



**Minutes of the Teleconference Meeting of the
Fire Service Membership Council Governing Committee
Thursday June 15, 2017**

“Many Voices for One Purpose”

FSMC Members	Representing	Present
Scott Adams – Chair -- Park City Fire District, UT	ICC	X
Gary West --Vice Chair -- Tennessee State Fire Marshal, Nashville	NASFM	Absent
Fulton Cochran -- Clark County Building and Fire Prevention, NV	ICC	Excused
Sean DeCrane -- Cleveland Fire Department, OH	ICC	X
Timothy Diehl -- Rockville Fire Marshal’s Office, MD	ICC	X
Michael Desrochers – Vermont Fire Marshal’s Office, Barre	NASFM	X
Joseph Fahd, Jr – Cohoes Fire Department, NY	IAFC:E	Excused
Jackie Gibbs -- Marietta Fire Department, GA	IAFC:SE	Excused
Tonya Hoover – United States Fire Administration, MD	ICC	Absent
Rick McCullough -- Regina Fire Department, SK (Retired)	IAFC:C	X
James Maxon – Sandoval County Fire Department, NM	IAFC:SW	X
Randy Metz – Carlsbad Fire Department, CA	IAFC:W	X
George Michehl -- Buffalo Grove Fire Department, IL (Retired)	IAFC:GL	X
Kelly Nicoletto -- Underwriters Laboratories, TX	NASFM	X
Coy Porter – Utah Fire Marshal’s Office, Salt Lake City	NASFM	X
Marc Sampson-- Longmont Fire Department, CO	IAFC:MV	X
Vacant	IAFC:NE	
Adolf Zubia -- A to Z Fire & Code Consulting LLC, Las Cruces, NM Clark County Building & Fire Prevention (Retired)	ICC	Absent

ICC Staff	
Rob Neale – Staff Liaison to the FSMC	X
Jim H. Brown -- ICC Board of Directors, Gillette, WY	X
Cindy Davis – ICC Board of Directors, Richmond, VA	

Registered Guests and Visitors	
Mike Nugent – Liaison to the BOMC, Rock Hill, SC	X
Eirene Knott, BCRR Architecture, Merriam, KS	X
Lynn Nielson, City of Henderson, NV	X

1) Call to Order/Roll Call

The meeting was called order by Chairman Adams at 1:30 p.m. Mr. Neale called the roll and a quorum was declared at 1:32 p.m.

2) Openings Remarks from the Chair

Chairman Adams expressed his appreciation for the Governing Committee's attendance, participation and outcomes at the Training and Certification Summit May 21 in Arlington, Texas.

He also expressed his appreciation that Director Brown was on the June 15 conference call.

3) Additions or Corrections to the Agenda

There were no additions or corrections to the agenda.

4) Approval of Minutes

Mr. Neale reported shortly after the draft minutes of May 21 were released, Mr. McCullough identified a grammatical error in the opening section. The minutes have been corrected to read "The meeting was called to order by Chairman Adams at 9:30 a.m. CDT."

Mr. Neale also identified an error to Mr. Porter's name on page 4. It has been corrected.

Action: Mr. Nicoletto moved approval, and Mr. DeCrane seconded, approval of the May 21, 2017 meeting minutes as corrected. The vote carried without objections.

5) Reports from Officers or Permanent Committees

Chairman's 2017 Special Project. Chairman Adams reviewed the Chairman's Special Project to increase by 30% the number of ICC fire sprinkler and fire alarm certification exams for 2017.

Mr. Neale described promotional efforts that have occurred since the May meeting:

- All members of the Fire Service and Building Official Membership Councils (approximately 1000 persons) on June 2 received an ICC "E-Blast" with the promotional flyer.

- All 53 ICC fire chapters received an email describing the program and potential consequences if participation does not improve. Mr. Metz edited and retransmitted the message to the Southern California and San Diego fire service chapters on June 8.
- A program announcement was published in the June 8 ICCE-News.
- Mr. Neale's May 26 teleconference on co-branding with the Society of Fire Protection Engineers, American Fire Sprinkler Association, National Fire Sprinkler Association and Automatic Fire Alarm Association resulted in generally favorable responses. Mr. Neale prepared a summary proposal for those organizations' directors to explain and promote the effort. The National Institute of Certifying Engineering Technologies (NICET) has expressed interest in participation. There will be a second conference call in late June or July to discuss next program steps.

