



# International Code Council

## FIRST PUBLIC MEETING Magnesium Oxide Board Standard Consensus Committee (IS-MGOB) (Preliminary Minutes)

The first public meeting of the ICC Magnesium Oxide Board Standard Consensus Committee (IS-MGOB) was convened on May 7, 2024 to initiate the process of developing the ICC 1125 standard. The teleconference meeting was conducted through Teams.

### 1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

*Director of Standards, Karl Aittaniemi called the meeting to order at 12:02 pm CT and welcomed all committee members, interested parties and ICC staff. Mr. Aittaniemi noted that an orientation meeting was held on April 5, 2024 to explain ICC procedures to the committee members present on the call. This first official meeting of the committee is open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics, section 5.1.10 Representation of Interests in Council Policy (CP) #7 and CP #50 Antitrust provisions in the spirit of code of conduct. These documents are on ICC’s website under Corporate Governance.*

- b. Quorum and membership review:

*Mr. Aittaniemi called the roll of the IS-MGOB with the following members registering attendance. Mr. Aittaniemi noted that 5 of 9 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.*

NAME	2024 IS-OSMTH COMMITTEE MEETING			
	#1 05/07/24	#2 05/28/24	#3 tbd	#4 tbd
Jarrett Davis [C] - Chair	X			
William “Don” Allen [B]	-			
Justin Clay [H]	X			
Dale Kempster [B]	-			
Ryan Marino [C]	X			
Keith Nelson [A]	X			
Jim Wambaugh [A]	X			
Felix Wong [D]	X			
Wenyi (Wayne) Zhang [A]	-			
<b>TOTAL</b>	6/9			

- c. The agenda was approved for the meeting.

2. ICC Standard Development Process & Policies:

*Mr. Aittaniemi noted that the ICC Consensus Procedures for standards development as well as ICC Council Policies CP-7 and CP-12 that govern how ICC committees function were distributed to committee members at the time of appointment. ICC procedures adhere to ANSI's Essential Requirements for developing a consensus document for eventual submittal to ANSI as an American National Standard. An ICC webpage has been created for the [Magnesium Oxide Board Consensus Committee \(IS-MGOB\)](#) committee and public to view the latest news, meeting notices and working documents*

a. Role of Interested Parties:

*Interested Parties may participate in the development process by attending the public meetings and participating on the work groups created by the committee. If anyone would like to on the interested party list and join a work group, please contact Jason Toves or LaToya Carraway.*

3. Election of Committee Chair and Vice Chair

It was noted that Jarret Davis was nominated as chair and Don Allen was nominated as Vice-Chair during the April 5, 2024 committee organizational meeting. No additional nominations were brought forward during the meeting. The committee members present unanimously elected Jarret Davis as Chair and Don Allen as Vice-Chair.

4. Discussion of the work plan:

An initial draft work plan was developed by staff with a publishing date of April 2026 in mind. The purpose of the work plan is to guide the committee work with the expectation of completing the standard and having it published & readily available. If it is intended for reference in the 2027 Group I-Codes. AC386 was submitted as a draft for ICC 1125 during the recent Committee Action Hearings in code change proposal FS113-24. Staff recognized that AC386 is a draft and the final standard will be different from the submitted draft at the completion of the cycle.

The official work plan will be held by staff. The chair and vice chair may address and modify the work plan at any meeting. A read only version of the work plan will be provided on the shared folder on One Drive. Other documents to be kept on the shared folder for access by the committee and working groups. The link and access to the shared folder and subfolders will be provided and managed by staff.

The work plan was modified to schedule the second Public Committee meeting. The virtual meeting will be Tuesday, May 28, 2024, at 12:00 p.m. CT. Staff will provide the connection information for committee members and interested parties. The day and time of the meeting will be updated on the website.

5. Discussion of work groups:

*Mr. Aittaniemi explained that work groups are created by the committee and require a scope. Work groups may consist of committee members and interested parties in an effort to address specific technical topics in the standard development. The purpose of the work groups is to report to the committee as a whole with recommendations. Interested parties may address the committee at the pleasure of the Chair but cannot vote on committee matters. Work group meetings may be held on the platform of the work group chair's preference.*

*Mr. Davis accepted a motion from the committee to create the following work groups which was approved unanimously. Included are the committee members who have volunteered so far: The remaining groups will elect the respective chair and vice chair.*

May 7, 2024

- WG 1 – Administration, Definitions, Code Correlation (chap 1 & 2): Justin Clay (chair)
- WG 2 – Sheathing (Exterior and interior walls and roof sheathing): Keith Nelson (chair)
- WG 3 – Tile (Backerboard): Jim Wambaugh (chair)
- WG 4 – Flooring and Subflooring: Jarret Davis (chair)

6. Next Meeting:

*The second public meeting will be held on May 28, 2024 at 12 pm CT. Future meetings will be considered on a different day of the week and possibly in three-week intervals. An official meeting notice and agenda will be posted forthcoming.*

7. Other Business:

*None*

8. Action Items & Adjournment

*The action items from the meeting were summarized as follows:*

<i>Create work group folders on OneDrive</i>	<i>Toves and Carraway</i>
<i>Create work group tables of participants</i>	<i>Toves and Carraway</i>

*With no other questions or comments before the committee Mr. Davis adjourned the meeting at 1:30 pm CT.*

*May 7, 2024*