Code Action Committees (Building, Fire, PMG and Sustainability/High Performance)
- New Compliance Code Action Committee
- Ad Hoc Committee on Healthcare

## **8. ICC Board Activities - ICC Board liaison report**

As part of the Board liaison report, staff briefed the IAC on the Board's decision to direct staff to solicit feedback on the ICC Code Development Process.

*Staff notes: Posted September 20<sup>th</sup>. Email to IAC on September 27<sup>th</sup>. IAC Task Group met via conference call on October 4<sup>th</sup> to discuss and re-consider submitting the proposed 3 year revised cycle with two Committee Action Hearings for each code group in each of the first two years and a single Public Comment Hearing for both code groups in the third year. Proposed 3 year revised cycle submitted as feedback and was included in the Members Forum presentation at the 2016 Annual Conference.*

ICC Board liaison Bill Bryant noted that staff is currently investigating options for improved electronic voting devices to be used in the 2018 Cycle and that ICC's membership is currently in excess of 60,000 members.

## **9. ICC Governmental Relation Activities**

### **9.1 Federal Legislative & Regulatory**

### **9.2 State & Local - Code adoptions**

### **9.3 Other**

Staff noted that GR is monitoring 9 – 10 pieces of legislation. In the interest of brevity, staff directed the IAC to the GR website for information on adoptions and legislative bills that are being monitored. It was also noted that Tuesday, October 18<sup>th</sup> at the Annual Conference, there will be Government Relations Forum, with topics including:

- Joplin, MO tornado findings
- Sustainability
- Chemical Safety Board update
- Resiliency

## **10. ICC-ES Activities**

### **10.1 Report of ES Activities**

Staff noted the following:

- ES has signed agreements with ES entities in Germany and France.
- The Small Wind Certification Council (SWCC) is now part of the ICC Family of Companies. The SWCC will be part of the ICC group that includes the Solar Rating Certification Corporation and will be certifying small and medium wind turbines to industry standards.
- Global Connections Day will be held at the Annual Conference on Wednesday, October 19<sup>th</sup>. The theme is “Sustainability”.

**11. Old Business**

In response to a question, staff noted that the current development of the ICC Commissioning Standard is on hold pending Board review and direction.

**12. New Business**

None

**13. Next IAC Meeting**

**13.1 Next meeting: TBD**

**14. Adjourn**

The meeting was adjourned at 2:00 pm.

Websites links : [IAC](#)

[Current Cycle](#)

[Council Policies/Code of Ethics](#)

[Government Relations](#)

[Evaluation Services](#)

## Appendix A

### IAC Meeting Attendees September 8, 2016

Wanda Edwards	RCI, Inc.
Ron Nickson	NMHC
Jeff Hugo	NFSA
Mike Fischer	PIMA
Debra Ballen	IBHS
Steve Orłowski	BOMA
Ryan Colker	NIBS
Eric Lacey	RECA
Ray Grill	Arup
Jeff Inks	WDMA
Dan Lea	CIMA
Ken Bland	AWC
Laura Champion	ASCE/SEI
Jake Pauls	APHA
Mike Ennis	SPRI
Dave Parney	CISPI
Greg Johnson	OPEI
Steve Meima	GA
David Vail	IFC
Holly Charlesworth	NAA
Ray McGowan	Kellen/ACC
Leon Vinci	APHA
Adair Douglas	Kellen
Neil Burning	NAHB
Via phone:	
Pat McCloughlin	SIA
Jay Larson	AISI
Julie Ruth	AAMA
Jeff Shapiro	International Code Consultants
Bruce Johnson	UL
Dianna Hanson	AAMA
Jennifer Goupil	SEI
Thomas DiBlasi	NCSEA
Jeff Church	PPFA
Dick Kraus	API
ICC:	
Misty Guard	Staff
Mike Pfeiffer	Staff (arrived 12:40 pm)
Chris Ochoa	Staff
Michael Gardner	Staff
Bill Bryant	ICC BOD