



**Minutes of the Meeting of the  
Fire Service Membership Council Governing Committee**

**Thursday, June 11, 2020  
1:00 p.m. EDT**

**“Founded by Members to Serve our Members . . .  
Benefitting Communities Worldwide”**

<b>FSMC Governing Committee Members</b>	<b>Representing</b>	<b>Present</b>
Gary West -- Chair -- National Fire Sprinkler Association, Nashville, TN	NASFM	X
Randy Metz -- Vice Chair -- Carlsbad Fire Department, CA	IAFC:W	X
Bryan Adams -- Pleasant Valley Fire District, OH	ICC	X
Rick Boisvert -- Brighton Area Fire Authority, MI	IAFC:GL	X
Robert Buxton -- Hudson Fire Department, NH	IAFC:NE	X
Tim Cowan -- City of Oneida Fire Department, NY	IAFC:E	X
Michael Desrochers -- State of Vermont Division of Fire Safety	NASFM	X
Timothy Diehl -- Global Fire Protection Group	ICC	X
Kevin Gallagher -- Acushnet Fire & EMS Department, MA	ICC	X
Kara Gerczynski -- Elizabeth Fire Protection District, CO	IAFC:MV	X
Andy King -- Franklin Fire Department, TN	IAFC:SE	X
Kelly Nicoletto -- Underwriters Laboratories, TX	NASFM	X
Coy Porter -- Utah State Fire Marshal's Office	NASFM	X
Christine Reed -- Central County Fire Department, CA	ICC	X
Brian Sloat -- City of Fayetteville, AR	IAFC:SW	X
Steve Swarthout -- Riverside County Fire Department, CA	ICC	
Mark Wassom -- Olathe Fire Department, KS	ICC	X
TBD -- Appointment Pending --	IAFC:C	--

<b>International Code Council (ICC) Staff and Liaisons</b>	<b>Present</b>
Angie Wiese -- ICC Director, FSMC Liaison to the ICC BOD -- St. Paul, MN	X
Jim Brown -- ICC Director -- Gillette, WY	X
Karl Fippinger -- Vice President, Fire & Disaster Mitigation -- ICC	X

<b>Members/Guests Joining by Teleconference</b>	<b>Present</b>
Robby Dawson -- Southeast Regional Director -- NFPA	X
Page Dougherty -- Fire Protection Engineer II, Thornton (CO) Fire Department	X
Doug Glenn -- SE Regional Sales Manager -- Eaton Life Safety & Mass Notification Solutions	X

<b>Members/Guests Joining by Teleconference</b>	<b>Present</b>
Byron Mathews -- Chief, Prevention & Public Education -- Cheyenne (WY) Fire Rescue	X
Rock Meng -- Global Membership Council Liaison to FSMC -- Capitol Fire Protection Engineering	X
Nadja Tremblay -- Sr. Manager, Global Codes and Standards -- Carrier	X
Kevin Reinertson -- Deputy Fire Marshal/Office of the Fire Marshal -- CAL FIRE/Riverside County Fire Department	X
Shamim Rashid-Sumar -- VP, Fire Codes and Standards -- National Ready Mixed Concrete Association	X
Jeff Shapiro -- International Code Consultants, Inc. -- Austin, TX	X
Bob Sullivan -- Southwest Regional Director -- NFPA	X
John Walser -- Battalion Chief, Fire Prevention Services - Fairfax County Fire & Rescue Department (VA)	X

FSMC Governing Committee Teleconference Meeting Agenda:

- 1) Call to Order/Roll Call/Welcome guests (Metz for West/Fippinger)
  - a) Note: If you would like your attendance noted and you are not a standing invitee, please email [kfippinger@iccsafe.org](mailto:kfippinger@iccsafe.org).
- 2) Opening Remarks from the Chair (Metz for West)
  - a) Gary is traveling today. He has asked me to run the meeting in his absence.
- 3) Additions or Corrections to the Agenda
  - a) None
- 4) Approval of Minutes
  - a) April 23, 2020 Webex
    - i) Motion to accept: Kelly Nicoletto; Second: Randy Metz; Discussion: None; Approved unanimously
- 5) Reports from Officers (West/Metz)
  - a) Director Wiese
    - i) 2-day board meeting - Day 1 was public session; Day 2 was executive session. Got a lot of reports - informative to hear from stakeholders. Gain award approved - very exciting!; Executive session - the board heard from our attorneys and executives about the state of the business. Had a direct conversation with the CEO. Would have preferred to be in-person, but making it work.
    - ii) We are in our third week post-civil unrest in the city. MN Fire Marshal's Association meeting yesterday. Some of you may be hitting your tipping points on work, remember that choosing wisely regarding what you commit to is important. Be impactful.
  - b) Director Brown
    - i) There will be no ICC Annual Business Meeting this year. The board dealt with all of the associated events, awards, etc. Those will come out soon. Know that you all are dealing with COVID and civil unrest, stay safe. I am chairing the by-laws committee and will need to establish something to deal with emergencies like what we're facing.
  - c) Chair's Report - Chief West

