



International Code Council

FIFTH COMMITTEE MEETING MINUTES

Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP)

(pending committee approval)

The fifth meeting of the ICC Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP) was convened on April 13, 2022 to continue the process of developing the ICC 1210 standard. The teleconference meeting was conducted through Webex.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:03 pm CT and welcomed all committee members and ICC staff. Committee meetings are open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. These documents are on ICC's website under Corporate Governance.

- b. Quorum and membership review:

Mr. Aittaniemi called the roll of the IS-OSMEP with the following members registering attendance. Mr. Aittaniemi noted that 6 of 11 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.

NAME	2021 IS-OSMEP COMMITTEE MEETING			
	#2 01/19/22	#3 02/09/22	#4 03/02/22	#5 04/13/22
Amit Ghosh [h]	X	X	X	X
Jon Hannah-Spacagna [d]		X	X	X
Christopher Jensen [c]	X	X	X	
Kevin Kalakay [h]	X	X		X
Lawrence Kotewa [d]	X	X	X	
Kimberly Llewellyn [a]	X	X	X	X
Andie Lorenz [h]	X			X
James Morse [b]	X	X	X	X
Shanti Pless [c]	X	X	X	
Ralph Tavares [d]		X		X
Jeremy Zeedyk [b]		X		
TOTAL	8/11	10/11	7/11	7/11

- c. The agenda was approved for the meeting.
d. The minutes of the previous meeting were approved.

2. Update on Work Groups organization:

The plumbing and mechanical work groups updated the committee.

3. Initial draft development:

Committee members have full access to the OSMEP OneDrive. Interested Parties will have access to their individual work group folders.

Mr. Aittaniemi will post the verbiage developed so far from the plumbing work group to each work group folder so as to help guide the other work groups in their verbiage development.

4. Next Meeting: May 4, 2022 @ 2 PM CT as per the three week interval. The agenda will posted on the committee webpage prior to the meeting.

5. Other Business:

None

6. Action Items & Adjournment

The action items from the meeting were summarized as follows:

<i>Work groups prepare to discuss Chaps. 5 & 8 for 5/4/22 meeting</i>	<i>Committee</i>

With no other questions or comments before the committee Mr. Ghosh adjourned the meeting at 3:17 pm CT.