



**Minutes of the Meeting of the
Fire Service Membership Council Governing Committee**

**Thursday, March 19, 2020
1:30 p.m. EDT**

**“Founded by Members to Serve our Members . . .
Benefitting Communities Worldwide”**

FSMC Governing Committee Members	Representing	Present
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Bryan Adams -- Pleasant Valley Fire District, OH	ICC	X
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	
Tim Cowan -- City of Oneida Fire Department, NY	IAFC:E	X
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X
Timothy Diehl -- Global Fire Protection Group	ICC	X
Kevin Gallagher -- Acushnet Fire & EMS Department, MA	ICC	
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	X
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
Kelly Nicoello -- Underwriters Laboratories, TX	NASFM	X
Coy Porter -- Utah State Fire Marshal's Office	NASFM	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Brian Sloat -- City of Fayetteville, AR	IAFC:SW	
Steve Swarthout -- Riverside County Fire Department, CA	ICC	X
Mark Wassom -- Olathe Fire Department, KS	ICC	X
TBD -- Appointment Pending --	IAFC:C	--

International Code Council (ICC) Staff and Liaisons	Present
Angie Wiese -- ICC Director, FSMC Liaison to the ICC BOD -- St. Paul, MN	X
Karl Fippingger -- Vice President, Fire & Disaster Mitigation -- ICC	X
Dave Nichols -- Senior Regional Manager, Government Relations -- ICC	X

Members/Guests Joining by Teleconference	Present
Robby Dawson -- Southeast Regional Director -- NFPA	X
Page Dougherty -- Fire Protection Engineer II, Thornton (CO) Fire Department	X
Nadja Tremblay -- Sr. Manager, Global Codes and Standards -- Carrier	X

Members/Guests Joining by Teleconference	Present
Shamim Rashid-Sumar -- VP, Fire Codes and Standards -- National Ready Mixed Concrete Association	X
Bob Sullivan -- Southwest Regional Director -- NFPA	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (Metz for West/Fippinger)
 - a) Note: If you would like your attendance noted and you are not a standing invitee, please email kfippinger@iccsafe.org and CC dnichols@iccsafe.org
- 2) Opening Remarks from the Chair (West)
 - a) Lots going on. Dynamic time. We're doing things we haven't done previously - online, using technology, etc. - looking forward to seeing the ingenuity from the fire service. Offered example of colleague's department using FaceTime to do an inspection. The most extreme circumstances I've ever seen. Appreciate you being on the call. We'll continue to conduct the business of the FSMC as best we can.
- 3) Additions or Corrections to the Agenda
 - a) None
- 4) Approval of Minutes
 - a) February 13, 2020 Webex
 - i) Motion to accept: Kelly Nicoletto; Second: Kara Gerczynski; Discussion: None; Approved unanimously
- 5) Reports from Officers (West/Metz)
 - a) Director Wiese
 - i) Things are pretty crazy. The last 3 days has felt like two weeks. We are fortunate that it's been a light year in terms of board of directors' work. Sara or Karl will speak to continuity of operations at ICC. Do a little self-care during this time, too. Do what you need to do to take care of yourselves.
 - b) Chair's Report - Chief West
 - i) No report
 - c) Vice Chair's Report - Chief Metz
 - i) Welcome to Tim Cowan from the City of Oneida Fire Department in New York representing IAFC Eastern Division.
 - d) Special Staff Report - Sara Yerkes, Senior Vice President - Government Relations
 - i) We're in a stressful situation, doing our best to handle it as effectively and efficiently as possible. Not too big a change for our Government Relations Department staff. Many of them work remotely already. We are focusing in other areas where we might be able to help our members - conducting virtual training in Chicago. Staff are looking at ways for ICC to continue being relevant during these unprecedented times. Our offices are now all closed. We started with the DC office for 30 days, others are now closed and staff are working from home.
 - e) Staff liaison (Fippinger)

- i) ICC Service Update in Response to COVID-19 - Closed DC Office effective March 16. All other officers were closed beginning yesterday, March 18. ICC warehouses remain open and operational and we are still fulfilling publication orders. We will continue to support you with the resources and services you need and have the infrastructure in place to telework. We will continue to provide the majority of our products and services without delays or disruptions. Meetings will be conducted virtually, and employees continue to be available via phone and email.
 - ii) ICC [Call for Committees](#) open through June 1st. Of particular interest to the FSMC are:
 - (1) International Building Code-Fire Safety (IBC-FS) Committee
 - (2) International Fire Code (IFC) Committee which has scope for the IFC and the International Wildland-Urban Interface Code
 - (3) FCIC: Fire Code Interpretation Committee. International Fire Code and International Wildland-Urban Interface Code.
 - (4) The ICC Code Correlation Committee (CCC) is responsible for evaluating matters of consistency, coordination and format in the International Codes. The composition of the CCC is limited to ICC Governmental Member Voting Representatives
 - iii) Update on face to face meeting in Denver in June - ICC is monitoring the situation with COVID-19 and will determine next steps with its scheduled meetings in Denver shortly. More information will be shared when it is available.
 - iv) FCAC - First teleconference scheduled for April 2nd. Agenda and calendar invitation to come. Joint Meeting scheduled for June 11-12 in Chicago (includes BCAC/PMGCAC as well)
 - v) We have postponed the WUI roundtable planning meeting in CA
- 6) Reports from Special Committees
- a) Update on Ad-Hoc Committee on Building Safety and Security (Chief Metz)
 - i) No report.
- 7) On-Going Business
- a) 2020 Work Group Updates
 - i) Chairman's Project (West/Metz)
 - (1) No report.
 - ii) Training and Education (Gerczynski)
 - (1) Mark Wassom developed information on inflatable paint booths that we're going to send Christine's Public Awareness group. Once we get through the first one the others will come easier. Mark commented that he spent about 2-3 hours on research and maybe another hour to incorporate his thoughts into it. He did a really great job pulling this together.
 - (2) Had a conference call with Louisiana SFM Butch Browning and his PIO Ashley regarding Hard Rock collapse in New Orleans. Should have a good, relevant program for October that resonates with us and our building counterparts.

