



Annual Report

December 2021

Randy Metz

Council Chair (*January - September*)

Carlsbad, CA

Christine Reed

Council Vice Chair (*January - September*)

Council Chair (*October-December*)

Burlingame, CA

Timothy Diehl

Council Vice Chair (*October - December*)

Columbia, MD

Executive Summary

The ICC Fire Service Membership Council (FSMC) respectfully submits the following summary and report of activities for the period January 1, 2021 - October 31, 2021. We extend our special thanks to Past President Bill Bryant for his service and good counsel as FSMC Board Liaison. We also thank the members of the board who participated in FSMC meetings throughout the year including Past President Greg Wheeler and Directors Jim Brown, Jim Sayers, and Angie Wiese.

The FSMC Governing Committee met once per month, conducting its business virtually. A hybrid (in-person and virtual) meeting of the FSMC Governing Committee took place in September in conjunction with the ICC Annual Conference. FSMC Governing Committee meeting participation rates of 35-50 people per meeting remained consistent throughout the year.

As we approach end of year, a combination of COVID fatigue and virtual meeting fatigue is resulting in a decrease in participation rates in Q3 and Q4 from governing committee members and other interested parties alike. Going into 2022, the FSMC Governing Committee recommends the ICC Board move to restore a minimum of two in-person meetings of ICC membership councils annually to help ensure continued engagement with the Code Council across all sections of membership.

FSMC Governing Committee Working Groups remained productive in 2021 tracking emerging issues and trends for the building codes and fire prevention like Automated Storage and Retrieval Systems to Indoor Fire Pits. Members of the Emerging Issues and Trends work group presented their most recent findings to the National Association of State Fire Marshals Fire Prevention and Safety Symposium in September. The FSMC Training and Education work group continued to develop classes for the ICC Annual Conference and will move those proposals forward for 2022. Training and Education also developed courses for presentation at the 2021 National Fire Sprinkler Association Annual Conference which has been rescheduled for spring of 2022. The FSMC Public Awareness work group created information campaigns for Building Safety Month in May and Fire Prevention Week this past October and developed a new design and presentation layout for the FSMC web site.

Finally, the FSMC supported the nomination and award of the 2021 Robert W. Gain Fire Prevention Leadership Award to Chief Michael O'Brian from Brighton, MI and, in collaboration with the Building Membership Council, reviewed and awarded the Innovation in Code Administration Award to the City of Modesto, CA Building Inspection Department.

Annual Workplan

Project Name	Project Goal	Actions	Responsibility	Budget	Timeframe/ Completion Date
Emerging Issues and Trends Form	Enhance the existing Emerging Issues and Trend Subject Application Form and post on the ICC-FSMC Web Page. This will allow the application to be accessible to anyone interested in submitting a topic.	Update application form.	Emerging Issues and Trends WG	\$0.00	Completed
Emerging Issues and Trends Summary	Post the Excel Spread Sheet to track all topics on the ICC-FSMC Web Page allowing all groups to track emerging issue and trends topics and to allow cross group sharing of information enhancing collaboration.	The newly updated Excel Work Sheet to track all work group activity continues to provide a complete depository for all emerging issues and trends work group forms and submissions. All submissions are stored in one place, accessible and useable by all FSMC members. We are currently working on having this posted on the ICC FSMC Home Page	Emerging Issues and Trends WG	\$0.00	In-progress
Emerging Issues and Trends Partnerships	Explore partnership with other groups to identify how we expand and solicit our group's mission of scanning the environment.	There continues to be a strong effort on work group collaboration allowing our groups to share pertinent information to support the mission of the FSMC. In 2021, we participated in the FSMC leadership calls enhancing our work group collaboration.	Emerging Issues and Trends WG	\$0.00	In-progress
Emerging Issues and Trends Outreach and Participation	Continuous effort to seek members to actively participate in our efforts.	Participated in other work group and membership council meetings.	Emerging Issues and Trends WG	\$0.00	In-progress