- i) On travel today. Monitoring the call. Turning over to Randy.
- d) Vice Chair's Report - Chief Metz
  - i) Appreciate hearing from the board members and appreciate your support
  - ii) Randy's report - thanks everyone that was involved with the Gain Award, lots of time and effort, many years coming - didn't do it on our own. Certain level of passion there. Many thanks.
- e) Staff liaison (Fippinger)
  - i) Welcomed the Governing Committee to Microsoft Teams. Provided a quick overview and test drive via screen share.
  - ii) ICC Board of Directors meeting update - Monday, June 8th (open session); Tuesday, June 9th (executive session)
    - (1) The FSMC's proposal to rename the ICC Fire Service Award as the Robert W. Gain Fire Prevention Leadership Award passed unanimously on the board's consent agenda. The newly renamed award will be presented this year in a virtual format. More details to follow.
    - (2) [NFPA Heroes Experience in Pelham, AL](#)
      - (a) ICC board previously pledged up to \$250k. ICC has committed \$50k to the project so far
      - (b) At one time the project was as large as a \$160M including donors/supporters such as CDC, Johns Hopkins and others going in on a separate research wing
      - (c) Project grew beyond its means - restructuring; reigning in the design
      - (d) NFPA Heroes Experience Education Committee is reducing from 50 exhibits/topics down to 15
  - iii) Update on ICC Annual Business Meeting
    - (1) Email message is scheduled to go out from President Wheeler today
    - (2) There will be no officer or board elections this year. All current board member terms will be extended one year. Elections will resume at the 2021 ABM only for those seats that would have been up for election in 2020.
    - (3) No bylaw amendments or resolutions will be considered until the 2021 ABM.
    - (4) Honorary member nominations for 2020 will be evaluated and recommended by the Honorary Members Committee this year, but the member ratification process will not occur until the 2021 ABM.
    - (5) The Major Jurisdiction Committee, Membership Council, and Past Presiding Officers Council fall meetings will not take place. The officer terms for these councils and committees will be extended one year until the 2021 Annual Conference.
    - (6) The Chapter Presidents and Regional Chapter fall meetings will not take place.
    - (7) Most of the 2020 awards will be issued this year and the awardees will be recognized virtually.

- (a) The exceptions – the President’s Award, William J. Tangye Staff Award, Global Award, and Innovation in Code Administration Award – are on hold until the 2021 Annual Conference.
- (8) Membership Council mid-year reports were presented to the BOD as informational only. No questions were sent back to Karla.
- iv) ICC is reshaping and reintroducing its online forums. There will be a fire codes forum. I am the staff lead; Keith Engstrom will support.
  - (1) Jeff Shapiro: E-parade has transitioned to Yahoo and their participation has dwindled significantly. Maybe we contemplate merging with E-parade and bring their members into the ICC forum? Karl will follow up with Jeff.
  - v) Code committee application period extended to June 15<sup>th</sup>
  - vi) NFPA is doing their annual meeting virtually. Karl sent out the NFPA press release to the FSMC distribution list.
- 6) Reports from Special Committees
  - a) Update on Ad-Hoc Committee on Building Safety and Security (Metz)
    - i) No report from Chief Metz.
    - ii) Director Wiese: Gave the board an update on numbers of meetings, progress, etc. Offered samples of two different draft reports from the Assessments Work Group and the Admin Work Group. Mike Pfeiffer is putting together a meeting for July. Next steps are reaching out to interested parties. This audience is a different group of people than we’re used to dealing with. We’re used to code officials. This is more for owner and managers for purposes of outreach. Work product finalized by Q1 2021 is the hope. Assumptions about response are being made by owners and managers. Part of what we need to do is to initiate and facilitate conversations between owners and managers with responders. Immediate Past President Bill Bryant asked if we envisioned code changes coming out of this. I don’t see any from our work, but the external organizations will likely have a different take on the question.
    - iii) Kelly Nicolello asked what the process is for the for the AHC. What is interplay between AHC and FCAC? Director Wiese answered that outputs will be brought to the appropriate CAC. The only time the AHC would be opposed to sharing work with the CAC is if they are incongruous with each other. Chief Metz: FCAC does have a work group and is aware of the AHCs work. With us finishing the AHC work by Q1 next year, this will probably be too late to forward proposals to FCAC. Director Wiese: Drafts should be up in the next month or so. The AHC needs to get on the FCAC agenda. Jeff Shapiro: Has there been any discussion on integrating the AHCs work into the ICC Performance Code? Security is competing with means of egress. It may be straight forward to have statements in appropriate provisions of the performance code, where it’s a challenge integrating them into the prescriptive codes. Director Wiese: This hasn’t been discussed to date, but I will bring it up. ICC used to have a security code a long time ago.
- 7) On-Going Business
  - a) 2020 Work Group Updates