Mr. Desrochers said he is having his Vermont Division of Fire Safety employees looking into the certification program. If there are adequate year-end funds in the Division budget it could result in 30 persons taking the exams.

Mr. Nicoletto asked that the program flyers be brought to the National Association of State Fire Marshals annual conference in July in Charleston, South Carolina. Mr. Neale said he would arrange it.

Mr. Nugent reported the Building Official Membership Council also is promoting the program since many building officials are charged with fire alarm and sprinkler plan review and inspection.

Training and Education. [Editorial note. Mr. Cochran was unable to attend the call, but authorized Mr. Neale to provide the following report:]

The Training and Education work group developed a 10-question needs assessment for FSMC members. Eight of the questions were fill-in-the-blank based on the following format:

- I need the following building or fire code skills to improve my performance:
- My co-workers need the following building/fire code/professional development skills to improve their performance:, and,
- My supervisors needs the following building/fire code/professional development skills to improve their performance.

Two additional questions asked the preferred format for receiving technical and professional development training: face-to-face classroom, online self-directed study, online interactive study, individual study or other.

The survey was sent to all members of the FSMC and they were encouraged to forward it to other fire code officials. As of June 15, there were 20 survey responses. The survey will close June 30.

Membership Outreach. Mr. Sinsigalli submitted his resignation from the Fire Service Membership Council Governing Committee May 24. The International Association of Fire Chiefs is seeking a replacement for the New England Division.

Chairman Adams appointed Mr. West to lead the Membership Outreach work group. He also appointed Messrs. Metz, Michehl and Porter to the group.

Mr. Neale said he is trying to retrieve the working materials for the proposed FSMC bookmark and will deliver them to the work group.

FPW/BSM/FSMC Website. Mr. Michel reported this work group continues to make strides. There will be an article “Code Officials-Partners in Community Safety and Economic Growth” in the upcoming edition of *Building Safety Journal Online*.

NFPA has announced its 2017 Fire Prevention Week theme: “Every Second Counts; Plan 2 Ways Out”. Mr. Michehl said he will schedule a work group conference call in four to six weeks to discuss how the FSMC will support the promotion.

Mr. Michehl reminded the Governing Committee to submit web page articles to Mr. Neale. Mr. DeCrane said he had seen an article from Mr. Billy Goldfeder (host of “The Secret List) on alternative technology to sprinklers for residential retrofits and would forward it for the website.

Chairman Adams reminded everyone the public comment period for a new document “NFPA 1300 Standard on Community Risk Assessment and Community Risk Reduction Plan Development” is open and stressed the importance of fire service participation. Information the proposed standard can be found at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards/detail?code=1300> .

Emerging Issues and Trends. Mr. Diehl reported he is hoping to get the work group together in the next month because there is always something new. He said he would like the group to at least develop a list of items to consider.

6) Reports from Special Committees

Nominating Committee. Mr. Descrochers reported the Nominating Committee is waiting for ICC to issue the “Call for Councils”.

Bylaw Committee. Mr. Nicoletto reported he will be submitting the revised language to the “attendance policy” that was submitted to the Board of Directors. The Board had asked the FSMC to reconsider some of the language to assure the partner organizations’ interests are represented.

Board of Directors Succession. [Editorial note: Mr. Zubia was not on the call, but submitted this report by email:]

He reported he has spoken to about six people who might be considered as suitable candidates for the Board of Directors. He said most of them expressed interest in running for the ICC Board of Director positions but it wasn't the right time for them.

Mr. Zubia recommended an email blast to ICC’s fire service members about Board vacancies or options that may be coming up at this year’s Annual Business Meeting. He expressed hope that the FSMC could get people who are interested, and the Governing Committee could offer mentorship or guidance if the need arises.

7) Unfinished Business

There was no unfinished business reported to the Governing Committee.

