



**Minutes of the Meeting of the  
Fire Service Membership Council Governing Committee**

**Saturday, March 26, 2022**  
2:00 p.m. ET (In-Person Only)

**Sunday, March 27, 2022**  
8:00 a.m. (In-Person and Virtual)

**Joseph A. Floreano**  
**Rochester Riverside Convention Center**  
**Room: Highland B/J**  
123 East Main Street  
Rochester, NY 14604

**“Founded by Members to Serve our Members . . .  
Benefitting Communities Worldwide”**

The minutes of the FSMC Governing Committee Meeting from Saturday, March 26, 2022 are included in the written minutes.

The minutes of the FSMC Governing Committee Meeting from Sunday, March 27, 2022 are available by video on YouTube. The link is: <https://youtu.be/ktQhNPYYkHM>

<b>FSMC Governing Committee Members</b>	<b>Representing</b>	<b>Saturday</b>	<b>Sunday</b>
Christine Reed – Chair -- Central County Fire Department, CA	ICC	X	X
Timothy Diehl -- Howard County DPW/Bureau of Facilities	ICC	X	X
Bryan Adams -- Pleasant Valley Fire District, OH	ICC	X	X
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL		
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE		X
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X	X
Gary Farley -- Tennessee State Fire Marshal’s Office	NASFM		
William Hyde -- Rogers Fire Department, AR	IAFC:SW		
Andy King -- Franklin Fire Department, TN	IAFC:SE		
John Lane -- Anne Arundel County Fire Department, MD	ICC		X
Jonathan Lund -- City of Des Moines Fire Department, IA	IAFC:MV	X	X
Larry Medina -- Bend Fire and Rescue, OR	IAFC:W		
Doug Nelson -- North Dakota State Fire Marshal’s Office	NASFM	X	X
Coy Porter -- Utah State Fire Marshal’s Office (Ret.) -- Provo, UT	NASFM		X
Steve Swarthout -- Global Fire Protection Group -- Winchester, CA	ICC	X	X
Mark Wassom -- Olathe Fire Department, KS	ICC	X	X
TBD -- Appointment Pending --	IAFC:E	--	
TBD -- Appointment Pending --	IAFC:C	--	

<b>International Code Council (ICC) Directors, Liaisons, and Staff</b>	<b>Saturday</b>	<b>Sunday</b>
Cindy Davis -- ICC President -- Richmond, VA		X
Jim Sayers -- ICC Board of Directors, FSMC Liaison to the ICC BOD -- Clackamas County, OR		X
Jim Brown -- ICC Board of Directors -- Gillette, WY		X
Randy Metz -- ICC Board of Directors -- City of Carlsbad, CA		X
Tom Peterson -- ICC Board of Directors -- State of Utah		X
Angie Wiese -- ICC Board of Directors -- City of St. Paul, MN		X
Dwayne Garriss -- ICC Past President -- State of Georgia		X
Karl Fippinger -- FSMC Staff Liaison - Vice President, Fire & Disaster Mitigation -- ICC	X	X

<b>Members/Guests Joining In-Person or by Teleconference</b>	<b>Saturday</b>	<b>Sunday</b>
Becky Baker -- Chief Building Official -- Jefferson County, CO		X
Robby Dawson -- Southeast Regional Director -- NFPA		X
Erin Flannery -- Regulatory Analyst - CAL FIRE OSFM - Sacramento, CA	X	X
Joshua Harmon -- Sustainability Membership Council Liaison to the FSMC -- Assistant Manager, Building and Zoning Department -- Clinton County, OH		X
Ed Kaminski -- Fire Protection Engineer -- Clark County, NV		X
Dan Nichols -- Assistant Vice President - Fire, ADA, and Code Compliance -- State of NY Metropolitan Transportation Authority		X
Ray O'Brocki -- Manager, Fire Service Relations -- American Wood Council	X	X
Kevin Reinertson -- Deputy Fire Marshal -- Riverside County, CA		X
Brian Scholl -- Deputy Fire Marshal - Phoenix (AZ) Fire Department		X
Crystal Sujeski -- Deputy State Fire Marshal - CAL FIRE OSFM - Sacramento, CA	X	X
Bob Sullivan -- Southwest Regional Director -- NFPA		X