- i) Chairman's Project (West/Metz)
  - (1) No report.
- ii) Member Recruitment (King)
  - (1) Chief King offered some thoughts about re-shaping the FSMC agenda to help recruit and retain new members. If we were to reconsider our approach to our monthly meetings, we may see more member participation and activity. Looking for a few people to help generate some ideas on this for discussion at our next meeting. Chief Metz agreed. We don't want to wait two years to be able to see them in-person. We need to get to them instead of them coming to us. We need a plan regarding next steps on how we get there.
  - (2) Some ideas to explore:
    - (a) Combine an education component with the business meeting.
    - (b) Change format and explore the use of a consent agenda for items that can be grouped together.
    - (c) Kelly Nicoletto: Consider standing up an emerging leader work group and explore how to institute a mentor/mentee program as part of an FSMC on-boarding process.
    - (d) Chief Metz: Consider looking at our members on a geographic level and targeting members in places where we are potentially underrepresented.
    - (e) Action: Send this information back to Chief King to develop a couple of different scenarios for us to consider.
- iii) Emerging Issues and Trends (Desrochers)
  - (1) Kelly Nicoletto introduced the updated Emerging Issues and Trends form and walked members through the different sections of the form. Jeff Shapiro: This could be the content for the online forum mentioned earlier. This is a really great opportunity to link this information as forum content and cross-promote the content on the old E-Parade side. Chief Metz: Mike's group has done a great job with all of this.
- iv) Public Awareness (Reed)
  - (1) Our work group has been active. We put out the May BSM tweets. Thanks to Karl for pushing those out. We incorporate a lot of links. Touched the topic and added links. We are working toward getting the work products we've been developing approved. Chief Metz: Looking forward to having the products come out. We'll get the flow moving and then we'll have some more momentum with all of this.
- v) Training and Education (Gerczynski)
  - (1) I'm hopeful that we can leverage Michael and Kelly's work at the 2021 ABM. We are also looking at classes that can leverage BMC/FMSC relationship, wireless fire alarm technology, etc. We are looking at reaching out to local FD and prevention offices for Pittsburgh, PA next year. Bring in the local connections and move forward for 2021, looking at different ways to package the tangential information with code-related stuff - firefighter cancer, etc. Next meeting is July 13 at 11:00 a.m. Kelly

Nicolello: How about considering an emerging trends forum at the ABM? Tim Diehl and Karl agree and can work it forward with the group.

- b) ICC Fire Service Award (Metz/Fippinger)
  - i) Covered earlier by Director Wiese and detailed in Karl's report.
- c) IAFC MOU Update (Wiese/Fippinger)
  - i) Director Wiese: Discussion took place in executive session. Can't share much. Karl: Consideration of the MOU tabled for additional staff action; to be discussed at next board meeting. Karl will be in touch with IAFC shortly.
- 8) New Business
  - a) Legislative update (West/Metz/Fippinger)
    - i) Chief Metz: General commentary on efforts to keep from legislating the code in CA, highlighted the complex set of problems that tie code officials' hands when language gets into statute.
  - b) Succession Planning (West/Metz/Fippinger)
    - i) Karl shared the list of members with terms expiring. Will reach out to NASFM and IAFC based on board guidance to determine interest in extending terms by one year.
  - c) Re-Shaping FSMC agenda and approach to membership meetings (West/King)
    - i) Covered in Chief King's earlier report above.
  - d) After-action planning from joint BMS/FSMC webinars (West/Metz/Fippinger)
    - i) No discussion.
- 9) Next Meeting
  - a) Thursday, July 23, 2020 @ 1:30 p.m. EDT
- 10) Questions/Comments from the Audience
  - a) None heard
- 11) Good of the Order
  - a) Chief Metz mentioned that the fire in Redlands, CA was not an Amazon warehouse. It was a privately-owned warehouse.
- 12) Adjourn
  - a) Motion: Tim Diehl; Second: Chief Reed; Discussion: None; Result: Passed unanimously

Gary West, Chair  
2020 FSMC Governing Committee

Randy Metz, Vice-Chair  
2020 FSMC Governing Committee

## 2020 FSMC Meeting Schedule

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
16	13	19	23	21	25	23	27	24	13-14	19	17
WebEx	ABM	WebEx	WebEx								

For questions or additional information, contact:

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