8) New Business

Fire Service Membership Council annual report. Mr. Neale reminded the Governing Committee that its annual report is due ahead of the ICC Annual Business Meeting. Committee members should be considering what content they want to include. Mr. Neale said he would circulate a draft for their review.

Historic Downtown Preservation and Access Act. Mr. Descrochers reported that Sen. Patrick Leahy (D-Vermont) has submitted a bill in the US Senate that would provide tax credits up to \$50,000 for fire sprinkler installation in historic downtown buildings. More details on the bill can be found at <https://www.congress.gov/115/bills/s1306/BILLS-115s1306is.pdf>

Mr. Descrochers explained he had asked ICC for a letter supporting the bill. Mr. Neale explained the typical support (or opposition) letters from ICC:

- A letter directly to the legislator or committee where the bill is currently assigned,
- A letter to the code official to present to the legislator or committee where the bill is currently assigned,

- A letter from the Fire Service Membership Council Governing Committee the code official to present to the legislator or committee where the bill is currently assigned, or,
- A request submitted through the Fire Service Membership Council to the ICC Board of Directors to the legislator or committee where the bill is currently assigned.

Mr. Neale said he preferred the second approach because it helps the local code official become more involved in the state or federal processes where the legislation is proposed. He explained that submitting it to the Board of Directors for their support enhances the influence, but the process takes longer and there is a risk the Board will not take a position on the proposal.

Mr. Michehl asked if this bill (S. 1306) is different from the Fire Sprinkler Incentive Act and asked to see a copy of the proposed legislation. [Editorial note: This bill is separate from the Fire Sprinkler Incentive Act of 2017, S. 602.]

Chairman Adams' Fire Service Retirement. Mr. DeCrane commented on behalf of the Underwriters Laboratories staff he offered congratulations to Chairman Adams who is retiring in July from the Park City Fire District, Utah. [Editorial note: As an ICC-elected member to the Fire Service Membership Council, Chairman Adams is eligible to remain on the Governing Committee.]

Board of Directors Report. Director Brown reported the next Board of Directors meeting will be July 14 in Sacramento, California. After the meeting, President Dwayne Garriss and ICC CEO Dominic Sims will be visiting ICC chapters in the western US.

Director Brown reported some of the ICC 2018 codes will be ready for shipment September 1. He said he did not know which of the 14 I-Codes would be included by that date. Mr. Nicoletto asked when the electronic versions would be released. Mr. Neale stated he did not know but would find out and report.

Director Brown reminded the FSMC-GC of ICC Past-President Alex "Cash" Olszowy's initiative to encourage new people into the code enforcement profession. Ms. Stephanie Jacobsen from Oregon will shadow Director Brown at the Annual Business Meeting.

ICC Annual Business Meeting. Mr. Sampson said he confirmed with Director of Membership Services Karla Higgs that FSMC-GC members are authorized to make travel and lodging arrangements to attend the Annual Business Meeting in Columbus, September 10-13. ICC will pay for one night's lodging at the Meeting. The FSMC meeting will occur September 10.

ABM information and registration can be found at:
http://media.iccsafe.org/2017_ICC_AnCon/register.html

9) Questions and Comments from the Audience

There were no questions or comments from the audience at this time.

10) Good of the Order and Emerging Issues

International Activities. Mr. Neale reported that as a result of the evolving international relations between the US and Cuba, ICC Government Relations Senior Vice President Sara Yerkes will be part of a delegation travelling there beginning June 19 to explore building safety code development opportunities.

ICC Annual Business Meeting. Chairman Adams reminded FSMC-GC members to register for the Annual Business Meeting.

[Editorial note: Chairman Adams and Mr. Neale will co-deliver a “2015 IFC High-piled Combustible Storage” class from 1:30 to 4:30 pm on September 12.]

11) Adjournment.

Action: Having no more business to come before the Governing Committee, Mr. Sampson moved approval of, and Mr. McCullough seconded, a motion to adjourn. There was no objection and the meeting adjourned at 2:07 p.m. EDT.

*Approved July 20, 2017 by the Fire Service
Membership Council Governing Committee
at its monthly teleconference meeting.*