**Saturday March 26, 2022 / 2:00 p.m.**

**FSMC Governing Committee Meeting Agenda:**

1. Call to Order/Roll Call/Welcome (Reed/Fippinger)
2. Discussion Items
  - a. Work Group Assignments and Goals  
General discussion by members regarding the current staffing of FSMC work groups. Decision made to redistribute members in order to create balance between work groups. Also covered work group scheduling and deconfliction for remainder of 2022. Work group meeting schedules to be posted for all members and interested parties shortly.
  - b. BMC Continuity and Outreach Subcommittee Update (Diehl)  
Deferred to Sunday session at request of Vice Chair Diehl

- c. ICC Website Status and Possible Ideas/Solutions (Reed)  
Chair Reed introduced a discussion of the status of the FSMC web page. Karl Fippinger reported that ICC Marketing and Communications was in the process of a major revision and update to the ICC website. The FSMC Public Awareness Work Group submitted proposed changes to the Code Council in Fall 2021. Originally those changes were to be incorporated by February 2022. Karl will follow up with ICC staff to get an update.
- d. Building Safety Month Video Brainstorming  
Group discussed possible ideas for BSM Video with Sustainability Membership Council.
- e. Other items  
Training and education discussion - video course for new inspectors (example Certified Fire Investigator training video from IAAI). Suggestion made that FSMC could rotate governing committee representatives to produce short, quick hit videos for prevention monthly.

Discussed subcommittee logistics for review of Innovation in Code Administration Award nominees. More to come once award nominations are closed on April 15.

Members discussed concern regarding trip to Rochester only to have a single 2-hour time slot. Members would prefer a full workday and a half, particularly for folks traveling in from opposite coasts. Members emphasized that FSMC meets every month and that the group needs face to face work session time. Group understands these meetings are a big commitment of dollars and resources for ICC, members and the ICC should get more out of them.

Decided to carry forward the Continuity and Outreach discussion and report out on work group realignment for Sunday session with full governing committee.

3. Adjourn (Reed)

**Sunday March 27, 2022 / 8:00 a.m.**

**FSMC Governing Committee Meeting Agenda (Video [here](#))**

- 1) Call to Order/Roll Call/Welcome guests and prospective new members (Reed/Fippinger)
- 2) Guest Presentation  
**Vacant Dwellings: Confront the Danger!**  
**Ray O’Brocki**  
**Manager - Fire Service Relations**  
**American Wood Council**
- 3) Opening Remarks from the Chair (Reed)
  - a) Additions or Corrections to the Agenda

- b) Approval of Minutes
  - i. February 17, 2022 Virtual - Microsoft Teams
- 4) 2022 Work Group Updates (Reed/Diehl)
  - a) 2022 Work Group membership, goals, roles/responsibilities, establish standing meeting dates (Reed/Diehl)
    - i. Member Recruitment (King)
    - ii. Emerging Issues and Trends (Desrochers)
    - iii. Public Awareness (Swarthout)
    - iv. Training and Education (Wassom)
- 5) Reports from Officers (Reed)
  - a) FSMC Governing Committee Board Liaison (Sayers)
  - b) Other ICC Officers and Directors
  - c) Report from the Chair (Reed)
  - d) Report from the Vice Chair (Diehl)
  - e) Staff liaison (Fippinger)
- 6) On-Going Business
  - a) 32<sup>nd</sup> Annual National Fire and Emergency Services Symposium and Dinner - April 6-7, 2022 - Washington, DC
  - b) FSMC letter of support for Chief Michael O'Brian candidate for IAFC 2<sup>nd</sup> VP
  - c) ICC Annual Awards Process
    - i. Robert W. Gain Fire Prevention Leadership Award
    - ii. Innovation in Code Administration Award
- 7) New Business
  - a) Recap of Saturday March 26, 2022 meeting
  - b) Take up unfinished business items from Saturday meeting
- 8) Next Meeting
  - a) Thursday April 21, 2022 @ 1:30 p.m. EDT (Virtual - Microsoft Teams)
- 9) Questions/Comments from the Audience
- 10) Good of the Order
- 11) Adjourn

Christine Reed, Chair  
2022 FSMC Governing Committee  
Tim Diehl, Vice-Chair  
2022 FSMC Governing Committee

## 2022 FSMC Meeting Schedule

<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>
20	17	<b>26-27</b>	21	19	16	21	18	<b>11</b>	20	17	15
Virtual	Virtual	<b>In-person/ Virtual</b>	Virtual	Virtual	Virtual	Virtual	Virtual	<b>In-person/ Virtual</b>	Virtual	Virtual	Virtual

For questions or additional information, contact:

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