



# International Code Council

## SEVENTH COMMITTEE MEETING MINUTES

### Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP)

(pending committee approval)

The seventh meeting of the ICC Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP) was convened on May 25, 2022 to continue the process of developing the ICC 1210 standard. The teleconference meeting was conducted through Webex.

#### 1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

*Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:05 pm CT and welcomed all committee members and ICC staff. Committee meetings are open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. Also new CP #50 Anti-Trust provisions which discuss the avoidance of discussing pricing and marketing strategies. These documents are on ICC's website under Corporate Governance.*

- b. Quorum and membership review:

*Mr. Aittaniemi called the roll of the IS-OSMEP with the following members registering attendance. Mr. Aittaniemi noted that 6 of 11 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.*

NAME	2021 IS-OSMEP COMMITTEE MEETING			
	#4 03/02/22	#5 04/13/22	#6 05/04/22	#7 05/25/22
Amit Ghosh [h]	X	X	X	X
Jon Hannah-Spacagna [d]	X	X		
Christopher Jensen [c]	X			X
Kevin Kalakay [h]		X		X
Lawrence Kotewa [d]	X		X	
Kimberly Llewellyn [a]	X	X	X	X
Andie Lorenz [h]		X		X
James Morse [b]	X	X	X	X
Shanti Pless [c]	X		X	
Ralph Tavares [d]		X	X	
Jeremy Zeedyk [b]				X
<b>TOTAL</b>	10/11	7/11	7/11	7/11

- c. The agenda was approved for the meeting.  
d. The minutes of the previous meeting were approved.

2. Update on Work Groups organization:

*The plumbing and mechanical work groups updated the committee.  
Mr. Jensen is in the process of reconvening the electrical work group.*

3. Initial draft development:

*Committee members have full access to the OSMEP OneDrive. Interested Parties will have access to their individual work group folders.*

*Mr. Aittaniemi updated the initial draft with content from the WGs to date. The goal is to have the draft completed as soon as possible for the first posting of the ANSI public review period.*

4. Next Meeting: June 15, 2022 @ 2 PM CT as per the three week interval. The agenda will posted on the committee webpage prior to the meeting.

5. Other Business:

*None*

6. Action Items & Adjournment

*The action items from the meeting were summarized as follows:*

<i>Work groups to continue to submit verbiage within their respective disciplines to Karl for the initial draft.</i>	<i>Committee WGs</i>

*With no other questions or comments before the committee Mr. Ghosh adjourned the meeting at 3:09 pm CT.*