



# International Code Council

(committee approved April 7, 2021)

## EIGHTEENTH COMMITTEE MEETING MINUTES

### OFF-SITE AND MODULAR CONSTRUCTION COMMITTEE (IS-OSMC)

The eighteenth meeting of the ICC Off-Site and Modular Construction Committee (IS-OSMC) was convened on February 3, 2021 to continue the process of developing the ICC 1200 and ICC 1205 standards. The teleconference meeting was conducted via Webex.

#### 1. Meeting Opening

- a. Opening remarks, objective of the meeting, and housekeeping:

*Director of Standards and Staff Secretariat, Karl Aittaniemi called the meeting to order at 11:02 AM Central on February 3, 2021 and welcomed all committee members, ICC staff and interested parties. All meeting participants were urged to read the ICC Code of Ethics and section 5.1.10 Representation of Interests in Council Policy #7 in the spirit of code of conduct. These documents are on ICC's website under Corporate Governance.*

- b. Quorum and membership review:

*Mr. Aittaniemi called the roll of the IS-OSMC with the following members registering attendance. Mr. Aittaniemi noted that 8 of 15 committee members is required for a quorum in order to conduct business which was exceeded for the meeting.*

NAME	IS-OSMC COMMITTEE MEETING			
	#15 12/16/2020	#16 1/6/2021	#17 1/20/2021	#18 2/3/2021
John Barrot [D]	X	X	X	X
Kenneth Bland [C]	X	X	X	X
Jeffrey Brown [H]	X	X	X	X
Vaughan Buckley [B]	X	X		
Jay Daniels [A]	X	X	X	X
Tom Hardiman [D] <b>VICE CHAIR</b>	X	X	X	X
Nick Mosley [A]	X	X	X	X
Kelly Kelly [H]	X	X	X	X
Ryan McIntosh [B]	X	X	X	
Jonathon Paradine [H]	X		X	X
Dennis Pilarczyk Jr [A]	X		X	X
Norman Wang [H]	X	X	X	X
Ralph Tavares [D]		X		X
Christopher Jensen [C]		X	X	X
David Tompos Sr [C] <b>CHAIR</b>	X		X	X
<b>TOTAL</b>	13/15	12/15	13/15	13/15

- c. The meeting agenda was approved by the committee.

- d. The meeting minutes from the January 20, 2021 meeting were approved by the committee.

2. Explanation of Public Input Agenda:

*Now that all comments on the Public Input Agenda have been adjudicated, a Committee Action Report (CAR) will be generated by Mr. Aittaniemi and forwarded to the proponents for a 30-day period to determine if the committee addressed their comments. Comments on the CAR would be addressed as part of the second public review and comment period. The drafts of the standards will be revised in legislative format based on the CAR and posted for a 45-day public review period. Public comments may only pertain to the underline/strikethrough portions of the documents.*

3. Adjudicating the public comments:

*The committee may Approve, Approve as modified or Disapprove the comment. Approve as modified and Disapprove require reason statements from the committee.*

*The PIA matrix will serve as a record of progress and also act as the meeting minutes for future meetings until all comments are addressed. Committee members are urged to review the PIA after each meeting for a record of which comments are sent to the individual work groups for further consideration and recommendation to the main committee.*

4. Next Meeting:

*The next meeting has been tentatively scheduled for February 17, 2021 at noon ET.*

5. Other Business, Action Items & Adjournment:

*The action items from the meeting were summarized as follows:*


*With no other questions or comments before the committee Mr. Tompos adjourned the meeting at 2:03 PM CT.*

*February 3, 2021*