



# ICC 500 Storm Shelter Committee (IS-STM) Standard for the Design and Construction of Storm Shelters

Minutes – Meeting 16  
Tuesday, 10/24/2023  
2-5 Eastern

**Chair:** Marc Levitan

**Vice-chair:** Scott Tezak

**Secretariat:** Kimberly Paarlberg; kpaarlberg@iccsafe; 888-422-7233, Ext. 4306

## A. Welcome and Introduction

1) Call to Order: 1:30 Eastern

2) Attendance:

Staff:

Kimberly Paarlberg

~~Karl Aittaniemi~~

Quinton Owen

Committee members:

Brian Bishop

~~Gary Ehrlich~~

~~Ben Harris~~

~~Rick Hautkeete~~

Andy Holstein

John Hutton

Marc Levitan (Chair)

Andie Lorenz

Corey Schultz

Pataya Scott

David Stammen

~~Stephen Szoke~~

Scott Tezak (Vice-Chair)

Anthony Warren

Borjen Yeh

Interested Parties:

~~Michelle Barbee, Safe Sheds Inc~~

Dan Dain, Huckabee

~~Trevor Errington, Clipay~~

Allen Grammer

Marilyn Latham

Brain Metzger USFA

Dave Mix Insulgard Security Products

Dave Monsour

Michael Nicasio

Glenn Overcash, AECOM on behalf of FEMA

Shauna Schultz, Schultz Squared Architects LLC  
~~Matthew Schumann, UL Solutions~~  
Mike Steele, Greenheck Fan Corp  
~~Mike Vaughn, Concrete Products and NSSA~~  
~~Bond Wagner, Farnsworth Group~~  
~~John Weestman, Kellen Company, rep Builders Hardware Manufacturers Association (BHMA)~~

3) Administrative  
Approval of Agenda Nov. 20 /Minutes Oct. 24 – Approved

**B. 2023 ICC 500 Development**

- 1) Load combination ballot – 9 ballots for approval
- 2) 2023 draft is being finalized by the editors. We will make the Dec. 1 deadline for publication.
- 3) Commentary – use clean version from standard; Kim and Quinton to prepare chapters and send to chairs; can use Teams if needed; please mark up with track changes; try for initial deadline of Jan. 19, 2024.
- 4) I-code proposals – okay with BCAC; Gary making edits to reason statements and cost impact statements; not due till Group B.
- 5) Next edition meeting will start after completion of commentary.
- 6) ICC 500 development information is on the [ICC 500 webpage](#)

**D. Other Business –**

- 1) Dan Dain reported on NSSA conference that occurred Nov. 13-15.

**E. Next Conference Call:** TBD; work group chairs to set up calls to work on committee

**F. Adjourn:** 2:10 p.m.