



**ICC 825 Private Sewage Disposal Systems
Standard Consensus Committee (IS-PSDS)**

Meeting #19 Minutes

October 1, 2024

The nineteenth meeting of the ICC 825 Private Sewage Disposal Systems Standard Consensus Committee (IS-PSDS) was held on October 1, 2024, in virtual format. The meeting was conducted in accordance with ICC’s Consensus Procedures. https://www.iccsafe.org/wp-content/uploads/ICC-Consensus-Procedures-ANSI-approved-8_2_21-BOD-apprvd-8_27_21.pdf

1. Welcome – Vice Chairman, Derek DeLand, convened the meeting and welcomed attendees at 3:10 CDT (4:10pm EDT)* along with Staff Secretariat, Ramiro Mata. Mata reviewed the ICC Code of Ethics and the Anti- Trust Policy, both of which can be found in the ICC 825 webpage. Mata also announced that the meeting will be recorded for internal reference only and that recording by anyone other than ICC staff is prohibited.

**NOTE: Working group sessions were held from 1pm – 3pm CST (2pm – 4pm EST). Unless the committee elects otherwise, future meetings will follow this format.*

2. Roll Call and Committee Introductions – DeLand called the meeting to order, and Mata took roll call of committee members – indicates present.

Regulator		User		Manufacturer		SDO/Test Lab	
<input type="checkbox"/>	Shaun May	<input checked="" type="checkbox"/>	Esber Andiroglu PhD, PE	<input type="checkbox"/>	Bob Carpenter	<input checked="" type="checkbox"/>	Derek DeLand
<input type="checkbox"/>	Paula Kehoe	<input type="checkbox"/>	Tunzyaan Griffin	<input checked="" type="checkbox"/>	Ray Kennedy		
<input type="checkbox"/>	Rashid Istambouli	<input type="checkbox"/>	Albert (Bob) Rubin PhD	<input checked="" type="checkbox"/>	Charlotte Peele		
<input checked="" type="checkbox"/>	Bronwyn Humpries						

3. Interested Parties and Guests
 - a. Interested Parties – Austin Perry
 - b. ICC Staff – None
4. Membership and Quorum –
 - a. Mata indicated that with 5 out of 11 members in attendance, quorum was not achieved.
5. Approval of September 10, 2024, Minutes – Tabled
6. Approval of October 1, 2024, Agenda – Tabled
7. Project Outline – Not discussed. No changes at this time.
8. Review Project Timeline – Overall project timeline dated June 25, 2024 was reviewed. Committee postponed adjusting the timeline until the October 29th meeting based on working group’s progress.
9. University of Miami Research Update –
 - a. Perry provided an update on compiling his thesis and offered assistance to the working groups as needed.

10. Discussion

- a. The group discussed adjusting the project timeline, with suggestions to set a more realistic deadline for the first working draft around February instead of the original September target.
- b. The group considered the best approach for sharing draft sections with the peer reviewers, deciding to provide complete sections rather than partial drafts.
- c. Peele shared the conventional soil absorption field document with the group to facilitate the transition of her role to the Septic and Holding Tank working group.
- d. DeLand proposed swapping roles with Peele, potentially co-chairing the conventional soil absorption field group with May.
- e. The group discussed the inclusion of steel tank requirements in the standard, considering their global prevalence and safety aspects.

11. Working Group Updates

- a. Collection – Septic and Holding Tanks: Kennedy chaired a meeting during the allotted time on October 1, 2024.
- b. Conventional Soil Absorption Systems: Peele chaired a meeting during the allotted time on October 1, 2024.

12. Previous Action Items from September 10, 2024

- a. Septic/Holding Tank (Kennedy) and Conventional Soil Absorption (Peele) to hold 2-hour working group meeting on October 1st - Completed
- b. Send email to committee and Interested Party members to self-select for one of the above working groups – Mata - Completed

13. New Action Items

- a. Contact Kennedy to identify specific sections of the standard suitable for peer review by international experts from New Zealand, Australia, and the UK - Humphries
- b. Reach out to Kelly (Australia), Fiona Ambry (New Zealand), and Lawrence Gil (Ireland) to request their participation as peer reviewers for specific sections of the standard - Humphries
- c. Schedule a call with May and DeLand to discuss chairing the conventional soil absorption working group and determine next steps - Mata
- d. Download and review the soil absorption field document shared by Peele in preparation for leading that working group - DeLand

14. Old Business

15. Next Meeting – October 29, 2024

- a. Septic/Holding Tank Working Group: 1pm – 3pm Central (2pm – 4pm Eastern)
- b. Conventional Absorption Systems Working Group: 1pm – 3pm Central (2pm – 4pm Eastern)
- c. Full Committee: 3pm – 5pm Central (4pm – 6pm Eastern)

16. Adjourned at 3:53pm Central (4:53pm Eastern)