



International Code Council

THIRTEENTH COMMITTEE MEETING MINUTES

Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP)

(pending committee approval)

The thirteenth meeting of the ICC Off-Site Construction Mechanical, Electrical and Plumbing Standard Consensus Committee (IS-OSMEP) was convened on August 30, 2023 to continue the process of developing the new ICC 1210 standard. The teleconference meeting was conducted through Webex.

1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 2:02 pm CT and welcomed all committee members and ICC staff. Committee meetings are open to the public in accordance with ICC policy. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. Also new CP #50 Anti-Trust provisions which discuss the avoidance of discussing pricing and marketing strategies. These documents are on ICC's website under Corporate Governance. ICC advocates commitment to a standard of professional behavior that exemplifies the highest ideals and principles of ethical conduct which include integrity, honesty, and fairness. As part of this commitment it is expected that participants shall act with courtesy, competence and respect for others.

- b. Quorum and membership review:

Mr. Aittaniemi called the roll of the IS-OSMEP with the following members registering attendance. Mr. Aittaniemi noted that 6 of 11 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.

NAME	2022 IS-OSMEP COMMITTEE MEETING			
	#10 08/10/22	#11 09/28/22	#12 10/12/22	#13 08/30/23
Amit Ghosh [h]		X	X	X
Jon Hannah-Spacagna [d]	X		X	
Christopher Jensen [c]	X			X
Kevin Kalakay [h]	X			X
Lawrence Kotewa [d]		X	X	X
Kimberly Llewellyn [a]	X	X	X	X
Andie Lorenz [h]		X		
James Morse [b]	X	X	X	X
Shanti Pless [c]	X	X	X	X
Ralph Tavares [d]	X	X		
Jeremy Zeedyk [b]			X	X
TOTAL	7/11	7/11	7/11	8/11

- c. The agenda was approved for the meeting.
- d. The minutes of the previous meeting were approved.

2. Initial Input Agenda for development of the Public Comment Draft #1:

After a staff explanation of the Public Input Agenda, the committee began consideration and adjudication of the 42 public comments received at the July 31, 2023 deadline.

3. Next Meeting: Scheduled for Sept 13, 2023. The meeting invite and public notice will be posted at least two weeks prior to the meeting date. *The agenda will be posted on the committee webpage prior to the meeting. Comments that were adjudicated by the committee are described in the Public Input Agenda.*

4. Other Business:

None

5. Action Items & Adjournment

The action items from the meeting were summarized as follows:

With no other questions or comments before the committee Mr. Ghosh adjourned the meeting at 4:10 pm CT.