Emerging Issues and Trends Presentations	Prepare a presentation on our group's efforts for the 2021 ICC-ABM and the 2021 National Association of State Fire Marshals Conference.	The Emerging Issue and Trends working group completed a power point program reflecting the goals/accomplishments of the working group's activity spanning the past couple of years. The program was presented the program at the NASFM Annual Symposium in September 2021. There was excellent discussion and debate regarding some of the emerging issues.	Emerging Issues and Trends WG	\$0.00	Completed September, 2021
ICC Annual Conference Education Programs	Provide educational classes at the Annual Business Meeting that pertain to current fire service issues but can broadly cover different aspects of the built community.	We developed a list of proposed classes and lunch forums for the 2021 ICC Annual Conference. The conference was held but downsized and proposals for courses were not requested by the ICC. We will move the ideas forward for the 2022 and hope for more opportunities to participate.	Training and Education Work Group	\$0.00	Completed. Pending additional action in 2022.
Training and Education Partnerships	Partner with other stake holders to pursue professional development for the fire service.	We have developed a working list of organizations and events that the FSMC may have an opportunity to partner with for education and training. We started developing an inventory of education classes that can be provided by the FSMC to various organizations.	Training and Education Work Group	\$0.00	Completed. In-progress
Emerging Issues and Trends Support	Identify emerging issues in the fire service and present information on	Three courses were coordinated for the National Fire Sprinkler Association Annual	Training and Education Work Group	\$0.00	Completed

	those issues and provide educational opportunities.	<p>Conference. One of the courses will have FSMC instructors. The conference was postponed until spring of 2022, but we intend to still provide the courses once it is rescheduled.</p> <p>Courses were presented by FSMCGC members for the National Association of State Fire Marshal's at their annual conference.</p>			Completed
Close Before You Doze	Develop a document that leads readers to the UL Close Before You Doze program	An informational article was created reminding members of importance of UL's Close Before You Doze program and educational campaign. The article encouraged readers to visit the Close Before You Doze website to utilize the website's educational toolbox	Public Awareness Work Group	\$0.00	Completed
Residential Fire Sprinkler Information	Create an informational document to assist AHJ's in preparing and promoting a residential fire sprinkler ordinance in their jurisdiction	Initial research is being reviewed to assist in the development of an informational document to assist AHJ's prepare, create and propose for adoption of a residential fire sprinkler ordinance in their jurisdiction. This item will continue as a 2022 goal.	Public Awareness Work Group	\$0.00	In-progress
FSMC Web Page Revisions	Propose FSMC webpage revisions to make more user-friendly and provide clearer guidance on FSMC and work group information	The workgroup evaluated the current layout and format of the FSMC webpage and drafted revisions to enhance the user-friendliness of the webpage. These	Public Awareness Work Group	\$0.00	In-progress

		<p>revisions have been presented to ICC’s communications department for consideration and creation of a draft updated webpage. The draft will be presented to all work groups and gather input for a general standardized format that is effective for all members.</p>			
<p>Public Awareness for Building Safety Month and Fire Prevention Week campaigns</p>	<p>Create daily Twitter messages for May's Building Safety Month and October's Fire Prevention Week</p>	<p>Daily messages were developed and posted on the ICC FSMC twitter feed during Building Safety Month in May. These messages followed the weekly BSM themes and outlined fire, building and community risk reduction concepts.</p> <p>For Fire Prevention Week in October, daily tweet messages were posted on the ICC FSMC twitter feed that highlighted kitchen fire safety, smoke alarms testing and installation of residential fire sprinklers.</p>	<p>Public Awareness Work Group</p>	<p>\$0.00</p>	<p>Completed</p> <p>Completed</p>
<p>FSMC Work Group Collaboration</p>	<p>Be responsive to issues and goals of the other FSMC work groups</p>	<p>Public Awareness workgroup members attended other FSMC work groups’ monthly meetings with interest in collaboration and staying current with FSMC activities. This opportunity to effectively work in partnership with the other work groups is essential for continued success.</p>	<p>Public Awareness Work Group</p>	<p>\$0.00</p>	<p>In-progress</p>

Performance Metrics



New Members

72



Average #
Participants
Per Meeting

45



Amount of Council Promotions
to entire ICC Membership
See Joint Council Matrix (attached)



Total Number of Members

627

Total Meetings inc. Calls

60

Website Analytics



1,261

Pageviews

The number of times a page is visited.



926

Unique Pageviews

The number of sessions during which that page was viewed one or more times.



2min 10sec

Avg. Time on Page

Average time customers spend on each pageview.

Activities

Activity	Description	Date	Outcome
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	1/21/2021	46 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	2/18/2021	89 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	3/18/2021	48 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	4/22/2021	32 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	5/20/2021	45 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	6/17/2021	25 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	7/15/2021	44 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	8/19/2021	30 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	9/18/2021	24 people attended (18 in-person/6 virtual)
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	10/21/2021	44 people attended
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	11/18/2021	TBD
FSMC Monthly Meeting	Monthly business meeting of the Fire Service Membership Council Governing Committee	12/16/2021	TBD