iii) Member Recruitment (King)

- (1) No report. Chief King had to step away from the call for operational reasons.

iv) Public Awareness (Reed)

- (1) Last week has been all COVID-19. Everything is shut down here. Steve Swarthout and I are working on the construction site fire safety document, but it will be postponed until next month.
- (2) We are sheltering in place in my jurisdiction. Everything is closed except banks and gas stations, restaurants only doing takeout.
- (3) Out of 15 staff at Central County Fire, only 3 of us are working. Others have been sent home.
- (4) Chief Metz - California Fire Prevention Institute (CFPI) was last week and was one of the last conferences allowed to continue in the state. Our numbers dropped to 50 on last day of conference.
- (5) Chief Reed - California Fire officials are working this almost exclusively. Plan now if you haven't done it yet. We're ahead of others, but we're still behind.
- (6) Chief Metz - business continuity is a big piece - being able to accept payments, being up to date on your technology, etc.

v) Emerging Issues and Trends (Desrochers)

- (1) We've updated our goals, forms, and have two new issues
- (2) Kelly Nicoletto and I got an Emerging Issues and Trends presentation approved for the NASFM conference this July in Stowe, VT.
- (3) Kelly Nicoletto - The presentation is designed to get information out and also to promote the benefits of ICC FSMC membership and overall ICC membership.
- (4) Mike Desrochers - I'm working on getting an emergency order done in VT to extend licensing and certification. Classes have been cancelled, so we're extending everyone through this period. We all need to stay safe. Had every fire department in the state on our state conference call through the EOC yesterday.

vi) Building Membership Council Continuity and Outreach Subcommittee (Diehl)

- (1) The committee includes representatives from all membership council governing committees. The group has created a matrix to consolidate our minutes and track things like the issues and trends we're capturing. A good example is that the Plumbing, Mechanical, Gas Membership Council is presenting their membership with highlights of the Building Membership Council's minutes and coordinating them with our minutes, so issues and trends are making their way across all of the membership councils.

b) ICC Honorary Member Nominations (Metz)

- i) Submitted a nomination for Kelly Nicoletto
- ii) FSMC submitted a letter of support for Jeff Shapiro's nomination

c) ICC Fire Service Award history and refocus (Metz)

- i) Our task group met. We are waiting on some answers from the Western Fire Chiefs Association that will guide our next steps. We are hopeful that our proposal to the ICC board will be heard in June and that we can have the award renamed for presentation in October.
 - d) ICC Fire Service Award nomination submission (Metz)
 - i) The FSMC has submitted a nomination. The name of the nominee is being withheld from the minutes in order to maintain confidentiality. The submission was presented as an application made by the FSMC for the nominee. Chief West and I co-signed a letter of support on behalf of the FSMC.
- 8) New Business
- i) Legislative update (West/Metz/Fippinger)
 - (1) Receiving word of a federal stimulus package that is in the works. Efforts are underway to ensure fire service first responders are addressed in the bill. IAFC, IAFF, and NVFC are leading the way on that.
- 9) Next Meeting
- a) Thursday, April 23, 2020 @ 1:30 p.m. EDT
- 10) Questions/Comments from the Audience
- a) None heard
- 11) Good of the Order
- a) Director Wiese - Start thinking about under what conditions you will reopen and return to normal.
 - b) Coy Porter - Yesterday morning Utah experienced a 5.7 magnitude earthquake. We're seeing unreinforced masonry issues in older towns. We had an 8,200-gallon leak of hydrochloric acid, the plume went over Great Salt Lake. Our office is on the 3rd floor of our building and the earthquake shook for about 30 seconds. Experienced an aftershock later in the afternoon aftershock, mainly light stuff. People were home and not out and about, so thankfully a pretty mild effect. We're calling it the CoronaQuake.
- 12) Adjourn
- a) Motion: Chief Reed; Second: Steve Swarthout; Discussion: None; Result: Passed unanimously

Gary West, Chair
2020 FSMC Governing Committee

Randy Metz, Vice-Chair
2020 FSMC Governing Committee

2020 FSMC Meeting Schedule

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
16	13	19	23	21	25	23	27	24	13-14	19	17
WebEx	WebEx	WebEx	WebEx	WebEx	WebEx	WebEx	WebEx	WebEx	ABM	WebEx	WebEx

For questions or additional information, contact:

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