



# ICC 500 Storm Shelter Committee (IS-STM) Standard for the Design and Construction of Storm Shelters

Minutes – Meeting 15  
Tuesday, 10/3/2023  
2-5 Eastern

**Chair:** Marc Levitan

**Vice-chair:** Scott Tezak

**Secretariat:** Kimberly Paarlberg; kpaarlberg@iccsafe; 888-422-7233, Ext. 4306

## A. Welcome and Introduction

1) Call to Order: 2 Eastern

2) Attendance:

Staff:

Kimberly Paarlberg  
Karl Aittaniemi  
Quinton Owen

Committee members:

~~Brian Bishop~~  
Gary Ehrlich  
Ben Harris  
Rick Hautekeete  
Andy Holstein  
John Hutton  
Marc Levitan (Chair)  
~~Andie Lorenz~~  
Corey Schultz  
Pataya Scott  
David Stammen  
~~Stephen Szoke~~  
Scott Tezak (Vice-Chair)  
Anthony Warren  
~~Berjen Yeh~~

Interested Parties:

Trevor Errington - Clopay  
Bob Franke  
Dave Mix – Insulgard Security Products  
Shauna Schultz, Schultz Squared Architects LLC  
Randy Shackelford  
Mike Steele, Greenheck Fan Corp  
Bond Wagner – Farnsworth Group  
John Woestman  
Shoaib Yosoufzai, CHMA

3) Administrative

Karl Aittaniemi explained process to finalize for the Dec. 1, 2023 deadline  
Approval of Agenda Oct. 3 /Minutes Sept. 22 – Approved

**B. 2023 ICC 500 Development**

- 1) Work Groups – (all times are Eastern)  
Work Group 1 – Sept. 29 1-3  
Work Group 3 – Sept. 18 1-2:30, Oct. 4 1:30-3:00  
Work Group 4 – none  
Work Group 5 – Sept. 28, 4-5  
Work Group 6- none  
Work Group 7 – Sept. 26, 3-5  
Work Group 8 – Sept. 18, 10-12, Sept. 25, 10-12, Oct. 12, 10-12  
Appendix Work Group –
- 2) ICC 500 development information is on the [ICC 500 webpage](#)
- 3) Public meetings  
Ongoing teleconference – Sept. 22, Oct. 3, Oct. 10 and Oct. 24, 2023  
Presentation on tornado load and flood supplement posted on the [ICC 500 webpage](#)

**C. . Committee Action on Public Input Agenda –**

The proposed draft and committee action report are out for committee ballot and public comment. Deadline was **Monday, August 21, 2023**. Information was emailed, but is also available on the [ICC 500 webpage](#). The modification form can be found [here](#).

**CHAPTER 1 APPLICATION AND ADMINISTRATION**

- IS-STM 01-02-23 Ballot Comment 1 – AFM BC1 with revisions 10-0
- IS-STM 01-07-23 Ballot Comment 1 – AFM BC1 10-0
- IS-STM 01-08-23 Ballot Comment 1– AFM BC1 10-0
- IS-STM 01-09-23 Ballot Comment 1– AFM BC1 with revisions 10-0

**CHAPTER 2 DEFINITIONS**

- IS-STM 02-01-23 Ballot Comment 1 – D 10-0

**CHAPTER 9 REFERENCE STANDARDS**

- IS-STM 09-01-23 Ballot Comment 1 – AFM BC1 10-0

**CHAPTER 3 STRUCTURAL DESIGN AND TESTING CRITERIA**

- IS-STM 03-02-23 Public Comment 5 – Withdrawn
- IS-STM 03-11-23 Public Comment 2 - Withdrawn

**CHAPTER 7 STORM SHELTER ESSENTIAL FEATURES AND ACCESSORIES**

- IS-STM 07-02-23 Ballot Comment 1 – under discussion; see committee action under BC1 for current draft
- IS-STM 07-02-23 Public Comment 2 – See BC1
- IS-STM 07-02-23 Public Comment 3 – See BC1
- IS-STM 07-12-23 Ballot Comment 1 – D 4-6-1; final is AM

**CHAPTER 8 TEST METHODS FOR IMPACT AND PRESSURE TESTING**

- IS-STM 08-06-23 Public Comment 1 - AFM PC1 11-0
- IS-STM 08-06-23 Public Comment 3 - AFM PC1 11-0

IS-STM 08-10-23 Public Comment 2 - AFM PC1 11-0

**CHAPTER 5 OCCUPANT, DEINSITY, ACCESS, ACCESSIBILITY, EGRESS AND SIGNAGE**

IS-STM 05-06-23 Ballot Comment 1 – under discussion

**D. Other Business –**

NSSA Conference – Nov. 13-15, 2023

<https://www.nssa.cc/#/>

**E. Next Conference Call:** ICC 500 Development Committees for 2023

Sept. 22, Oct. 3, Oct. 10 and Oct. 24, 2023

**F. Adjourn:** 5:10 p.m.